

GLOVERSVILLE BOARD OF WATER COMMISSIONERS

MEETING MINUTES – MAY 20, 2025

The Regular meeting of the Board of Water Commissioners was held and brought to order at their office, 67-73 South Main Street Gloversville, NY, on May 20, 2025, at 6:00 PM with President White presiding.

Roll Call:

Commissioner:

White	Present
Hartman	Present
Antonucci	Present
Capano	Present
Holly	Present

Others in Attendance: Water Superintendent, Eric Lentini; and Cindy Albertine, Clerk of the Board, Chris Satterlee, and Ellen Anadio, Councilmember for the City of Gloversville.

Superintendent Lentini opened the meeting to anyone wishing to address the Board:

Public Session:

There being no public comments, Public Session was closed at 6:02 p.m.

Commissioner Hartman performed the audit of the bills for the period covering April 11, 2025 – May 16, 2025.

Audit #24078 in the amount of \$62.04 payable to Gloversville True Value was pulled from the list of audits due to a conflict with Commissioner Capano.

Motion was made by Commissioner White, seconded by Commissioner Holly to approve payment of audit #24078, with Commission Capano abstaining from the vote.

<u>Commissioner</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
White	X			
Hartman	X			
Antonucci	X			
Capano				X
Holly	X			

The remaining audits were presented as follows:

General Fund	\$373,980.74
Capital Project Fund	\$ 8,218.75

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Motion was made by Commissioner Capano that the audited bills are ordered paid. The motion was seconded by Commissioner Holly, and carried.

<u>Commissioner</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
White	X			
Hartman	X			
Antonucci	X			
Capano	X			
Holly	X			

Minutes:

Clerk of the Board advised that the Minutes for the following meetings were not available at this time for review

Regular Meeting – April 15, 2025

Special Meeting – April 21, 2025

Special Meeting – April 28, 2025

Superintendent's Report:

In response to the massive fire that occurred on North Main Street on April 29, 2025, Superintendent wanted to express his gratitude to the employees for their excellent response in assisting with the water needs for the fire departments. He noted that the department was nearly fully staffed as well as staff at the plant to start making water in response to the water being used to treat the fire. All hydrants in the immediate area were open and working sufficiently. We supplied approximately 1.2 - 1.5 million gallons of water to extinguish the fire.

Plant Project:

C.T. Male is still working with the Avanti Control and Systems on the drawing and design process of the new chlorine system that will meet the 10-state compliance standards. These plans will be submitted to the Department of Health. Once approved we will be able to go out to bid. In addition, we recently submitted our third request for reimbursement of expenditures and the funds have been received.

Niagara Water Bottling Company:

Superintendent attended a meeting in Albany on May 7th at the Marriott Hotel. The meeting was hosted by Winstanley Enterprises and CRG and presented to members of Niagara Bottling. The purpose of the meeting was to provide information regarding Tryon Tech Park as a potential location for Niagara to build their 54th bottling plant in North America. The Water Department contributed a will-serve letter representing our capabilities for both phase 1 and phase 2 completions. We also contributed three different appendixes which included our commercial tap application, special industrial rate schedule and an engineering assessment from C.T. Male. They requested additional information about the tank currently at Tryon Tech Park. Eric noted he followed up with Niagara and Scott Henze of Fulton County the following

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day. Niagara did indicate they had a few other locations they were researching in the Northeast. However, Scott sent an email stating it was looking promising for our area.

Lead Service Line Project:

We recently attended a video meeting with Jake Gordon and Melanie Krause of C.T. Male regarding the SRF financing application, which is due by May 31st. There were a few additional items being requested by EFC. We sent over the updated EDU calculations and our 2024 budget. Melanie will enter the information on our behalf and submit the application in time to meet the deadline.

City of Gloversville Councilmember Ellen Anadio asked to address the Board regarding a letter that was sent to the Water Department from the City of Gloversville. The letter addressed the timely need of the Water Department's financial information in order to complete the Annual Financial Report for submission to the Office of the Comptroller of the State. City Charter states that this information shall be submitted to the Common Council within ninety days following the end of the fiscal year. Over the last several years this information had not been received within that timeline. They are requiring that the Water Department's fiscal information be supplied in full no later than the required 90 days after the fiscal year closes. The Board acknowledged receipt of the letter and committed to providing the required financial information in accordance with the City Charter.

Superintendent requested a motion to enter Executive Session. Motion was made by Commissioner Capano, seconded by Commissioner White to enter Executive Session at 6:10 p.m. At this time, Councilmember Anadio was dismissed from the meeting.

<u>Commissioner</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
White	X			
Hartman	X			
Antonucci	X			
Capano	X			
Holly	X			

Motion was made by Commissioner Capano, seconded by Commissioner Holly to come out of Executive Session at 6:24 p.m.

The Board moved to offer a water rate of 1.75 times the inside city rate. Effective June 1, 2025, the inside city rate will be \$4.18 per 100 cubic feet. A motion was made by Commissioner Capano, seconded by Commissioner White to approve the rate to be set a 1.75 times the in-city rate.

<u>Commissioner</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
White	X			
Hartman	X			
Antonucci	X			
Capano	X			
Holly	X			

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Resolutions:

Clerk of the Board presented the following resolutions for their approval and adoption:

RESOLUTION NO. 2025-11

The Water Superintendent presented the Following Resolution and Moved for its adoption

WHEREAS, the Gloversville Board of Water Commissioners 2025 Budget Requires Modification.

NOW, THEREFORE, BE ITS RESOLVED, that the following budgetary transfers be authorized:

Account Number		Appropriation Increase	Appropriation Decrease
8310.407	Admin - Legal	\$ 10,000.00	
8330.408	Plant - Building Repair		\$ 10,000.00
		<hr/>	<hr/>
		\$ 10,000.00	\$ 10,000.00

RESOLVED, that this Resolution shall take effect immediately upon passage.

A motion was made by Commissioner Holly, seconded by Commissioner Antonucci, and carried that the above resolution be adopted.

<u>Votes Taken:</u>	<u>Yes</u>	<u>No</u>
Commissioner White	X	
Commissioner Hartman	X	
Commissioner Antonucci	X	
Commissioner Capano	X	
Commissioner Holly	X	

Adopted : **May 20, 2025**

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The Water Superintendent presented the Following Resolution and Moved for it's adoption

RESOLUTION NO. 2025-12

WHEREAS, the Gloversville Board of Water Commissioners 2025 Budget Requires Modification.

NOW, THEREFORE, BE ITS RESOLVED, that the following budgetary transfers be authorized:

Account Number	Account Description	Appropriation Increase	Appropriation Decrease
F1990	Contingency Account		\$ 325.50
F8310.413	Misc. Expense	\$ 325.50	
		\$ 325.50	\$ 325.50

RESOLVED, that this Resolution shall take effect immediately upon passage.

A motion was made by Commissioner Capano, seconded by Commissioner Hartman, and carried that the above resolution be adopted.

Votes Taken:	Yes	No	Absent
Commissioner White	X		
Commissioner Hartman	X		
Commissioner Antonucci	X		
Commissioner Capano	X		
Commissioner Holly	X		

Adopted : **May 20, 2025**

Clerk of the Water Board:

The Clerk presented the Board with a billing dispute received for property located at 13 Fifth Street. The property owner is requesting an adjustment to her May 2025 water/sewer bill, stating she was out of town and discovered her toilet was leaking when she returned home. The Clerk made a copy of the previous bill, along with a printout from Neptune showing the usage.

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After discussion, a motion was made by Commissioner Antonucci, seconded by Commissioner Holly, and carried to deny the request.

<u>Commissioner</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
White	X			
Hartman	X			
Antonucci	X			
Capano	X			
Holly	X			

Commissioner Holly requested to open discussion regarding the fluoridation of our water. He has spoken to a few people who have expressed their dissatisfaction with fluoride in the water. He asked if this was a discussion we could put on the agenda and open to the public for their opinion on the matter. Chris Satterlee informed Mr. Holly that a survey was carried out a few years ago. At that time, the city residents overwhelmingly expressed their opinion to keep the fluoride in the water. The Board agreed to have on-going discussions regarding the matter and the possibility of conducting another survey in the future.

Motion was made by Commissioner White to adjourn the meeting, seconded by Commissioner Capano

<u>. Commissioner</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
White	X			
Hartman	X			
Antonucci	X			
Capano	X			
Holly	X			

Meeting was adjourned at 7:26 p.m.

The next Regular meeting is scheduled to be held on June 10, 2025 at 6:00 p.m.