

GLOVERSVILLE BOARD OF WATER COMMISSIONERS

MEETING MINUTES – DECEMBER 14, 2020

The Regular meeting of the Board of Water Commissioners was held and brought to order virtually, at 67-73 South Main Street, Gloversville, NY on December 14, 2020 at 6:00 PM with President James Robinson presiding.

Roll Call

Commissioners-----

Robinson	PRESENT
Antonucci	PRESENT
Isabella	PRESENT
Mauro	PRESENT
Shell	ABSENT

Others in Attendance: Water Superintendent; Anthony Mendetta; Clerk of the Water Board; Christine Linart, and Wayne Tripp.

The audited bills were presented and reviewed.

Anthony Mendetta	-18.62
Petty Cash	-150.13
Joshua G Cameron	-2,300.00
Empire BlueCross Retiree Solutions	-14,927.64
Century Linen Service, Inc	-35.00
Data West Corporation Inc	-5,062.59
Emerich Sales and Service Inc	-67.36
Florida Blue	-444.80
Fulton County Information Services	-546.00
Holland Company Inc	-6,028.60
James Senzio DBA Fulton Co Electrical	-1,034.00
Mary Wynne	-4,412.45
MVP Health Care Inc	-22,674.38
National Grid	-1,321.71
Stephen Miller General Contractor Inc	-6.75
Florida Blue	-172.50
Fidelis Care	-816.00
Gary Antonucci DBA Wood & Lock	-867.90
Christopher R Jablonski	-3,968.45
Alvin & Nancy Waffle	-1,735.20
Anna May Yost	-867.60
Arlene Smith	-867.60
Barbara Hillabrandt	-867.60
Century Linen Service, Inc	-35.00
Cheryl Kennedy	-867.60
Commissioner of Finance	-928.95
Dominic & Eleanor Donofrio	-1,735.20
Edith Miles	-867.60
Frank & Harriet Ballou	-1,735.20
Frontier Communications Corporation	-256.83
Fulton County Dept of Waste	-12.59
G A Bove & Sons Inc	-2,308.13
Gloversville True Value	-85.90

GLOVERSVILLE BOARD OF WATER COMMISSIONERS

MEETING MINUTES – DECEMBER 14, 2020

Hach Company Inc	-75.49
IDEXX	-4,319.65
Janice Blodgett	-867.60
Joe Liszewski	-867.60
Mark A Jagielski	-1,214.40
MVP Select Care Inc	-50.00
National Grid	-669.67
NYS Dept Environmental Conservation	-110.00
Patricia Jagielski	-1,214.40
Phyllis Ecker	-867.60
Richard Kennedy	-867.60
Robert E & Sandra Jackson	-1,735.20
Robert M Jackson	-954.60
Robert Renda	-867.60
Samuel Hillabrandt	-867.60
Ted Penney	-867.60
Thomas Jackson	-867.60
Waldo & Marguerite Burlingame	-1,735.20
William B Collins Co	-77.88
William Blodgett	-867.60
United States Postal Service	-550.00
NYS & Local Retirement System	-122,180.42
Access Anvil	-8,650.00
Commissioner of Finance	-520.06
Emerich Sales and Service Inc	-333.51
Ferguson Enterprises LLC	-129.54
Frontier Communications Corporation	-591.29
Home Depot	-1,119.78
Jeffrey F Lehner dba JFL Inc of Fulton Co	-20.48
Kingsboro Lumber Co Inc	-470.58
Lowes	-265.05
POLLARDWATER	-884.89
Post Mark Ship Print Inc	-220.62
Runnings Supply Inc	-153.83
S & J Enterprises Inc	-190.00
Sacandaga Enterprises LLC	-569.89
Sherwin-Williams Co	-181.07
Telecon Wireless	-1,759.68
Warren Tire Service Inc	-2,549.80
WB Mason Co Inc	-95.46
Payroll Account NBT Bank	-18,333.18
Payroll Account NBT Bank	-1,360.23
Payroll Account NBT Bank	-17,689.94
Payroll Account NBT Bank	-1,311.07
Payroll Account NBT Bank	-17,690.74
Payroll Account NBT Bank	-1,311.01
Payroll Account NBT Bank	-16,019.96
Payroll Account NBT Bank	-1,183.27
Frontier Communications Corporation	-311.01
Morgan White Administrators	-666.11

GLOVERSVILLE BOARD OF WATER COMMISSIONERS

MEETING MINUTES – DECEMBER 14, 2020

Intuit Inc	-374.07
	<u>-315,677.31</u>

CAPITAL PROJECT AUDIT:

C.T. Male Associates	-	\$	156.25
S.C. Spencer Electric Inc.	-	\$	132,317.42
RMB Mechanical	-	\$	18,600.05

A motion was made by Commissioner Robinson that the audited bills are ordered paid. The motion was seconded by Commissioner Mauro.

Commissioner	Yes	No	Absent	Abstain
Robinson	X			
Antonucci	X			
Isabella	X			
Mauro	X			
Shell			X	

The minutes for the last regular meeting were presented and minutes from the Budget meeting held on November 9, 2020, and a motion was made to accept the minutes by Commissioner Robinson. The motion was seconded by Commissioner Antonucci.

Commissioner	Yes	No	Absent	Abstain
Robinson	X			
Antonucci	X			
Isabella	X			
Mauro	X			
Shell			X	

Sealed Bids for the 2020 Timber Sale were opened, reviewed and were as follows:

Company	Bid
Greene Lumber Co., LP	\$187,774.16
Prentiss & Carlisle	\$150,463.00
Gutchess Lumber Co. Inc.	\$237,244.00

After the bids were opened and reviewed, Wayne Tripp informed the Board that there was an area that he did not mark to the North that we may want to talk about harvesting. Wayne told the Board that the timber is on a real steep area and he is not sure if equipment could make it to this section of timber. Wayne stressed that either we could wait until next year or maybe work something out with Gutchess Lumber if they think their logger can climb the area. Wayne recommended that we award the contract to Gutchess as they have done very well in the past. Wayne then left the meeting.

GLOVERSVILLE BOARD OF WATER COMMISSIONERS

MEETING MINUTES – DECEMBER 14, 2020

A motion was made by Commissioner Mauro that we award the contract for our 2020 Timber Sale to Gutchess Lumber Co. Inc. at a contract price of \$237,244.00. The motion was seconded by Commissioner Robinson.

Commissioner	Yes	No	Absent	Abstain
Robinson	X			
Antonucci	X			
Isabella	X			
Mauro	X			
Shell			X	

Chemical bids for 2021 were opened and the bids were as follows:

Company	Sodium Hexameata Phosphate	Sodium Fluro Silicate
Amrex Chemical	\$85.00/50lb bag	\$41.00/50lb bag
Shannon Chemical	\$54.54/50lb bag	NO BID
Slack Chemical	\$154.50/50lb bag	\$74.75/50lb bag

**Anthony informed the Board that we still have a lot of Fluoride left from last year that we did not use while doing the Fluoride Equipment Rehab Project.

A motion was made by Commissioner Mauro and seconded by Commissioner Isabella to award the Chemical Bids for 2021 as follows:

Sodium Hexameata Phosphate	Shannon Chemical Co.	@ \$54.54/50 lbs.
Sodium Fluro Silicate	Amrex Chemical Co.	@ \$41.00/50 lbs.

The motion was seconded by Commissioner Isabella.

Commissioner	Yes	No	Absent	Abstain
Robinson	X			
Antonucci	X			
Isabella	X			
Mauro	X			
Shell			X	

Superintendent's Report:

Superintendent Mendetta discussed the following issues with the Board:

- 1) **Dump Truck Bids for 2021 Budget**- Anthony reminded the Board of the bid that we had received at the last meeting from Mangino Chevrolet for the Chevy Silverado Dump Truck. In the meantime, we were able to go through the Source well contract of which we used for the purchase of our Vac Trailer. Source well is a cooperative recognized as a best value purchasing source for government agencies. Source well already bid out heavy trucks and the International truck that commissioner Mauro wanted us to check into can be purchased through the Source well contract. HL Gage is the local dealer who won the bid from the Source well/Onondaga county contract. We contacted HL Gage and they priced the truck

GLOVERSVILLE BOARD OF WATER COMMISSIONERS

MEETING MINUTES – DECEMBER 14, 2020

out 2 different ways. They quoted the truck with same features as the truck that we have now. The International truck quoted does not need a CDL License to drive due to the lowered GVW rating. The quoted price of the chassis was \$51,410. HL Gage provided us with 2 quotes from T&T Sales Inc. for the dump box. The first quote was for a regular steel box with an original price at \$21,086.51 and a contract price of \$14,759.86. The second quote was for a stainless-steel box with an original price at \$25,818.60 and a contract price of \$18,073.02. Therefore, the total cost of the truck with a regular steel box comes in at approximately \$66,200 and with the stainless-steel box comes in at approximately \$69,500. After discussion, the Board and Anthony both agreed that it would be better to go with stainless steel box. The truck from HL Gage also has the same size box as our old one and is a 4x4 truck as we want to tow the Vac Trailer with it. Anthony told the Board that he had no objections to going with the chevy dump truck and that he did reach out to Browns Ford and Fuccillo Dodge who did not get back to us. Anthony told the Board that if we were to go with a Chevy or Dodge Dealer, we would have to go through an official process of bidding out the truck ourselves. The International truck has been a good truck for us, and Anthony would like to see us go through with international. Due to our 2021 budget shortfall, Anthony reached out to same company that we leased our Vac Trailer through, Leasing 2. They came back with two lease options for us: a lease for 4 or 5 years with an interest rate of 5.16%. For the 5-year lease we would end up paying \$15,398.07 per year and for the 4-year lease we would pay \$18,786.33 per year. Because the interest rate seemed a little high, Anthony reached out to another company called NCL Govt Capital who came back with a 4- or 5-year lease option as well at 4.06% for 4 years and 4.10% for 5 years. This would cost us \$18,689.89 for 4 years and \$15,254.02 for 5 years. The Clerk pointed out that a lease would not cost much more than buying the truck outright and paying the total cost. It would cost approximately an extra \$5000 to lease the truck if we went with NCL'S 4-year lease option. The Board was still unsure if they want to lease so they decided to wait until we have a final discussion of the budget as a whole at end of meeting. The Board then went on to discuss the value of our old truck. Anthony reached out to the City DPW Department to see what they would be willing to offer us for our old truck. Anthony also talked to the salesman at HL Gage and he stated that the best thing we can do is to auction it off on an Auction site called Auction International .com. as trucks like ours are selling fast. Our truck is a 2004 with 22,000 miles. It was suggested that we could also advertise for sealed bids to sell our old truck. Anthony tried to look up the value on the NADA schedule but could not get in without a subscription. Commissioner Isabella pointed out that he feels that we might be surprised how much we may get for our truck at auction, he also expressed his concern that we will have to go to Albany when and if something goes wrong with the new truck. Anthony then again reminded them about the Chevy Truck from Mangino that came in at approximately \$67,000. While Commissioner Antonucci pointed out that the box on the Chevy was no where near the quality and strength as that of the International.

- 2) **Fluoride Project** - The Fluoride Project is 98% complete. We are waiting for the contractor to come back and fix the lock on the entry door to a different style. The original lock was one that you needed a key to open every time which was not practical at that location. The contractor also must wire in an on/off switch for the Fluoride feeding machine. This work has been scheduled to be completed. We will begin to feed fluoride again next week.
- 3) **Electrical Project**- The electrical project has been coming along very well. The project is a little over ½ complete. The contractor has installed all the panel boxes, the outside generator, most of the lighting and the conduit on the first floor. During the construction process, we noticed that we had a lot of air in the lines at the plant. One of the fuses in the box for the soft start up and the new wash pumps had blown which was an easy fix. However, the soft start up and wash pump wiring was in bad shape. Anthony then found that replacement of this wiring was not included in the project. With the condition that the pumps, wiring, and fuses are in, we have requested a quote for a change order to replace them. Jade Stone and C.T. Male are working with the contractor to provide us with pricing for this. Anthony should have a price for Board review and approval at the next Board meeting. This project came with a \$25,000 contingency allowance for any change orders, so we are hoping to cover the cost of the replacement of the wash pump/soft start wiring with this contingency allowance.

GLOVERSVILLE BOARD OF WATER COMMISSIONERS

MEETING MINUTES – DECEMBER 14, 2020

- 4) **Nestle Water** - Anthony reached out to try and get an end of the year update on the study of potential spring water development areas on our water shed property. Currently, he did not receive a call back from Nestle. Anthony will keep trying to reach Nestle and hopes to have a final study report for discussion at the Board's January meeting.
- 5) **Carbon Agreement** – Anthony told the Board that we are expecting the Carbon agreement back from our attorney for review soon. As soon as we sign the agreement ,we can start the process of getting an inventory of all the trees that will be counted in our Carbon Credit Program. Anthony talked again to Wayne Tripp and he has been working with another company who deals with Carbon Credit agreements. Wayne will be having a phone conference with the Vice-President of this company next week and will ask some questions as it pertains to our water shed area. This company may present us with a better Carbon Credit Agreement and according to Wayne may be a lot faster at moving the process forward.
- 6) **CDBG Grant** - Anthony told the Board that he is still waiting for a determination from the City as to if they are going to allow us to go for the CDBG Grant again this year for the Jackson Summit Spillway Project. We have not heard anything yet, but we are anticipating a NYS inspection in January for Port and Jackson Summit. We will keep the Board updated on this.
- 7) **Preliminary Engineering Report** – Anthony asked the Board if they had a chance to review the Preliminary Engineering reports that were included in their packets. Most of the Board members had a chance to skim over them but were not able to review them at length as we received them too close to this Board meeting. The Board decided as Anthony suggested that we give the Board more of a chance to review them more closely and discuss them at our next meeting.
- 8) **Draft of RFP for Alternate Engineering Firms** – Anthony drew up a draft RFP for the Water Department to look at other new Engineering Firms to represent the Water Department for future projects. Anthony tailored the RFP for our future projects. Anthony asked the Board if they want to wait until the next meeting to approve the RFP to give them more time to review it. The Board agreed that this would be a good idea.
- 9) **Lagoon Rehabilitation Project** -Anthony verified with the Board that they still would like to move forward with C.T. Male and with the Lagoon Replacement Project next year. Anthony spoke to C.T. Male about when it should go out to bid and they said sometime this Winter would be ideal with construction to be completed in the Spring before the Lagoons would be scheduled to be cleaned out.

RESOLUTION NO. 2020-17

RESOLUTION AUTHORIZING THE TRANSFER OF FUNDS FROM THE CAPITAL PROJECT 10-R CHECKING ACCOUNT TO THE GENERAL FUND CASH ACCOUNT

WHEREAS, The Gloversville Board of Water Commissioners made a temporary transfer of moneys from its Cash Account in the General Fund to its Capital Project 10-R Checking Account to pay expenses for various Capital Projects per Resolution 2020-15 adopted on October 14, 2020.

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF WATER COMMISSIONERS, CITY OF GLOVERSVILLE, NEW YORK, THAT:

RESOLVED, that the Clerk of the Water Board is hereby authorized to transfer \$20,000.00 from the Capital Project 10-R checking account to Cash Account in the General Fund to reimburse the General Fund for a Temporary transfer made to pay expenses for various Capital Projects.

RESOLVED, that this Resolution shall take effect immediately upon passage.

GLOVERSVILLE BOARD OF WATER COMMISSIONERS

MEETING MINUTES – DECEMBER 14, 2020

A motion was made by Commissioner Robinson seconded by Commissioner Mauro, that the above resolution be adopted.

Votes Taken:

	<u>Yes</u>	<u>No</u>
Commissioner Mauro	X	
Commissioner Antonucci	X	
Commissioner Shell	Absent	
Commissioner Isabella	X	
Commissioner Robinson	X	

Adopted : December 14, 2020

Water Board President Robinson presented the following resolution and moved for its adoption:

RESOLUTION NO. 2020-18

RESOLUTION AUTHORIZING THE TRANSFER OF FUNDS FROM THE REGULAR HIGH YIELD INTEREST BEARING SAVINGS ACCOUNT TO THE GENERAL FUND CASH ACCOUNT.

WHEREAS, The Gloversville Board of Water Commissioners will transfer moneys from its Regular High Yield Interest Bearing Savings Account to its Cash Account in the General fund to pay Expenses.

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF WATER COMMISSIONERS, CITY OF GLOVERSVILLE, NEW YORK, THAT:

RESOLVED, that the Clerk of the Water Board is hereby authorized to transfer of \$70,000 from its Regular High Yield Interest Bearing Savings Account to the Cash Account in the General Fund to pay expenses.

RESOLVED, that this Resolution shall take effect immediately upon passage.

A motion was made by Commissioner Mauro seconded by Commissioner Isabella that the above resolution be adopted.

Votes Taken:

	<u>Yes</u>	<u>No</u>
Commissioner Robinson	X	
Commissioner Antonucci	X	
Commissioner Mauro	X	
Commissioner Isabella	X	
Commissioner Shell	Absent	

Adopted : December 14, 2020

A motion was made by Commissioner Antonucci to allow the Clerk of the Water Board, Christine Linart, to pay bills accrued between December 14th through December 31, 2020 upon approval by the Chairman of the Audit Committee. The motion was Seconded by Commissioner Robinson.

GLOVERSVILLE BOARD OF WATER COMMISSIONERS
MEETING MINUTES – DECEMBER 14, 2020

Commissioner	Yes	No	Absent	Abstain
Robinson	X			
Antonucci	X			
Isabella	X			
Mauro	X			
Shell			X	

A motion was made by Commissioner Robinson to approve the following changes in wages for the following employees to begin January 1, 2021 and to increase the 2021 tentative Budget accordingly. The motion was seconded by Commissioner Mauro.

- 1) **Christine Linart** – Clerk of the Water Board – Increase of 4.5% to begin on 1/1/2021.
- 2) **Debi Clukey**- Account Clerk Typist – Increase to \$22.50 per hour to begin on 1/1/2021.
- 3) **Jennifer Gottung** – Secretary to the Water Superintendent – No increase in lieu of hours being maintained at 40 hours per week. To be re-evaluated on a Quarterly Basis.
- 4) **Andrew White** – Chief Plant Operator – Increase base Salary to \$61,500.00 per year to begin on 1/1/2021.
- 5) **Anthony Mendetta** – Water Superintendent – Increase of 4.5% to begin on 1/1/2021.

Commissioner	Yes	No	Absent	Abstain
Robinson	X			
Antonucci	X			
Isabella	X			
Mauro	X			
Shell			X	

Clerk's Report:

1) Request for Repair Water Service- Christine informed the Board that we received a call from a gentleman that had a service leak. We sent him our normal letter notifying him to have it fixed within 10 days. The homeowners are both very elderly and have cancer. The residents also do not have any money or means to make the repair. Christine talked to Anthony and he suggested that we approach the Board and ask if they would allow our department to repair the service for him at no charge. Anthony suggested that we complete the service repair in the most inexpensive way possible by using PVC instead of copper. The distance of the repair will be 20 feet from the house to the terrace. Commissioner Isabella asked if the service was lead and Anthony confirmed that the service is Lead and can be replaced and that part of the cost of the repair can be turned in for reimbursement by NYS DOH under our Lead Service Line Replacement Grant. Commissioner Antonucci then suggested that we have the homeowners sign a waiver for us to come onto their property and make the repair.

A motion was made by Commissioner Mauro to allow Water Department Employees to repair a Service Leak for the Property owned by Florence Bartlett & Christina Van Buren located at 86 Third Avenue due to the dire financial and health issues of the residents. Repair to Lead Service to be completed and submitted to NYS DOH for reimbursement under the Lead Service Line Replacement Grant pursuant to the owner's signature of a Hold Harmless agreement. The motion was seconded by Commissioner Robinson.

Commissioner	Yes	No	Absent	Abstain
Robinson	X			
Antonucci	X			
Isabella	X			
Mauro	X			
Shell			X	

2) Christine Brought forward several requests for billing adjustments as follows:

GLOVERSVILLE BOARD OF WATER COMMISSIONERS

MEETING MINUTES – DECEMBER 14, 2020

- 1) Adjustment made by Sewer Board – 65 Woodside Avenue- Major Piping Failure.
Credit Sewer (\$204.78).
- 2) Reverse last 3 Industrial billings for the Potter Group- Harrison St. Ext. – Christine received a call from Beth Potter have been on our Industrial billing list for several years. Should be billed as residential customer. Credit Water (\$111.54).
- 3) Adjustment requested 2-10 South Main Street- Estimated bill based on prior usage owner claims property is vacant. Credit Sewer (\$3.20); Credit Infra (\$1.16). Commissioner Robinson spoke up and said that there was a business there until just recently. Therefore, the Board decided to deny this request.
- 4) Adjustment requested 61 W. Fulton Street – Bill was estimated too high re-read actual read lower than billing. Credit Water (\$101.63); Credit Sewer (\$59.62); Credit Infra (\$21.62).

A Motion was made by Commissioner Antonucci that the Clerk Adjust the bills as listed above for the Properties located at 65 Woodside Avenue, Harrison St. Ext, and 61 W. Fulton Street. The motion was seconded by Commissioner Isabella.

Commissioner	Yes	No	Absent	Abstain
Robinson	X			
Antonucci	X			
Isabella	X			
Mauro	X			
Shell			X	

A motion was made by Commissioner Robinson to deny a billing adjustment for property located at 2-10 S. Main Street. The motion was seconded by Commissioner Antonucci.

Commissioner	Yes	No	Absent	Abstain
Robinson	X			
Antonucci	X			
Isabella	X			
Mauro	X			
Shell			X	

- 3) Christine brought forward (3) COVID-19 Deferred Payment Plan Requests for the Board to approve. Christine told the Board that per NYS we must offer a deferred payment plans to anyone that will certify that they have experienced a financial hardship due to the Covid-19 pandemic. We are making all applicants fill out a financial statement and self-certification form to show financial hardship. The Clerk and Board discussed each application.

A motion was made by Commissioner Isabella to approve a Deferred Payment Plan for the following properties per NYS Regulations for municipalities during the COVID-19 pandemic. 4 Judson Parkway, 28 Chestnut Street, 47 Fourth Avenue. The motion was seconded by Commissioner Robinson.

Commissioner	Yes	No	Absent	Abstain
Robinson	X			
Antonucci	X			
Isabella	X			
Mauro	X			
Shell			X	

GLOVERSVILLE BOARD OF WATER COMMISSIONERS

MEETING MINUTES – DECEMBER 14, 2020

4) Christine reminded the Board that at the last meeting Anthony had mentioned that he wanted to possibly set aside a special reserve for emergency line stops for major water main breaks where we need line stops to isolate the area. We have started to set aside \$10,000 at each budget year for this. Anthony would like to take an amount equal to any money we have left at the end of each year and start setting it aside in a special reserve fund. After discussion, the Board decided to wait and see how we end up budget wise and the end of December and then make a decision.

5) Budget Items: Christine wanted to go over the tentative budget and try and finalize some items. As of the meeting we were showing an excess of approximately \$13,000.

a) If we leave the entire cost of the Dump Truck in the budget at \$70,000 for the International truck, we will be down another \$3,000 and have an excess of \$10,000. If the Board decided to enter into a Lease for the Dump Truck, we would be able to reduce the budget approximately \$50,000.

b) Discussed the Board's decision to hold off on making an increase in the fee to the City of Groversville for collecting and billing sewer rents. However, an official motion was never approved to do so.

A motion was made by Commissioner Robinson to postpone the increase of \$2.50 per resident to be charged to the City of Groversville for our Department to collect and bill sewer charges on their behalf. The increase in the fees are to be postponed for 2021 and will be re-evaluated in the future. The motion was seconded by Commissioner Isabella.

Commissioner	Yes	No	Absent	Abstain
Robinson	X			
Antonucci	X			
Isabella	X			
Mauro	X			
Shell			X	

c) Discussed the amount that we should put in the budget for revenue for the sale of our own Dump Truck. It was suggested that we estimate low so that if we go over great, but we do not want to overestimate. It was suggested that we add approximately \$15,000.00.

d) Anthony also discussed the option of increasing the amount that we charge School House Pools for our water to create more revenue. Anthony stated that they are filling up their 10,000-gallon tankers at which we are charging them approximately \$30.00 for and in turn selling that tanker for approximately \$600 to \$800. Anthony feels that we do not need to go crazy but that we should be charging them more. The Clerk suggested that we at least charge them the outside the City rate which is 2x the regular city rate. We also are not charging them the minimum charge for the meter that we normally charge other businesses. Currently the minimum charge is approximately \$313.00. This year School House generated approximately \$13,000 in revenue. The Board will discuss this again when the season starts up again.

Water Board President James Robinson presented the following resolution and moved for its adoption:

RESOLUTION NO. 2020-19

RESOLUTION AUTHORIZING THE SUPERINTENDENT OF THE BOARD OF WATER COMMISSIONERS TO PURCHASE A NEW 2020 INTERNATIONAL CV515 SFA 4X4 DUMP TRUCK IN THE AMOUNT OF \$69,483.02.

WHEREAS, the Board of Water Commissioners on behalf of the Groversville Water Department has determined that a true and real need exists for the acquisition of a new Dump Truck.

WHEREAS, the Board of Water Commissioners has further determined that the Equipment will be used solely for essential governmental functions.

GLOVERSVILLE BOARD OF WATER COMMISSIONERS

MEETING MINUTES – DECEMBER 14, 2020

NOW THEREFORE, be it hereby

RESOLVED, that the Board of Water Commissioners authorize the Superintendent of the Gloversville Water Department to purchase a New 2020 International CV515 SFA 4x4 Dump Truck in the amount of \$69,483.02 from H.L. Gage Sales Inc., pursuant to the City of Gloversville Local Law establishing a Best Value Policy in Awarding Purchase Contracts.

A motion was made by Commissioner Antonucci seconded by Commissioner Mauro, that the above resolution be adopted.

Votes Taken:

	<u>Yes</u>	<u>No</u>
Commissioner Robinson	X	
Commissioner Antonucci	X	
Commissioner Mauro	X	
Commissioner Shell	Absent	
Commissioner Isabella	X	

Adopted : December 14, 2020

Water Board President James Robinson presented the following resolution and moved for its adoption:

RESOLUTION NO. 2020-20

RESOLUTION AUTHORIZING THE WATER SUPERINTENDENT TO ENTER INTO AND SIGN A 4-YEAR MUNICIPAL LEASE PURCHASE AGREEMENT WITH LEASE SERVICING CENTER, INC. dba NCL GOVERNMENT CAPITAL TO FINANCE THE PURCHASE OF A NEW 2020 INTERNATIONAL CV515 SFA 4X4 DUMP TRUCK IN THE AMOUNT OF \$69,483.02 WITH 4 ANNUAL PAYMENTS OF \$18,531.08 PURCHASED FROM H.L. GAGE SALES, INC.

WHEREAS, the Gloversville Water Department has determined that a true and very real need exists for the acquisition of the equipment described on Exhibit A of Schedule No. 001 to the Master Lease-Purchase Agreement dated as of 12/18/2020, between Gloversville Water Works (Lessee) and Lease Servicing Center, Inc. dba NCL Government Capital (Lessor). Lessee has further determined that the Equipment will be used solely for essential governmental functions and not for private business use.

WHEREAS, the Gloversville Water Department has taken necessary steps, including any legal bidding requirements, under applicable law to arrange for the acquisition of such equipment.

NOW THEREFORE, be it hereby

RESOLVED, that the Board of Water Commissioners has determined that the Agreement and Schedule, substantially in the form presented to this meeting, are in the best interests of the Gloversville Water Department for the acquisition of such Equipment.

RESOLVED, that the Board of Water Commissioners hereby approves the entering into of the Agreement and Schedule by the Gloversville Water Works and hereby designates and authorizes the Water Superintendent to execute and deliver the Agreement and Schedule on the Lessee's behalf with such changes thereto as the Water Superintendent deems appropriate, and any related documents, including any Escrow Agreement, necessary to the consummation of the transaction contemplated by the Agreement and Schedule. The Gloversville Water Works is authorized to enter into the lease-purchase financing with Lease Servicing Center, Inc. dba NCL Government Capital to finance their new 2020 International CV515 SFA 4x4 Dump Truck in the amount of \$69,483.02 with 4 annual payments of \$18,531.08.

GLOVERSVILLE BOARD OF WATER COMMISSIONERS

MEETING MINUTES – DECEMBER 14, 2020

RESOLVED, that the Board of Water Commissioners has authorized the Superintendent to purchase a New 2020 International CV515 SFA 4x4 Dump Truck in the amount of \$69, 483.02 from H.L. Gage Sales Inc. via a 4-Year Municipal Lease-Purchase Agreement to be financed through Lease Servicing Center, Inc. dba NCL Government Capital and pursuant the City of Gloversville Local Law Establishing A Best Value Policy in Awarding Purchase Contracts.

A motion was made by Commissioner Antonucci seconded by Commissioner Mauro that the above resolution be adopted.

Votes Taken:

	<u>Yes</u>	<u>No</u>
Commissioner Mauro	X	
Commissioner Robinson	X	
Commissioner Antonucci	X	
Commissioner Isabella	X	
Commissioner Shell	Absent	

Adopted: December 14, 2020

A motion was made by Commissioner Mauro to approve the Final Budget and present it to the Mayor and the City Clerk. The Motion was seconded by Commissioner Antonucci.

<u>Commissioner</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Robinson	X			
Antonucci	X			
Isabella	X			
Mauro	X			
Shell			X	

A motion was made by Commissioner Antonucci to adjourn the meeting. The motion was seconded by Commissioner Robinson.

<u>Commissioner</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Robinson	X			
Antonucci	X			
Isabella	X			
Mauro	X			
Shell			X	

The next meeting will be held in Virtually via Google Meet at 6pm on January 19, 2021.