

# GLOVERSVILLE BOARD OF WATER COMMISSIONERS

## SPECIAL MEETING MINUTES – APRIL 5, 2020

A Special meeting of the Board of Water Commissioners was held and brought to order on April 5, 2020 at 11:00AM by Anthony Mendetta via remote access through Facebook Messenger with Vice- President Antonucci and the Commissioners in their homes.

### Roll Call

#### Commissioners-----

Robinson	ABSENT
Antonucci	PRESENT
Isabella	PRESENT
Mauro	PRESENT
Shell	ABSENT

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**Others in Attendance:** Water Superintendent; Anthony Mendetta.

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#### **Superintendent's Report:**

Superintendent Mendetta wanted to address the Board concerning the maintenance of essential services by our Department during the Covid19 Pandemic. According to the executive order# 202.4 from the Governor of NY, local governments are to reduce their overall onsite staff by 100%. Due to the Pandemic the following issues were discussed, and directives given the Superintendent as follows:

- 1) The Board would like all Employees in the T&D/Water Shed Departments to stay home but be available from 7AM – 3PM Monday-Friday. Crews of 2 Employees to be responsible each day on a rotating basis for emergency appointments and mark outs.
- 2) The Board would like the Plant Employees to remain on a Split Shift with 2 employees working from 7AM to 11AM and other 2 employees working from 11AM to 3PM.
- 3) The Board would like all office Employees, Clerk and Superintendent to work from home for most duties and only come into office when necessary.

Water Board Vice-President presented the following resolution and moved for its adoption:

#### **RESOLUTION NO. 2020-03.2**

**RESOLUTION AUTHORIZING OVERALL ON-SITE STAFF REDUCTION BY 100% TO EXCLUDE ESSENTIAL STAFFING NEEDING TO PERFORM ESSENTIAL SERVICES FOR THE GLOVERSVILLE WATER DEPARTMENT AND THE CITY OF GLOVERSVILLE AS PER EXECUTIVE ORDER # 202.8 FROM NEW YORK STATE GOVERNOR'S OFFICE.**

**WHEREAS**, the Board of Water Commissioners wishes to further protect the security, well-being and health of the Employees of the Gloversville Water Department.

**WHEREAS**, the Board of Water Commissioners wishes to comply with the Governor's Executive Order #202.8 which requires Local Governments to Reduce overall on-site Staff by 100% with the exception of essential personnel to perform certain essential services due to the ongoing increase in confirmed cases of Corona-virus/COVID19 in the State of New York.

**WHEREAS**, the Board of Water Commissioners wish as part of the effort to stop the spread of the virus, to further limit on-site staff as much as possible.

**NOW THEREFORE**, be it hereby

**RESOLVED**, that the Board of Water Commissioners have executed an updated temporary reduction of on-site hours for all employees as follows to further reduce on-site staff.

**GLOVERSVILLE BOARD OF WATER COMMISSIONERS**  
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1. All Employees in the T&D/Water Shed Departments are to stay home but be available from 7am – 3pm Monday -Friday. Crews of 2 Employees to be responsible each day on a rotating basis for emergency appointments and mark-outs.
2. 50% of Plant Employees to work from 7am – 11am Monday-Friday
3. 50% of Plant Employees to work from 11am to 3pm Monday – Friday
4. Office Employees/Clerk/Superintendent to work from home for most duties excluding essential tasks that must be completed in the office. With Office employees to limit their time on-site as much as possible.

A motion was made by Commissioner Mauro seconded by Commissioner Antonucci that the above resolution be adopted.

Votes Taken:

	Yes	No
Commissioner Robinson		ABSENT
Commissioner Antonucci	X	
Commissioner Mauro	X	
Commissioner Shell		ABSENT
Commissioner Isabella	X	

Adopted: April 5, 2020

A motion was made by Commissioner Isabella to adjourn the meeting. The motion was seconded by Commissioner Mauro.

Commissioner	Yes	No	Absent	Abstain
Robinson			X	
Antonucci	X			
Isabella	X			
Mauro	X			
Shell			X	

The next regular meeting will be held Wednesday, April 8, 2020 at 6:00PM