

GLOVERSVILLE BOARD OF WATER COMMISSIONERS

MEETING MINUTES – JULY 15, 2025

The Regular meeting of the Board of Water Commissioners was held and brought to order at their office, 67-73 South Main Street Gloversville, NY, on July 15, 2025, at 6:00 PM with President White presiding.

Roll Call:

Commissioner:

White	Present
Hartman	Absent
Antonucci	Present
Capano	Present
Holly	Present

Others in Attendance: Water Superintendent, Eric Lentini; and Cindy Albertine, Clerk of the Board and Andrew White, Chief Water Plant Operator.

Superintendent Lentini opened the meeting to anyone wishing to address the Board:

Public Session:

There being no public comments, Public Session was closed at 6:02 p.m.

Commissioner Hartman performed the audit of the bills for the period covering June 10, 2025 – July 11, 2025.

Audit #24137 in the amount of \$109.15 was pulled from the list of audits due to a conflict with Commissioner Capano.

A motion was made by Commissioner Antonucci, seconded by Commissioner Holly to approve said audit, with Commissioner Capano abstaining from the vote.

The remaining audits were presented as follows:

General Fund	\$241,508.07
Capital Project Fund	\$ 850.00

Motion was made by Commissioner Capano that the audited bills are ordered paid. The motion was seconded by Commissioner White and carried.

<u>Commissioner</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
White	X			
Hartman			X	
Antonucci	X			
Capano	X			
Holly	X			

GLOVERSVILLE BOARD OF WATER COMMISSIONERS
MEETING MINUTES – JULY 15, 2025

Minutes:

Minutes for the following meetings were emailed to each board member prior to the meeting for review.

Regular Meeting – May 20, 2025
Regular Meeting – June 10, 2025

There being no questions or changes, the Clerk asked for a motion to approve the meeting minutes. Motion was made by Commissioner Capano, seconded by Commissioner Holly and carried.

Commissioner	Yes	No	Absent	Abstain
White	X			
Hartman			X	
Antonucci	X			
Capano	X			
Holly	X			

Superintendent's Report:

Niagara Water Bottling Company:

Eric advised the Board that progress is being made with a potential deal. He and Andrew met with Tiffany, Plant Quality Assurance Manager of Niagara on July 9th at the proposed site. They pulled multiple samples from the pump house. Eric also informed the Board that he has received and reviewed the draft copy of the Water Supply Agreement they sent. He drafted changes and met with attorney Ed Skoda to review the agreement as well. Mr. Skoda will review the agreement and make any necessary changes in order to protect the Water Department. The final agreement will be sent back to Niagara after we have had the opportunity to discuss rates. The agreement included rates proposed by Niagara but wanted to open the discussion with the Board about what rates we would set. While the rates they were proposing were far too low, Eric felt that a special rate outside the current Smart Water or industrial rate may need to be considered due to the high volume of water they would be using.

American Tower:

After the Board's approval at the June 10, 2025 meeting to agree to the Right of Refusal language in our cell tower lease agreement with American Tower, Eric spoke with the lease manager, Kymberlie Kutzler. He let her know of the Board's decision to approve the short-term amendment which includes a one-time signing bonus of \$10,000 and the addition of the limited right of first refusal language to the contract. Ms. Kutzler will prepare the new contract and should be available for signing by the end of the month.

Blue Triton:

Eric updated the Board that he recently spoke to Mike Napolitan who informed him that the material contract has been sent to their board and is awaiting final approval. Eric will be meeting with Mr. Napolitan in the next few weeks with an owner of property on County Highway 146 as a potential site for a loading station.

GLOVERSVILLE BOARD OF WATER COMMISSIONERS
MEETING MINUTES – JULY 15, 2025

Kingsboro Church – We received a letter from 255 Kingsboro Ave. For many years in the past we have allowed them to run the water to keep their pipes from freezing and would forgive a portion of their bill. Eric asked the Board if it was their intention to continue with this practice. After discussion, the Board decided that they should be responsible for the water being used at the property, or we could remove the meter and they would not be charged.

The Board was updated that we have hired Julia Weil as an Account Clerk. We are now operating with a fully staffed office.

Eric informed the Board that he was looking at the vehicles owned by the Water Department in anticipation of next year's budget planning. We currently have four vehicles that could be sold and used toward the purchase of a new dump truck with a salt spreader. Due to the fact that our existing truck no longer runs, the last two winters the lots and driveways were salted with a shovel and manually spread. To offset the cost of a new truck and spreader he is suggesting the sale of the: 2017 Ford F350 dump truck, 2015 Chevrolet 2500HD truck, 1997 Ford bucket truck and 2022 Dodge Ram currently being used by T&D. There are currently three trucks for T&D and only two are used on a regular basis. The Board requested that Eric reach out to local dealers to determine what the trade in value of the 2022 Dodge Ram may be.

Robin Wentworth, Commissioner at the Fulton County Board of Elections, has reached out to see if we would consider allowing them to use the Water Department as a potential polling place for general elections this coming November. After discussion, the Board determined that there would be no way to close off the office to the public. Therefore, it was decided it would not be feasible to allow use of the building.

Former Board member Steve Mauro and Stan Kucel own commercial property on Steele Avenue and are looking to sell the property. Currently there is no water service available at the location. They are asking the Board for a can-serve letter from the Water Department for the property listing stating that the buyer would be able to have water to the property. They are also working with Hospice to possibly be able to tap into their private line. We are not prepared at this time to commit to providing such letter until an engineering study can be done. At that time, if the Water Department is agreeable to providing a letter stating we would be able to provide the water but the cost of the infrastructure to get the water to the property would be at the expense of the property owner.

At this time, Superintendent requested to enter an Executive Session to discuss possible litigation.

Motion was made by Commissioner White, seconded by Commissioner Holly to enter Executive Session at 6:25 p.m.

<u>Commissioner</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
White	X			
Hartman			X	
Antonucci	X			
Capano	X			
Holly	X			

A motion was made by Commissioner Holly, seconded by Commissioner Antonucci to come out of Executive Session at 6:28 p.m.

GLOVERSVILLE BOARD OF WATER COMMISSIONERS
MEETING MINUTES – JULY 15, 2025

Commissioner	Yes	No	Absent	Abstain
White	X			
Hartman			X	
Antonucci	X			
Capano	X			
Holly	X			

Chief Water Plant Operator:

Andrew White discussed with the Board the Plant's online chlorine analyzer that comes off the clear well, which is the entry point to the distribution system. He informed them that the analyzer probe is no longer working. We currently have a CL10 Hach unit and it is recommended that the sensor be replaced every 2-3 years. It has been five years since the sensor was last changed. Andrew reached out to Tim Tesiero of Avanti Control Systems for a quote on a new sensor. The total price came in at \$3,340 - \$2,840 for the sensor and \$500 for field service. Avanti also sells a unit that has a sensor with a ceramic tip that would only need to be replaced every 10 years at a cost of approximately \$200-\$300. The cost of the new unit would be \$5,469.00, which includes a new PLC panel and new radio system going to our SCADA. The upfront cost for the new system would be greater, however, the cost savings of the replacement sensors would be substantial over time. After discussion, the Board asked Andrew to review his budget and determine if there are funds available in his budget for the purchase of the new system.

Clerk of the Water Board:

The Board was updated that the financial information requested by the City has been sent. Michael Rossi of WEST & Co. has prepared the financials and provided us with a draft copy. Once all the information has been reviewed and finalized, we will be able to supply the information to the City.

Commissioner Antonucci brought forth a discussion about the state of the department parking lot and excess fill behind the building. He asked Eric what needed to be done to clean up the area. Eric informed the Board that the plant has mentioned the need for the millings to fix the road in the Fall. The remaining debris could be hauled away.

Commissioner Holly raised the question regarding fluoride in the City's water. He has been approached by several residents who are concerned with the effects of fluoride in our water. He asked that the item be added to the agenda to open the discussion at the next meeting.

Commissioner Holly also mentioned that Mike Leggerio of Curtain Hebert mentioned to him that the City's Code Enforcement Officer, Dave Fox, mentioned an issue with the water run-off from our parking lot into the storm drains. Mr. Holly asked Eric if he had been contacted by the code enforcer. Eric stated that he speaks with Dave Fox weekly, as well as Mike Leggerio, and he has not been made aware of any issues. He noted he would reach out to him.

There being no further business, a motion was made by Commissioner Capano, seconded by Commissioner Holly to adjourn the meeting.

Meeting was adjourned at 6:43 p.m.

GLOVERSVILLE BOARD OF WATER COMMISSIONERS
MEETING MINUTES – JULY 15, 2025

The next Regular meeting is scheduled to be held on August 19, 2025 at 6:00 p.m.