

GLOVERSVILLE BOARD OF WATER COMMISSIONERS

MEETING MINUTES – SEPTEMBER 17, 2025

The Regular meeting of the Board of Water Commissioners was held and brought to order at their office, 67-73 South Main Street Gloversville, NY, on September 17, 2025, at 6:00 PM with President White presiding.

Roll Call:

Commissioner:

White	Present
Hartman	Absent
Antonucci	Present
Capano	Absent
Holly	Present

Others in Attendance: Water Superintendent, Eric Lentini; and Cindy Albertine, Clerk of the Board and City of Gloversville Councilmember Ellen Anadio.

Superintendent Lentini opened the meeting to anyone wishing to address the Board:

Public Session:

There being no public comments, Public Session was closed at 6:01 p.m.

Commissioner Hartman reviewed the General Fund audits for the period covering August 12, 2025 – September 12, 2025 prior to the meeting.

Audit #24275 in the amount of \$23.25 was pulled from the list of audits due to a conflict with Commissioner Capano. Commissioner Capano would need to abstain from voting on this audit.

A motion was made by Commissioner Antonucci, seconded by Commissioner Holly to approve said audit. Commissioner Capano was absent from the meeting and did not vote in the approval.

The remaining General Fund audits totaling \$325,257.29 were presented for review.

A motion was made by Commissioner Antonucci, seconded by Commissioner Holly to approve said audits. A copy of the Audits are attached to these minutes.

Commissioner	Yes	No	Absent	Abstain
White	X			
Hartman			X	
Antonucci	X			
Capano			X	
Holly	X			

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Minutes:

Minutes for the August 19, 2025 meeting were emailed prior to the meeting for review. There being no questions or changes, the Clerk asked for a motion to approve the meeting minutes.

Motion was made by Commissioner White, seconded by Commissioner Holly and carried.

Commissioner	Yes	No	Absent	Abstain
White	X			
Hartman			X	
Antonucci	X			
Capano			X	
Holly	X			

Superintendent's Report:

Primo Water (FKA Blue Triton):

Eric informed the Board that the project continues to progress with Primo Water. The final contract was signed by Tim White last week. Two additional Board signatures to attest to the signing are required. We have received a UPS return label to return the signed contract once the additional signatures are obtained. Eric will also be meeting with Mike Paleschi from Alpa Geo Science at 9:00 a.m. on September 22, 2025. Mike has shared a map of the potential drill sites, which they will be looking at to conform with our maps at that time as discussed at the August 19, 2025 meeting. It was previously discussed that the Water Department will assist with locating the infrastructure during the drilling process. They continue to look for property to purchase on County Highway 146 for their distribution building.

Niagara Bottling:

Eric updated the Board that he and Andrew White attended the public session with the Town of Perth regarding the project to provide information or answer any water-related questions. He spoke with Aaron Enfield of Niagara Bottling who indicated public discussion closed on the project and the town approved the project. The project continues to move forward. Eric presented the Board with a compensation agreement from Jake Gordon of CT Male & Associates who has assisted the Water Department with this project on several occasions. They are requesting to enter into an agreement for billable services on an hourly basis, not to exceed \$7,500 through December 31, 2025 and outlined what services would be offered under the agreement. CT Male & Associates will continue to take the lead on the planning and design of the project. Another option would be that CT Male bill the Water Department as services were rendered. It was the Superintendent's suggestion that it would be beneficial to have an agreement in place. It was the Board's decision to table discussions until all Board members were present.

Eric noted that we still have not received a signed water agreement from Niagara. Attorney Ed Skoda recently drafted a letter on the Water Department's behalf detailing the contract items discussed at the August 19, 2025 meeting. The Board was provided with a copy of the letter that will be mailed.

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American Tower:

The Board was informed that the contract for the Lease Amendment with American Tower to include language for the right of first refusal to purchase should the Water Department decide to sell the property was finalized and the one-time \$10,000 payment has been received.

County Highway 349 Waterline Project:

This project was completed since the last meeting. Our transmission and distribution team installed new services and reconnected previous services to the new eight-inch water main line.

Vehicles:

At this time, Eric reminded the Board of the discussion at last month's meeting regarding the possible sale of five vehicles, with the proceeds of the sale to be used toward the purchase of a new crew cab truck with a plow and salt spreader for the watershed. He consulted with the Board about the possibility of putting two of the trucks discussed out for sealed bids starting September 30th for a two-week period ending October 15, 2025. The starting bids for the 2015 Chevrolet truck and the 2017 Ford would be \$5,000 and would be sold "as is". The vehicle would be available to view in the Water Department's parking lot. Any sealed bids received would be opened at the October 15, 2025 meeting. The 2022 Dodge Ram has not been taken to Wally's as of the meeting date. The City of Gloversville's DPW Director, Deanna, expressed an interest in the truck for City use. He intends to hold off on selling the 1998 bus until it is certain we will be able to obtain a new crew cab dump truck for use at the watershed. He further mentioned that as he believes the boom truck is no longer safe to drive, he has red-tagged the vehicle to be scrapped. The Board was provided with a copy of a Notice To Bidders for the trucks to be placed out to bid for review. After reviewing the Notice, the Board approved putting the 2015 Chevrolet and 2017 Ford trucks out to bid for \$5,000 each.

Clerk of the Water Board:

Chemical Bid Mailing List:

The Board was informed that the chemical bid packet was reviewed by the Chief Water Treatment Plant Officer. The only change made to the packet from the previous year was the date sealed bids were due. Once approved by the Board, the packets will be mailed on September 18, 2025 and notification placed in the Leader-Herald for public notification. All sealed bids are to be received no later than 4:00 p.m. on November 18, 2025. All sealed bids received will be presented to the Board and opened at the November 18, 2025 meeting.

A motion was made by Commissioner White, seconded by Commissioner Antonucci to approve the chemical bid packets and mail the packets to those on the approved list.

Commissioner	Yes	No	Absent	Abstain
White	X			
Hartman		X		
Antonucci	X			
Capano		X		
Holly	X			

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The Clerk advised that she has reached out to the Fulton County Board of Elections to clarify the terms of the Board of Water Commissioners. They have indicated that there are three full term openings and one vacancy that will expire in 2025. On the ballot for the November election will be Timothy White and Ronald Holly Jr. The other position up for re-election is Paul Hartman. These will be four-year terms that begin 1/1/2026 and end 12/31/2029. Another term set to expire on 12/31/25 is Matthew Capano, which would be a two-year term that begins 1/1/2026 and ends 12/31/2027.

The Clerk informed the Board that there have been two expense checks issued from the General fund totaling \$1,926.95 in error. Payment to Core & Main in the amount of \$294.95 and FW Webb in the amount of \$1,632 for expenses associated with the State Highway 349 project should have been issued from the Capital Project account. Clerk asked the Board for a motion to approve the reimbursement to the General Fund account in the amount of \$1,926.95 from the Capital Projects fund to cover these expenses.

Motion was made by Commissioner Holly, seconded by Commissioner Antonucci to reimburse the \$1,926.95 paid from the General fund from the Capital Fund account.

Commissioner	Yes	No	Absent	Abstain
White	X			
Hartman			X	
Antonucci	X			
Capano			X	
Holly	X			

Clerk advised the Board that she met with the City of Gloversville Commissioner, Tammie Weiterschan, and Maryann Reppenagen, Deputy Commissioner, to discuss a plan moving forward to develop a regular schedule to provide information regarding the sewer billing and collections. Currently, the information is provided at the end of the year. It was also discussed how the City tracks the billings and collections. They do not track by district similar to how the Water Department tracks by district. The Clerk asked the Board if they would be opposed to having one account to track these items as opposed to one account for each district. It was agreed by the Board that so long as this did not cause any issues with the tracking and remittance of payment to the City, we could begin utilizing one account for Sewer rent collections and one account for Sewer Infrastructure.

Motion was made by Commissioner Holly, seconded by Commissioner White and carried to look into the benefits of maintaining one account for each of the billed categories.

Commissioner	Yes	No	Absent	Abstain
White	X			
Hartman			X	
Antonucci	X			
Capano			X	
Holly	X			

The Clerk presented to the Board an invoice received from F&W Forestry for a Forest Management Plan at the Rice Reservoir and the Dixon Reservoir. This plan was requested by the Board as discussed in prior meetings to determine the

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loss of revenue we would incur due to not being able to forest the land due to the Blue Triton water access agreement. Being this expense was not accounted for in the 2025 budget, the Clerk asked for a motion to approve payment of the invoice in the amount of \$9,025.

Motion was made by Commissioner White, seconded by Commissioner Holly and approved to pay the F&W Forest invoice.

Commissioner	Yes	No	Absent	Abstain
White	X			
Hartman			X	
Antonucci	X			
Capano			X	
Holly	X			

Chief Water Treatment Plant Operator Report:

Fluoridation of Public Water Supply:

In his absence, Superintendent Lentini informed the Board that Andrew White is working with Sarah Nowalk, our Department of Health representative regarding the Board's preliminary discussion to discontinue fluoridation of our public water supply due to rising chemical costs and the possibility of future economic growth at the August 19, 2025 meeting. She is in the process of providing him with the current guidelines for the discontinuance. We must issue a public notice of the preliminary determination and hold a public hearing with health professionals to answer questions on the discontinuation. A summary of the consultations must then be submitted to the Department of Health.

Water Treatment Plant Project:

Andrew explored ordering the valves necessary for the next phase of the plant project due to the three to four month delay in receiving the order. The Board asked Andrew to look into the possibility of ordering the valves under an emergency order. We will not be able to do that since the cost would be over the \$30,000.00 limit on emergency purchases. Another option would be to preorder the valves and put the order out to bid with R.M. Headlee, Core & Main and other suppliers. This would allow us to have the valves on-site once the project starts and the cost would be covered under the grant.

Superintendent Lentini requested to enter Executive Session for discussion of a pending personnel matter.

Motion was made by Commissioner White at 6:51 p.m. to enter Executive Session, seconded by Commissioner Antonucci.

Commissioner	Yes	No	Absent	Abstain
White	X			
Hartman			X	
Antonucci	X			
Capano			X	
Holly	X			

At 7:07 p.m., a motion was made by Commissioner Antonucci, seconded by Commissioner White to come out of Executive Session.

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<u>Commissioner</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
White	X			
Hartman			X	
Antonucci	X			
Capano			X	
Holly	X			

There being no further business, a motion was made by Commissioner White, seconded by Commissioner Holly to adjourn the meeting.

Meeting was adjourned at 7:10 p.m.

The next Regular meeting is scheduled to be held on November 18, 2025 at 6:00 p.m.