

GLOVERSVILLE BOARD OF WATER COMMISSIONERS

MEETING MINUTES – FEBRUARY 18, 2025

The Regular meeting of the Board of Water Commissioners was held and brought to order at their office, 67-73 South Main Street Gloversville, NY, on February 18, 2025, at 6:00 PM with President White presiding.

Roll Call:

Commissioner:

White	Present
Hartman	Absent (arrived at 6:10 p.m.)
Antonucci	Present
Capano	Present
Holly	Present

Others in Attendance: Water Superintendent, Anthony Mendetta; Ellen Anadio, Council Member, City of Gloversville, and Brian Goldberger, of Goldberger and Kremer

Anthony explained to the Board that the following Audit #23821 in the amount of \$18.17 payable to the Gloversville True Value had to be pulled out of our regular Audit List due to a conflict with Commissioner Capano. This audit must be voted on separately, with Commissioner Capano abstaining from the approval.

Commissioner Holly made a motion to approve Audit #23821 in the amount of \$18.17 payable to Gloversville True Value. The motion was seconded by Commissioner White.

<u>Commissioner</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
White	X			
Hartman			X	
Antonucci	X			
Capano				X
Holly	X			

The remaining audited bills were presented and reviewed.

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>
Jan 12 - Feb 14, 25			
01/27/2025	XXXX	National Grid	0.00
01/13/2025	23779	Fidelis Care	-511.28
01/14/2025	23780	Matthew Conca	-177.06
01/15/2025	23781	Howell Benefit Services, WEBSURANCE	-270.55
01/15/2025	23782	Howell Benefit Services, WEBSURANCE	-557.33
01/16/2025	23783	NYS Dept of Health	-652.67
01/23/2025	23784	Matthew Conca	-16.62
01/23/2025	23785	Aflac	-1,470.60
01/23/2025	23786	Aflac	-1,838.25

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01/27/2025	23787	Spectrum	-224.98
01/27/2025	23789	National Grid	-1,234.65
01/28/2025	23790	Frontier Communications Corporation	-475.95
01/28/2025	23791	Tolls by Mail Processing Center	-11.95
01/28/2025	23792	NBT Credit Services	-220.48
01/28/2025	23793	National Grid	-2,912.66
01/28/2025	23794	Jamie Mulhall	-109.15
01/28/2025	23795	National Grid	0.00
01/28/2025	23796	National Grid	-485.47
01/30/2025	23797	Frontier Communications Corporation	-758.92
01/30/2025	23798	ACCUSTAFF	-924.55
01/30/2025	23799	Amrex Chemical Co Inc	-11,376.00
01/30/2025	23800	Avanti Control Systems Inc	-1,000.00
01/30/2025	23801	Bobcat of Gloversville-Johnstown LLC	-7,086.22
01/30/2025	23802	Christopher R Jablonski	-60.00
01/30/2025	23803	Commissioner of Finance	-1,404.97
01/30/2025	23804	Core & Main	0.00
01/30/2025	23805	Cranesville Block Company Inc	-107.03
01/30/2025	23806	First Advantage Security LLC	-162.00
01/30/2025	23807	Fulton County IDA	-5,000.00
01/30/2025	23808	G A Bove & Sons Inc	-6,792.41
01/30/2025	23809	Gloversville True Value	0.00
01/30/2025	23810	IDEXX	-10,544.36
01/30/2025	23811	Johnstown Auto Parts - NAPA	-82.47
01/30/2025	23812	Metropolitan Industries Inc	-90.00
01/30/2025	23813	National Grid	-43.11
01/30/2025	23814	NCL Government Capital	-11,271.83
01/30/2025	23815	Runnings Supply Inc	-22.77
01/30/2025	23816	Ti-Sales Inc	-113.50
01/30/2025	23817	Tri-County Fire Extinguishers LLC	-60.00
01/30/2025	23818	Twin Bridges Waste & Recycling LLC	-154.00
01/30/2025	23819	WB Mason Co Inc	-350.26
01/31/2025	23820	Core & Main	0.00
01/31/2025	23821	Gloversville True Value	-18.17
01/31/2025	23822	Core & Main	-249.64
02/04/2025	23823	Jesse Dutcher	-250.00
02/05/2025	23824	NBT Credit Services	-1,112.97
02/10/2025	23825	4 X HEAVEN	-1,424.95
02/10/2025	23826	ACCUSTAFF	-1,894.20

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02/10/2025	23827	Aflac	-1,470.60
02/10/2025	23828	Commissioner of Finance	-1,119.86
02/10/2025	23829	Cranesville Block Company Inc	-271.92
02/10/2025	23830	Daily Gazette	-138.45
02/10/2025	23831	Derby Office Equipment	-125.00
02/10/2025	23832	Ferguson Enterprises LLC	-790.32
02/10/2025	23833	G A Bove & Sons Inc	-64.23
02/10/2025	23834	Holland Company Inc	-10,267.20
02/10/2025	23835	Howell Benefit Services, WEBSURANCE	-270.55
02/10/2025	23836	Johnstown Auto Parts - NAPA	-378.67
02/10/2025	23837	Lowes	-284.05
02/10/2025	23838	PERFORMANCE COMPUTER & WEB DESIGN	-1,054.99
02/10/2025	23839	Runnings Supply Inc	-322.05
02/10/2025	23840	Spectrum	-233.93
02/10/2025	23841	Ti-Sales Inc	-1,420.00
02/10/2025	23842	USABlueBook	-902.48
02/10/2025	23843	WB Mason Co Inc	-167.95
02/10/2025	23844	West & Company CPAs PC	-5,750.00
02/10/2025	23845	National Grid	-102.67
02/10/2025	23846	National Grid	-42.78
02/10/2025	23847	National Grid	0.00
02/10/2025	23848	National Grid	-770.06
02/11/2025	23849	National Grid	-1,467.51
02/10/2025	23850	Eye Med	-14.86
02/11/2025	23851	National Grid	-191.84
02/11/2025	23852	Timothy Canavan	-248.35
02/13/2025	23853	CLYDE L. NELLIS	0.00
02/13/2025	23854	CLYDE L. NELLIS	0.00
02/13/2025	23855	CLYDE L. NELLIS	0.00
02/13/2025	23856	CLYDE L. NELLIS	-1,920.00
02/14/2025	23857	Eric Lentini	-31.18
02/04/2025	20250203ACH	AT&T Mobility	-462.62
01/14/2025	2025011405	Payroll Account NBT Bank	-19,747.76
01/14/2025	2025011406	Payroll Account NBT Bank	-1,449.67
01/21/2025	2025012105	Payroll Account NBT Bank	-18,776.74
01/21/2025	2025012106	Payroll Account NBT Bank	-1,375.40
01/28/2025	2025012805	Payroll Account NBT Bank	-25,387.75
01/28/2025	2025012806	Payroll Account NBT Bank	-1,881.13

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02/04/2025	2025020405	Payroll Account NBT Bank	-19,182.20
02/04/2025	2025020406	Payroll Account NBT Bank	-1,406.45
02/11/2025	2025021105	Payroll Account NBT Bank	-20,649.15
02/11/2025	2025021106	Payroll Account NBT Bank	-1,518.64

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-215,182.99

Capital Projects Audit:

C.T. Male Associates	#1598	\$ 2,930.00
R.M. Headlee Co., Inc.	#1599	\$20,400.32
Flach Industries Inc.	#1600	\$58,900.00

Motion made by Commissioner Capano, Seconded by Commissioner White to approve the remaining audits.

Commissioner	Yes	No	Absent	Abstain
White	X			
Hartman			X	
Antonucci	X			
Capano	X			
Holly	X			

Public Session:

There being no public attendees, public session was closed at 6:01 p.m.

Anthony introduced labor attorney Brian Goldberger of Goldberger and Kremer and asked to enter into Executive Session to discuss employment history of a current Water Department employee.

Motion was made by Commissioner Holly, seconded by Commissioner Capano to enter Executive Session at 6:02 p.m.

Commissioner	Yes	No	Absent	Abstain
White	X			
Hartman			X	
Antonucci	X			
Capano	X			
Holly	X			

Upon motion made by Commissioner Capano, seconded by Commissioner White the Board approved to come out of Executive Session at 7:03 p.m.

Commissioner	Yes	No	Absent	Abstain
White	X			
Hartman	X (arrived at 6:10 p.m)			
Antonucci	X			
Capano	X			
Holly	X			

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At this time Brian Goldberger excused himself from the meeting.

Superintendent's Report:

1. Filtration Plant Project:

Flach Industries came back and removed some of the old valves, per the emergency contract to replace in-operable valves, which was holding up the final pay app. Now that the valves have been removed the final pay has been paid which will allow us to close out that portion of the project.

Anthony distributed the comments received from the Department of Health in connection with the Phase 1B portion of the project. He pointed out that there were minimal comments. He informed the Board that they requested additional information related to the structural supports for the pipes that we will be replacing. They have also requested additional detailed drawings and structural evaluations detailing what materials will be used, as well as detailed drawings for the new chlorination system that we are proposing. This request has prompted a change order in the engineering phase with C.T. Male. The estimated amount for the structural support is \$23,000 and the lump sum fee of \$12,100.00 for the chlorination system design, for a total change order of \$35,100.00. Anthony pointed out that we do have a contingency line item for our engineering portion of this project of approximately \$50,000. This additional cost of \$35,100 should be covered under these contingency funds.

Motion was made by Commissioner Capano, seconded by Commissioner Holly to approve the change order in the amount of \$35,100.00.

<u>Commissioner</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
White	X			
Hartman	X			
Antonucci	X			
Capano	X			
Holly	X			

2. Lead Service Line Project:

At our meeting held on February 4, 2025, we approved Resolution No. 2025-5 for the plan of finance and appointing Anthony as the authorized representative. Since that meeting, Anthony has received a letter from New York State informing him of an error in the funding announcement. He provided a copy of the letter to each Board member prior to the meeting. The letter informed the Water Department that the State was not allowed to authorize more than \$10 million in grant funding under the Bi-Partisan Infrastructure Bill for the replacement of lead line service replacements. The total amount of the award amount of \$12,209,763 has not changed. The new amount under the SRF (State Revolving Fund) Financing will be \$3,662,929 at 0% interest and the remaining \$8,546,834 would be the total grant funding.

If the Board agrees to accept the additional debt funding of \$1,352,484, Anthony will need to re-sign and submit the funding agreement acknowledging the change by February 28, 2025. We would also need to approve a new resolution reflecting the corrected amounts. With the absence of the Clerk at this meeting, the revised resolution would be ready for the next meeting.

Motion was made by Commissioner Holly, seconded by Commissioner White to accept the new terms of the Bi-Partisan Infrastructure Bill Grant and SFR financing amounts.

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Commissioner	Yes	No	Absent	Abstain
White	X			
Hartman	X			
Antonucci	X			
Capano	X			
Holly	X			

3. BlueTriton Spring Water Agreement:

Anthony informed the Board that he received a call to see how the review of the contract was progressing and if there were any questions. He advised them that we were still reviewing the contract and would be presenting it to our attorney soon for review. They specifically asked if there had been any discussion as to what rates we would be charging for the usage. Anthony let him know that at this time the Board was considering charging the outside city rate. They asked if the Board would consider charging the in-city rate. Anthony asked if they had a general idea of how much water they would be looking at buying daily off the Dixon property, and he was given an estimate of approximately 55,000 gallons per day. Based on the current in-city rate of \$4.20 per 100 cubic feet (\$4.20 per 750 gallons) the revenue would be approximately \$112,420 for the year. Based on the same usage at the out-city rate of \$10.51, the revenue would be approximately \$281,000 annually. The Board decided that the rate would be set at the out-city rate.

The Committee that was established to review the contracts and speak with representatives of BlueTriton consisting of the Superintendent and Commissioners Capano and Hartman, recently met to go over some items in the contract and emailed BlueTriton for clarification on a few items.

- 1) At the January 14, 2025, the Board discussed approaching BlueTriton about compensation for the timber that we would be unable to harvest at the property.- Their response was that they would not allow logging at the site for any reason.
- 2) What would be examples of that would warrant Effect of Termination as relates to page 4-5 of the Agreement? Their response: "Effect of Termination states "without cause". This means we can terminate the agreement for any reason we choose. However, some examples, like business operational changes or changes in water quality, illustrate some possible reasons for termination"
- 3) Will there be any regulatory agencies that will have oversight in the operation once the agreement has been signed? "The list will initially include permitting regulators, such as NYS Department of Health and The Adirondack Park and local agencies, such as town zoning and code offices. After the system is permitted and built, oversight will primarily come from NYS Department of Health and FDA. NYS DEP will also become involved if we seek to draw more than 100,000 gallons per day".
- 4) Are we able to send our own personnel to check on the property once the operations begin – "Yes. Your personnel can access the premises under Section 7.d. Seller Access to the premises".

Anthony reminded the Board that last year they agreed to the extended warranty of the belt clip and gateway system for reading meters. It is now time to renew that warranty. The cost for the renewal is \$508.08 for the belt clip and the extended maintenance for the two gateways is \$1,176 each, for a total of \$2,860.08. This cost covers the cost of replacement parts. This cost does not cover the cost of the repair service. Our representative at Ti-Sales is working on a quote which would cover the cost of the service as well. This coverage would include the parts as well as them responding within 72 hours to repair any issue. It was the decision of the Board to table a decision until we have received the additional quote.

Anthony updated the Board about the wi-fi thermostats which was discussed at a previous meeting. These meters would allow us to set times for the temperature to be turned down. He received a quote from Red Dragon Heating and Cooling to install new thermostats. The quote for four wi-fi thermostats was \$193.50 each, for a total cost of \$924 including labor costs.

After discussion a motion was made by Commissioner Holly, seconded by Commissioner Antonucci to approve installing the new thermostats at a cost of \$924.

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<u>Commissioner</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
White	X			
Hartman	X			
Antonucci	X			
Capano	X			
Holly	X			

The Board was advised that we have posted the position of Senior Account Clerk through the Daily Gazette and Capital Jobs.com. The posting is currently being advertised on Zip Recruiter. We have not seen many applications coming through.

Anthony advised the Board on the status of work being performed by outside consultant Clyde Nellis. Anthony has requested that he begin auditing the GIGP project expenditures. We had a contract with Ti-Sales for \$2.2 million for the meter project. At the time we had bonded \$2.2 million, and we received an additional grant of \$850,000. We did not use the entire \$2.2 million on the contract with Ti-Sales because our department installed roughly 700 meters, which was a cost savings of approximately \$200,000. In addition, there were some additional engineering costs and larger industrial meters that were not part of the project that were installed by our department. It appears that there should be a surplus of funds that are not being reflected in our reserve account. Mr. Nellis is performing an audit of the project to trace the funds and determine if there were any funds remaining from the project. Anthony will update the Board on any findings.

Commissioner Holly brought to the Board a conversation that he had with Eric Lintini, the Water Department's union president, regarding the recently established policy for sending only one worker when turning water on for those properties that were turned off for non-payment. In the past, two workers would be sent and receive two hours overtime. Mr. Lintini's concern was that he felt the additional worker would serve as an eyewitness since some of the calls can become combative on the part of the residents. Mr. Lintini stated that the workers would be open to having two people called out for that service and splitting the cost of overtime. Anthony reminded the Board that in a previous discussion, he advised them that with the raising wages and the fee not increasing in many years, the fees do not cover the cost of the service.

In keeping with the shutoffs, Anthony wanted to revisit the policy regarding shutoffs that was tabled at the February 4, 2025, meeting. He informed the Board that we have received many complaints from the public regarding the new policy not to turn water back on after hours. The complaint is that they are being charged a fee to have their water turned back on but being told after they have paid their bill that we will not be sending someone out to turn it on until the next day.

After discussion the Board asked Commissioner Holly to discuss with Mr. Lintini the Board's proposal to allow two employees to go out on the calls to turn water on at split the overtime rate at one hour each. If only one employee goes out, they will receive the 2-hour call in rate. In addition, we will resume turning water service back on after hours during the week if the resident pays their bill.

Motion was made by Commissioner Hartman, seconded by Commissioner Capano, to approve the overtime rate for turning water back on at one employee – two-hour call-in rate, two employees – one hour overtime each, and approving that we will resume turning water back on after hours during the week.

<u>Commissioner</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
White	X			
Hartman	X			
Antonucci	X			
Capano	X			
Holly	X			

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Anthony presented a complaint that was received from the owner at 168 Spring Street. He felt that he had abnormal readings for July and August. The owner was given a printout of his usage from N360. They claim there was no unusual usage to warrant the high reads. Anthony reviewed the usage report with the Board that the owner was provided. The report shows consistent usage prior to the time frame they are questioning, with the spikes only occurring during July and August, then returning to consistent usage after those months.

After discussion a motion was made by Commissioner Antonucci, seconded by Commissioner White to deny the request.

Commissioner	Yes	No	Absent	Abstain
White	X			
Hartman	X			
Antonucci	X			
Capano	X			
Holly	X			

A billing dispute for 20 Foster Road was also presented. The homeowner claims he left his payment in the drop box after business hours on the date the bill was due, which was on a Friday. His payment was not processed until Tuesday the following week. He spoke with the Clerk claiming that there is no notification that payments left after hours will not be posted or considered late. The recommendation was made to post notification on the drop box that payments left in the drop box would be processed within two business days.

After discussion, a motion was made by Commissioner Hartman, seconded by Commissioner Antonucci to waive the late fee assessed.

Commissioner	Yes	No	Absent	Abstain
White	X			
Hartman	X			
Antonucci	X			
Capano	X			
Holly	X			

Water Treatment Plant Operator Report:

Andrew White wanted to inform the Board that he reached out to the solar leasing company that is doing the Close farm in Mayfield to see if our property would be viable for them. Considering the logging we have done it has created significant sections of open property. They informed him that they would be looking for at least 20 acres of continuous property and property that is close to the grid. The property just above our reservoir is approximately 800 yards from the grid and may be an option. The property on the other side of Port Reservoir as well as property on Mountain Road may also be viable options. He stated that if the Board was interested, he could also look at other companies for additional quotes. The Board expressed their interest and asked him to get additional information.

Anthony informed the Board that we have received payment from the City of Gloversville in the amount of \$7,317.50 for the parts and invoices for the City's DIR project at St. Thomas Square and Littauer Piazza. We are still waiting on funding for the water main break on Harrison Street. Anthony asked City Councilmember, Ellen Anadio, if she had any updates on the status of the payment. She did not have any information at this time.

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There being no further business, a motion was made by Commissioner Capano, seconded by Commissioner Holly to adjourn the meeting at 7:49 p.m.

<u>Commissioner</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
White	X			
Hartman	X			
Antonucci	X			
Capano	X			
Holly	X			