

# GLOVERSVILLE BOARD OF WATER COMMISSIONERS

MEETING MINUTES – MAY 14, 2024

The Regular meeting of the Board of Water Commissioners was held and brought to order at their office, 67-73 South Main Street Gloversville, NY on May 14, 2024, at 6:00 PM with President Capano presiding.

## Roll Call

### Commissioners-----

Capano	PRESENT
White	PRESENT
Antonucci	PRESENT
Chittenden	PRESENT
Satterlee	PRESENT

**Others in Attendance:** Water Superintendent, Anthony Mendetta; Chief Water Treatment Plant Operator, Andrew White; Accounts Clerk, Deborah Clukey; Mike Napalitan and Jeff Andrews.

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The Clerk explained to the Board that she had Audits that she had to pull out of our regular Audit List. These items must be voted on separately due to a conflict with Commissioner Capano.

Audit #23295 in the amount of \$194.82 payable to Gloversville True Value needed to be voted on with Commissioner Capano having to abstain from voting to approve.

Commissioner Antonucci made a motion to approve Audit #23295 in the amount of \$194.82 payable to Gloversville True Value. Commissioner Satterlee seconded the motion.

<u>Commissioner</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Antonucci	X			
Satterlee	X			
Chittenden	X			
Capano				X
White	X			

The remaining audited bills were presented and reviewed:

New York Rural Water Assoc	-240.00
Century Linen Service, Inc	-95.56
Christine Linart	-673.00
Christopher R Jablonski	-299.40
Core & Main	-3,197.84
Daily Gazette	-981.14

# GLOVERSVILLE BOARD OF WATER COMMISSIONERS

MEETING MINUTES – MAY 14, 2024

Ferguson Enterprises LLC	-1,157.58
FW Webb	-85.60
Holland Company Inc	-10,374.15
Howell Benefit, WEBSUR	-194.36
Jeffrey F Lehner	-381.24
National Grid	-434.77
NBT Credit Services	-643.02
Norlab Inc	-326.00
Temp Force LP	-1,037.30
The NYS Thruway	-2.93
Zelker Elevator Co Inc	-2,361.25
Aflac	-1,595.76
Frontier Communications Co	-154.16
National Grid	-555.33
Temp Force LP	-529.93
Christine Linart	-673.00
Christopher R Jablonski	-1,500.00
All States Construction Inc	-456.29
Amrex Chemical Co Inc	-10,559.00
Anthem BlueCross Retiree	-6,782.01
CDPHP	-23,777.90
Century Linen Service, Inc	-48.51
Commissioner of Finance	-193,370.00
Cranesville Block Company Inc	-320.59
Daily Gazette	-893.00
FW Webb	-176.00
G A Bove & Sons Inc	-5,179.38
General Hydraulics Inc	-42.98
Jamie Mulhall	-900.00
Kingsboro Lumber Co Inc	-44.55
Metropolitan Industries Inc	-90.00
National Grid	-877.95
Slack Chemical Company Inc	-4,793.88
WB Mason Co Inc	-105.87
United States Postal Service	-408.00
Cortland Lodging Assoc LLC	-1,161.00

# GLOVERSVILLE BOARD OF WATER COMMISSIONERS

MEETING MINUTES – MAY 14, 2024

FW Webb	-584.00
Hummel's OP Inc	-178.98
Spectrum	-204.99
Temp Force LP	-541.20
Christine Linart	-1,581.56
Allegiance Trucks	-782.71
Fidelis Care	-500.45
FW Webb	-4,672.00
Hummel's OP Inc	-575.99
Marcus Noble Inc	-132.99
National Grid	-54.27
NBT Credit Services	-183.96
Nethaway Motorcar Co LLC	-86.37
Runnings Supply Inc	-360.03
Telecon Wireless	-395.67
Temp Force LP	-541.20
WB Mason Co Inc	-79.99
Century Linen Service, Inc	-107.98
Gloversville True Value	-194.82
Advanced Cleaning & Rest	-200.00
Bobcat of Gloversville-Johns	-486.00
Ferguson Enterprises LLC	-2,716.00
Howell Benefit, WEBSUR	-270.55
Jeffrey F Lehner	-414.56
Kingsboro Lumber Co Inc	-58.33
National Grid	-698.50
Randall Implements Co Inc	-97.93
S & J Enterprises Inc	-264.63
Temp Force LP	-541.20
Twin Bridges Waste	-137.50
PR #15 W/E 4/6/24	-19,848.87
PR #15 W/E 4/6/24 SS	-1,458.94
MORGAN WHITE ADMIN	-4,532.88
INTUIT SUPPLIES GROUP	-402.09
PR#16 W/E 4/13/24	-19,929.99
PR #16 W/E 4/13/24 SS	-1,465.11

# GLOVERSVILLE BOARD OF WATER COMMISSIONERS

MEETING MINUTES – MAY 14, 2024

PR #17 W/E 4/20/24	-18,589.07
PR #17 W/E 4/20/24 SS	-1,362.55
PR #18 W/E 4/27/24	-23,489.44
PR #18 W/E 4/27/24 SS	-1,737.41
PR #19 W/E 5/4/24	-19,511.27
PR #19 W/E 5/4/24 SS	-1,433.07

A motion was made by Commissioner Antonucci that the remaining audited bills listed above are ordered paid. The motion was seconded by Commissioner Capano.

<u>Commissioner</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Antonucci	X			
Satterlee	X			
Chittenden	X			
Capano	X			
White	X			

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## CAPITAL PROJECT AUDIT:

The Capital Project Audit was presented and reviewed.

<b>C.T. Male Associates</b>	<b>#110348 PO#H240001- Plant Imp Proj - Phase#1</b>	<b>-5,000.00</b>
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A motion was made by Commissioner Capano that the Capital Project audited bill listed above is ordered paid. The motion was seconded by Commissioner Chittenden.

<u>Commissioner</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Antonucci	X			
Satterlee	X			
Chittenden	X			
Capano	X			
White	X			

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The minutes for the March 12, and April 9, 2024, were presented by email, and a motion was made to accept the minutes by Commissioner Antonucci. The motion was seconded by Commissioner White.

# GLOVERSVILLE BOARD OF WATER COMMISSIONERS

MEETING MINUTES – MAY 14, 2024

<u>Commissioner</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Antonucci	X			
Satterlee	X			
Chittenden	X			
Capano	X			
White	X			

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## **Blue Triton**

Mike Napalitan, Natural Resources Manager, from Blue Triton addressed the Board. Mike gave the background history to his company, formerly Nestle. His company does business on a nationwide scale and most recently purchased the Saratoga Bottling Company. The water that is bottled in Saratoga is trucked in from the Nature's Way spring in Pennsylvania. Since Blue Triton would like the Saratoga bottling plant to produce a premium brand that they would like to distribute nationwide, they would prefer to get their water from a source that is in New York State and closer to the bottling plant.

Mike explained that back in 2008, Nestle had inquired about the Water Works springs as a water source for bottling but did not pursue it at the time. In 2019 the company once again began to look at the Dixon site and set up three test wells. Covid halted any progress with investigating the site and in 2021 Nestle was sold to Blue Triton. In 2023 Blue Triton wanted to investigate the springs again and do more of the needed background studies for sustainability as a water source for their bottling plant. Their due diligence in the background studies is to meet all necessary FDA standards and requirements.

The Dixon site has two wells that produce 40 gallons per minute. The optimum amount is 50 gallons per minute but is not deterring them from considering this site. Their goal is to do a seasonal study to determine if the yield is sufficient year-round. The study began at this site in September of 2023. Another concern is where a pipeline would need to be run and where a tank loading station could be put to fill tankers. They would like to get a yield of 35,000 gallons per day which would require 5-9 tankers which hold up to 6,000 gallons each. A silo would be built on-site at the tank loading station that would hold up to 30,000 gallons of water. They would also construct a small building over the wells where they would obtain weekly water testing samples.

Moving forward they are looking at sustainability. This location would not take more than 100,000 gallons a day. If they determine this site is a good fit, it will go to the design and permitting phase for pumping, pipeline and load out. Next would be construction and production.

Mike noted that they are also interested in the Port and Rice springs too, and they are currently in the investigation and monitoring phase. They will contact us in the coming weeks if they want to continue pursuing those areas.

## **Superintendent's Report:**

Superintendent Mendetta discussed the following issues with the Board:

### **1. Lead Line Service Replacement RFP & RFQ**

The RFP and RFQ bids for the Lead Line Service Replacement went out and only two were received. A decision does not need to be made immediately. The Superintendent wants to reach out to CT Male to verify the current cost of the project. CT Male's bid for Design

# GLOVERSVILLE BOARD OF WATER COMMISSIONERS

MEETING MINUTES – MAY 14, 2024

and Permitting was \$54,000. Environmental Design Partnership gave an hourly rate of \$150 per hour and a construction cost of \$125 per hour. The Board would like to bring in both parties to the next Board meeting for their approach to the upcoming project.

## 2. Jackson Project

The Superintendent stated that we are holding back retainage for grass growth. Keller needs to put our more seed and then that will finish up the project.

## 3. Lead Line Service Replacement

There is nothing new to report on the Lead Line Service Replacement project until we hear back from the engineering firm.

## 4. Meter Project

The meter project is now done. Ti-Sales has asked if we will obtain a warranty for the belt clip and the gateways. This would include covering software, upgrades, down service, firmware, hardware and sim card issues. The yearly cost for the belt clip is \$508 and each gateway would be \$1,177 for a total of \$2862 this year.

A motion was made to purchase the extended warranty by Commissioner Satterlee. The motion was seconded by Commissioner White.

<u>Commissioner</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Antonucci	X			
Satterlee	X			
Chittenden	X			
Capano	X			
White	X			

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## 5. Filtration Plant Project

The Superintendent stated that after the walk-through at the Plant, if there are no changes to be made, we are ready to submit design drawings to the Department of Health. There is a contingency built into the project, but Phase 1 is a large part of the project and there is some uncertainty with Phase 2 with the baffle wall and flocculation chamber. We must be careful not to overspend during Phase 1 because of possible unexpected costs during the next phase. Since other things have come up since the initial EFC funding on the 2020 report, such as the platform, this could be bid as an alternate if we can afford it.

## 6. Insurance

Our insurance company has required us to install a cut off kill switch on the Internation dump truck. We have a quote from HL Gage of a cost of \$2000-\$3000 to install this. The Board suggested reaching out to the City of Johnstown's mechanic to install this for us.

## 7. Jackson House

The caretaker, Eric Lentini, of the Jackson house inquired about getting Dillon Lathers to grind 5 stumps at the house. The cost would be \$400 for all five stumps. The Board suggested removing the stumps in-house with our own equipment.

# GLOVERSVILLE BOARD OF WATER COMMISSIONERS

MEETING MINUTES – MAY 14, 2024

## 8. Camera System Upgrade

The Superintendent got an estimate from On the Side Security for upgrading all the cameras. Upgrading 13 internal cameras and 2 external cameras would be \$6519 and labor would be \$4592.25. The Board suggested waiting on this until budget time to include it in next year's budget.

## 9. Medicare Plan

The Superintendent stated that Commissioners Satterlee and Capano met with him and the representatives of SWANY, a consortium type insurance company, that has slightly less expensive Medicare premiums but better coverage. The Superintendent asked the Board if they would like to be included in this year's RFP by giving them our retirees census information such as date of birth and zip code. The RFP does not require us to take the Medicare plan, but it will let us know what the anticipated Medicare costs would be for 2025.

A motion was made by Commission Satterlee to submit the census information for the RFP. The motion was seconded by Commissioner Capano.

<u>Commissioner</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Antonucci	X			
Satterlee	X			
Chittenden	X			
Capano	X			
White	X			

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### **Executive Session:**

A motion was made by Commission Capano to go into Executive Session. The motion was seconded by Commissioner White.

<u>Commissioner</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Antonucci	X			
Satterlee	X			
Chittenden	X			
Capano	X			
White	X			

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A motion was made by Commission Capano to come out of Executive Session. The motion was seconded by Commissioner Antonucci.

<u>Commissioner</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Antonucci	X			
Satterlee	X			
Chittenden	X			
Capano	X			
White	X			

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# GLOVERSVILLE BOARD OF WATER COMMISSIONERS

MEETING MINUTES – MAY 14, 2024

## Account Clerk's Report:

### 1. Adjustments:

The Clerk had the following request for billing adjustments:

- 1) Request for Adjustment for 107 Harrison St

**Adjustment:** Credit Water \$0.05, Credit Sewer \$0.16, and Credit Infra \$0.50. Due to the bill being estimated too high. The actual out read was 60 cu ft less.

Commissioner Capano made a motion to credit the above noted billing adjustments. The motion was seconded by Commissioner Chittenden.

<u>Commissioner</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Antonucci	X			
Satterlee	X			
Capano	X			
Chittenden	X			
White	X			

### 2. Chairs:

The Board has asked the Clerk to get estimates to replace the 8 chairs in the Board room. The cost for comparable chairs through Hummels was \$.214.43 each and this included delivery and assembly. WB Mason quoted \$253.72 for delivery and assembly. The Board recommended waiting until budget time to consider putting this cost into the 2025 budget.

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Commissioner Capano made a motion to adjourn the meeting. The motion was seconded by Commissioner Antonucci.

<u>Commissioner</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Antonucci	X			
Satterlee	X			
Capano	X			
Chittenden	X			
White	X			

The next meeting will be held on Tuesday, June 11, 2024 at 6:00 PM.