

GLOVERSVILLE BOARD OF WATER COMMISSIONERS

MEETING MINUTES – SEPTEMBER 14, 2021

The Regular meeting of the Board of Water Commissioners was held and brought to order at their office, 67-73 South Main Street, Gloversville, NY on September 14, 2021, at 6:00PM with President Antonucci presiding.

Roll Call

Commissioners-----

Antonucci	PRESENT
Isabella	PRESENT
Mauro	ABSENT
Robinson	PRESENT
Capano	PRESENT

Others in Attendance: Water Superintendent; Anthony Mendetta; Clerk of the Water Board; Christine Linart

Christine explained to the Board that she had an Audit that she had to pull out of our regular audit list. This item must be voted on separately due to a conflict with Commissioner Capano. The Audit #21399 in the amount of \$352.41 payable to Gloversville True Value needed to be voted on with Commissioner Capano having to abstain from voting to approve.

Commissioner Isabella made a motion to approve Audit #21399 in the amount of \$352.41 payable to Gloversville True Value. The motion was seconded by Commissioner Antonucci.

Commissioner	Yes	No	Absent	Abstain
Antonucci	X			
Isabella	X			
Mauro			X	
Robinson	X			
Capano				X

The remaining audited bills were presented and reviewed.

Fidellis Care	-891.00
United States Postal Service	-982.85
Airgas USA LLC	-103.68
Big State Industrial Supply	-479.52
Century Linen Service, Inc	-73.50
Christopher R Jablonski	-30.00
Commissioner of Finance	-1,296.70
Core & Main	-7,323.83
Cranesville Block Company Inc	-75.64
Donald H Darling	-2,349.20
Empire BlueCross Retiree Solutions	-7,463.82
Ferguson Enterprises LLC	-92.54
Florida Blue	-177.30
Frontier Communications Corporation	-689.29
Fulton County Dept of Waste	-11.60
G A Bove & Sons Inc	-1,175.00
Gorman Bros Inc	-744.96
H & M Equipment Co Inc	-298.40

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Hach Company Inc	-808.46
Holland Company Inc	-6,084.50
Hummel's OP Inc	-256.03
IDEXX	-4,549.56
James Senzio DBA Fulton Co Electrical	-5,456.00
Kingsboro Lumber Co Inc	-150.86
MVP Health Care Inc	-19,618.24
National Grid	-1,619.57
Robert C Cooper	-4,780.00
Sacandaga Enterprises LLC	-74.78
Security Supply Corp	-887.30
Slack Chemical Company Inc	-2,196.50
Spectrum	-147.05
Telecon Wireless	-597.34
Tri-County Fire Extinguishers LLC	-50.00
USA Bluebook	-189.22
William B Collins Co	-761.17
David Seward	-639.26
United States Postal Service	-330.00
Century Linen Service, Inc	-36.75
Christopher R Jablonski	-30.00
Core & Main	-1,858.48
Cranesville Block Company Inc	-273.75
Eagle Equipment Inc dba Pierce Equipment	-250.54
Frontier Communications Corporation	-131.94
Jeffrey F Lehner dba JFL Inc of Fulton Co	-29.90
Mayfield Central School	-49,789.45
MVP Select Care Inc	-50.00
National Grid	-517.19
NBT Credit Services	-588.61
Nethaway Motorcar Co LLC	-56.34
Post Mark Ship Print Inc	-11.23
Runnings Supply Inc	-274.10
S & J Enterprises Inc	-183.23
Slack Chemical Company Inc	-2,426.00
Telecon Wireless	-280.51
Treasurer Gloversville School District	-127,866.76
UCCI Trust	-1,299.52
Zelker Elevator Co Inc	-2,260.25
Frontier Communications Corporation	-311.01
Frontier Communications Corporation	-311.01
Payroll Account NBT Bank	-20,399.91
Payroll Account NBT Bank	-1,502.02
Payroll Account NBT Bank	-20,282.31
Payroll Account NBT Bank	-1,492.97
Payroll Account NBT Bank	-20,003.11
Payroll Account NBT Bank	-1,491.34
Payroll Account NBT Bank	-21,027.32
Payroll Account NBT Bank	-1,547.41
Payroll Account NBT Bank	-17,890.42

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Payroll Account NBT Bank	-1,307.36
Payroll Account NBT Bank	-20,148.58
Payroll Account NBT Bank	-1,480.16
	-390,864.15

CAPITAL PROJECT AUDITS:

CFI Contracting Inc.	7,755.80
Ferguson Waterworks #576	697.73
Puthaven Farms	84.00
C.T. Male Associates	1,027.50

A motion was made by Commissioner Antonucci that the remaining audited bills are ordered paid. The motion was seconded by Commissioner Robinson.

Commissioner	Yes	No	Absent	Abstain
Antonucci	X			
Isabella	X			
Mauro			X	
Robinson	X			
Capano	X			

The minutes of the last meeting were presented, and a motion was made to accept the minutes by Commissioner Isabella. The motion was seconded by Commissioner Robinson.

Commissioner	Yes	No	Absent	Abstain
Antonucci	X			
Isabella	X			
Mauro			X	
Robinson	X			
Capano	X			

Superintendent's Report:

Superintendent Mendetta discussed the following issues with the Board:

- 1) **Roof Leak S. Main St. Main Office:** Anthony informed the Board that our roof was leaking on our South Main Street building, so we had Mr. Kinsinski of Old School Restoration come in and give us a price to patch the roof for now. The approximate cost will be \$6,000.00.

- 2) **Clearwell Sensor @ Plant:** Anthony informed the Board that the Clearwell Level Sensor at the plant was hit by Lightning. We called in Avanti, and they fixed it temporarily. We will need a new Clearwell Level Sensor as it was 20 years old, and the Lightning control mechanism failed. Commissioner Isabella made the suggestion that we check with our insurance company to see if the replacement would be covered as this was an act of God.

- 3) **John Deere Tractor:** Anthony informed the Board that the John Deere Tractor Overheated and needed the Radiator and all the lines replaced. The repair will cost \$4,780.00.

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- 4) **Budget Amendments:** Because of the repairs needed to the John Deere Tractor as noted above, Anthony asked the Board for a budget amendment for the Water Shed Dept. Bernie would like to move \$4,800 from his Pumping Emergency line item to his Equipment Repairs budget line.

The Clerk of the Water Board presented the Following Resolution and Moved for its adoption

RESOLUTION NO. 2021-17

WHEREAS, the Gloversville Board of Water Commissioners 2021 Budget Requires Modification.

NOW, THEREFORE, BE ITS RESOLVED, that the following budgetary transfers be authorized:

Account Number	Account Description	Appropriation Increase	Appropriation Decrease
F8320.4	Cont. Exp/S&S – Pumping (Emergency)		4800
F8320.4	Cont. Exp/S&S – Equipment Repairs	4800	
		4800	4800

RESOLVED, that this Resolution shall take effect immediately upon passage.

A motion was made by Commissioner Antonucci seconded by Commissioner Capano that the above resolution be adopted

Votes Taken:

	<u>Yes</u>	<u>No</u>
Commissioner Antonucci	X	
Commissioner Isabella	X	
Commissioner Mauro	Absent	
Commissioner Robinson	X	
Commissioner Capano	X	

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- 5) **Water Main Break S. Main Street @ Rail Trail:** We had a major water main break over the Bridge on the Rail Trail. We had to call a line stop company to come in to get the water off to make the repair. Our employees were here until 5AM making the repair. We lost 1 million gallons of water out of the clear well and used 500,000 gallons of water out of the Eagle Street Water Tank.
- 6) **Tank Project:** Anthony told the Board that the project remains open as we are trying to get good grass growth at the Tank Site. The contractor has been back several times to grass seed and hay the area. Anthony feels they should have come in with a load of fresh topsoil to help with the grass growth.

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- 7) **GIGP Meter Project:** Anthony and Christine are continuing to work on getting all the required documentation submitted to EFC for them to approve our Grant Agreement. We only have 1 or 2 items to go, and we should be all set. Christine explained that we needed a resolution authorizing the Superintendent to execute the grant agreement with EFC for the GIGP Grant

Water Board President Gary Antonucci presented the following resolution and moved for its adoption:

RESOLUTION NO. 2021-16

A RESOLUTION OF THE GLOVERSVILLE BOARD OF WATER COMMISSIONERS WITH AN ADDRESS OF 67-73 S. MAIN STREET, GLOVERSVILLE NEW YORK 12078 AUTHORIZING THE WATER SUPERINTENDENT TO EXECUTE A GRANT AGREEMENT WITH THE NYS ENVIRONMENTAL FACILITIES CORPORATION (EFC) FOR OUR GLOVERSVILLE WATER METER SYSTEM REPLACEMENT PROJECT.

WHEREAS, the Gloversville Board of Water Commissioners proposes to undertake the Gloversville Water Meter System Replacement Project (the "Project") which will include the replacement of all active 3G, AMR Meters and Meter Heads (approximately 5,664 meters) with new meters and heads with 5G, AMI Technology.

WHEREAS, the Gloversville Board of Water Commissioners desires to authorize the Water Superintendent to execute a Grant Agreement with the NYS Environmental Facilities Corporation.

WHEREAS, the Gloversville Board of Water Commissioners desire to authorize the Water Superintendent to execute any and all other contracts, documents, and instruments for the Gloversville Water Meter System Replacement Project.

NOW, THEREFORE, this 14h day of September 2021 be it

RESOLVED, by the Gloversville Water Works Board of Water Commissioners that the Water Superintendent is authorized to execute a Grant Agreement with the NYS Environmental Facilities Corporation and any and all other contracts, documents, and instruments necessary to bring about the Gloversville Water Meter System Replacement Project and to fulfill the Board of Water Commissioner's obligations under the Grant Agreement.

A motion was made by Commissioner Isabella seconded by Commissioner Robinson, that the above resolution be adopted.

Votes Taken:

	Yes	No
Commissioner Antonucci	X	
Commissioner Isabella	X	
Commissioner Mauro	ABSENT	
Commissioner Robinson	X	
Commissioner Capano	X	

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- 8) **Jackson Summit Dam Spillway Project:** Anthony met with C.T. Male to go over the plans for the Jackson Summit Spillway Rehab Project. The project was designed three years ago, and Anthony wanted to make sure to look at the entire scope of the project and make sure everything was included. Anthony did have a concern in the existing plans where it was calling for the patching of the wing walls. Anthony would like C.T. Male to update the specifications to include an entire replacement of the wing walls. Anthony would like C.T. Male to issue the New Wing Walls as an Alternate bid so that we can see how much this will come in at and make the decision to move forward separately for this.

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- 9) **Boiler Replacement @ Plant** : The Boiler replacement has been rapped up today by Nicholas Plumbing and Heating. Anthony would like a motion to pay Nicholas prior to the next Audit as the bill came in late and was not added to the Audit for this meeting.

Commissioner Antonucci made a motion to allow the Clerk of the Water Board to issue a payment to Nicholas Plumbing and Heating in the amount of \$34,250.00 for the Boiler replacement at the Plant. With said payment to be issued prior to Audit Committee Chairman approval with the claim paid prior to, or without Audit Committee Chairman approval to be submitted to the Audit Committee Chairman for final review before the next meeting. The motion was seconded by Commissioner Isabella.

Commissioner	Yes	No	Absent	Abstain
Antonucci	X			
Isabella	X			
Mauro			X	
Robinson	X			
Capano	X			

- 10) **Budget Amendments**: Anthony asked the Board for a budget amendment for the Boiler Replacement at the Plant as this was an emergency and was not budgeted for in the 2021 budget. Anthony would like to move \$34,250.00 from our Contingency Account to the Building Repair budget Line for the Plant.

The Clerk of the Water Board presented the Following Resolution and Moved for its adoption

RESOLUTION NO. 2021-18

WHEREAS, the Gloversville Board of Water Commissioners 2021 Budget Requires Modification.

NOW, THEREFORE, BE ITS RESOLVED, that the following budgetary transfers be authorized:

Account Number	Account Description	Appropriation Increase	Appropriation Decrease
F1990	Contingent Account		34,250.00
F8330.4	Other Exp/Plant – Building Repair-Plant	34,250.00	
		34,250.00	34,250.00

RESOLVED, that this Resolution shall take effect immediately upon passage.

A motion was made by Commissioner Robinson seconded by Commissioner Antonucci that the above resolution be adopted

Votes Taken:

	<u>Yes</u>	<u>No</u>
Commissioner Antonucci	X	
Commissioner Isabella	X	
Commissioner Mauro		Absent
Commissioner Robinson	X	
Commissioner Capano	X	

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- 11) De-Humidifier/Door @ Plant: Anthony told the Board that he would like to purchase a de-humidifier and a door for the new boiler room. Anthony will get some prices for the next meeting for the Board to consider.

Clerk's Report:

1) 74 N. Main Street Billing Adjustment: Christine and Anthony reminded the Board of their decision to deny a billing adjustment for 74 N. Main Street at the last special meeting on August 31, 2021. However, since that time we took the meter out and it was tested. We found that the meter was set to read in gallons instead of cubic feet as the company sent us a box of the wrong meters calibrated in gallons instead of cubic feet. Because of this, the meter software added a zero to the read in the most recent billing cycle. This caused the owner to have a \$15,000 + water bill. Christine made the correction and presented the following adjustment.

Commissioner Antonucci presented the following motion: THAT, the Board of Water Commissioners authorizes the Clerk of the Board to adjust the Water Bill for 74 N. Main Street located in District #2 for the following:

District #2 - Credit Water \$8,060.24; Credit Sewer \$4,992.24; and Credit Infra \$1,664.09. Meter Read Error meter calibrated in Gallons in error. To adjust bill for property located at 74 N. Main Street.

A motion was made by Commissioner Antonucci, seconded by Commissioner Capano that the above motion be adopted.

<u>Commissioner</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Antonucci	X			
Isabella	X			
Mauro			X	
Robinson	X			
Capano	X			

Christine received the following COVID relief Deferred Installment Plans: Homeowners must Self-Certify a Financial Hardship due to COVID-19.

- 1) 67 Orchard Street – COVID-19 Plan at \$1,706.97 for 6 months.
- 2) 108 North Street - COVID-19 Plan at \$97.83 for 6 months.
- 3) 166 N. Arlington Ave - COVID-19 Plan at \$106.09 for 6 months.
- 4) 47 Fourth Ave. - COVID-19 Plan at \$55.03 for 6 months.
- 5) 14 Allen St. - COVID-19 Plan at \$123.11 for 6 months.

Commissioner Antonucci made a motion to approve the above noted Deferred Payment Plans for the Properties listed above. Deferred Payment Plans with no Interest and Penalties and no down payment required contingent on self-certification of Financial Hardship due to COVID-19. The motion was seconded by Commissioner Isabella

<u>Commissioner</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Antonucci	X			
Isabella	X			
Mauro			X	
Robinson	X			
Capano	X			

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A motion was made by Commissioner Antonucci to enter into Executive Session to discuss CSEA Contract Negotiations. The motion was seconded by Commissioner Robinson.

<u>Commissioner</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Antonucci	X			
Isabella	X			
Mauro			X	
Robinson	X			
Capano	X			

A motion was made by Commissioner Antonucci to leave Executive Session. The motion was seconded by Commissioner Robinson.

<u>Commissioner</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Antonucci	X			
Isabella	X			
Mauro			X	
Robinson	X			
Capano	X			

A motion was made by Commissioner Antonucci to adjourn the meeting. The motion was seconded by Commissioner Robinson.

<u>Commissioner</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Antonucci	X			
Isabella	X			
Mauro			X	
Robinson	X			
Capano	X			

The next meeting will be held on Tuesday, October 12, 2021, at 6:00pm.