

GLOVERSVILLE BOARD OF WATER COMMISSIONERS

MEETING MINUTES – OCTOBER 15, 2024

The Regular meeting of the Board of Water Commissioners was held and brought to order at their office, 67-73 South Main Street Gloversville, NY on October 15, 2024, at 6:00 PM with President Capano presiding.

Roll Call

Commissioners:

Capano	PRESENT
White	PRESENT
Antonucci	PRESENT
Satterlee	PRESENT
Vacancy	

Others in Attendance: Water Superintendent, Anthony Mendetta; Andrew White, Chief Water Treatment Plant Operator, Clerk of the Board, Cindy Albertine, Wayne Peters, City of Gloversville Councilman-at-Large and Phil Hartman.

With approval of the Mayor and the Common Council, a motion was made by Commissioner Capano to officially appoint Paul D. Hartman to the Water Board. The motion was seconded by Commissioner White.

<u>Commissioner</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Capano	X			
White	X			
Antonucci	X			
Satterlee	X			
Vacancy				

Commissioner White performed the audit of the bills for the period covering August 15, 2024 – October 11, 2024. The Clerk presented the audited bills, as follows:

<u>Name</u>	<u>Amount</u>
Christopher Satterlee	-442.80
Goldberger & Kremer	-3,157.96
Christine Linart	-673.00
AWWC	-300.00
CDPHP	-19,960.20
Core & Main	-1,573.07
Cranesville Block Company	-653.31
Cushing Stone Company Inc	-186.96
Daily Gazette	-28.86
Ferguson Enterprises LLC	-155.76
First Advantage Security	-82.00
FW Webb	-973.00
Gloversville True Value	-181.55
Kingsboro Lumber Co Inc	-258.52

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Main Motors	-102.95
National Grid	-1,755.90
Nethaway Motorcar Co LLC	-20.00
Santander Bank N.A.	-30,531.50
Security Supply Corp	-19.42
Slack Chemical Company Inc	-3,893.88
Temp Force LP	-902.00
Tolls by Mail Processing Ctr	-2.49
Tri-County Fire Extinguishers	-298.00
Aflac	-1,470.60
All States Construction Inc	-720.98
Anthem BlueCross Retiree Sol	-6,782.01
Christine Linart	-673.00
Christopher R Jablonski	-289.99
Cranesville Block Company	-170.17
Cummins Sales & Service	-582.42
Cushing Stone Company Inc	-189.48
G A Bove & Sons Inc	-768.34
Howell Benefit Services, WEB	-270.55
Hummel's OP Inc	-304.93
JH Consulting Group Inc	-4,694.00
JM Berry Enterprises Inc	-125.00
Kingsboro Lumber Co Inc	-5.07
National Grid	-59.95
NBT Insurance Agency	-45,777.52
Temp Force LP	-1,082.40
UDig NY Inc	-16.00
USABlueBook	-745.08
WB Mason Co Inc	-479.23
Spectrum	-224.98
Christopher R Jablonski	-129.00
Cranesville Block Company	-283.84
Fidelis Care	-505.74
Hummel's OP Inc	-97.98
Jeffrey F Lehner dba NAPA	-129.59
Lowe's	-221.35
Metropolitan Industries Inc	-90.00
National Grid	-465.70

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Philip Beckett CPA PC	-8,750.00
Temp Force LP	-541.20
Twin Bridges Waste	-137.50
Intuit	-3,898.34
Intuit	-413.40
Med-I-Bank	-13.89
Med-I-Bank	-1,084.23
Med-I-Bank	-126.55
Med-I-Bank	-650.00
Morgan White	-716.72
Med-I-Bank	-8.00
CDPHP	-55.00
CDPHP	-2,050.50
Morgan White	-590.54
AT&T	-513.74
NBT Payroll	-22,665.90
NBT Payroll	-1,680.64
NBT Payroll	-18,712.27
NBT Payroll	-1,378.18
NBT Payroll	-18,820.37
NBT Payroll	-1,386.49
	<u>-217,701.49</u>

A motion was made by Commissioner Capano that the audited bills listed above are ordered paid. The motion was seconded by Commissioner White.

<u>Commissioner</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Capano	X			
White	X			
Antonucci	X			
Satterlee	X			
Hartman	X			

CAPITAL PROJECT AUDIT:

The Capital Project Audit was presented by email and reviewed.

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Original Amount</u>
1591	10/08/2024	C.T. Male Associates	I#111614 PO#H240001- Plant Imp Proj - Phase#1	14,000.00

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A motion was made by Commissioner Capano that the Capital Project audited bill listed above is ordered paid. The motion was seconded by Commissioner White.

<u>Commissioner</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Capano	X			
White	X			
Antonucci	X			
Satterlee	X			
Hartman	X			

The minutes for the September 17, 2024 Regular Meeting were emailed for review. There being no changes or corrections required, a motion was made to accept the minutes by Commissioner Capano. The motion was seconded by Commissioner White.

<u>Commissioner</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Capano	X			
White	X			
Antonucci	X			
Satterlee	X			
Hartman	X			

Superintendent's Report:

Filtration Plant Project:

Superintendent Mendetta informed the Board that the contractors were able to remove the waste valve for filter #6. The additional parts for the waste valve they were waiting for had arrived and they would be back next week to finish the work on the waste valve for filter #6. Once the waste valve has been installed and they will be coordinating with our department to drain down the filtration plant in order to remove and replace the 14-inch influent valve.

Phase 1A - The Board was reminded of their discussion during September's meeting regarding two additional valves that have been shutting down at the Plant and provided them with a change order received from Flach Industries to replace the two failing valves. The scope of work includes replacing two 18-inch butterfly valves, replacing filter #1 waste valve and filter #5 wash valve. The cost of the proposed work would be \$20,500 each, totaling \$41,000 in addition to the original contract price of \$56,850.00, bringing the new total cost of the project cost to \$97,850 if approved.

After discussion a motion was made by Commissioner Antonucci, seconded by Commissioner Capano to approve the change order.

<u>Commissioner</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Capano	X			
White	X			
Antonucci	X			
Satterlee	X			
Hartman	X			

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Phase 1B – C.T. Male has assured us that they would be providing the plans to us for the Phase 1B scope of the project by the end of the week. If the plans are approved by the Department of Health, we should be able to start work on Phase 1B early to mid-winter this year.

Phase 2 – Superintendent and Water Plant Operator, Andrew White, are working with C.T. Male on the start of Phase 2, in particular the fluctuation sedimentation chamber. The Board was informed that we are receiving pushback from the Department of Health on the actual size of the structure and not meeting the 10-state standards, which are measured in feet-per-minute for flow through the chambers. Andrew discussed how they are working with Jake Gordon of C.T. Male and arguing the fact that the flow rate should be based on feet-per-second through the chambers and have been providing them with data to support our structure size. However, the DOH is maintaining that the flow rate is feet-per-minute, and they would like our design to be larger than what is being proposed. Our current structure was built in 1939 and there are concerns that we do not have the room to make the structure any bigger and if we were to increase the size it would affect the water quality. They will continue to work with C.T. Male and DOH to come to a resolution and will keep the Board updated at future meetings.

Lead Service Line Grant:

Anthony informed the Board that we have been awarded an additional \$2.3 million grant for the Lead Service Line Replacement Project as part of the Bi-Partisan Infrastructure Bill. This award will forgive the Water Department's debt portion of the \$7.7 million grant approved by the State. This means we will have the entire \$7.7 million for the project with no debt to be incurred by the Water Department. He also mentioned that we are still waiting on the outcome of the additional \$6 million EPA grant we applied for through the City of Gloversville, which is also 100% grant funds. If approved, this would allow us to potentially replace all the lead service lines in the City at no cost to the Water Department.

The required lead line inventory report has been submitted to the State by the October 16th deadline. New regulations now include replacement of anything downstream galvanized or existing, or previously existing lead services, which now requires we replace any galvanized lines that are going into resident's homes. There are approximately 2,000 services that would need replacement. Since 2017 we have replaced approximately 450 from the previous grant funding we had received and through the replacement program we offered. Another requirement of the program is that a letter be mailed to all homes identified as having lead, lead galvanized or unknown services specific to their service type informing them of the health effects of lead and how to find information about lead. We are currently working on the letters and they will be ready for mailing prior to the November 15th deadline. The lead line inventory report has been posted on our website for public viewing as required by the EPA.

Once the project has been approved and we are prepared to start the replacements, Anthony stated his intention to work with the City and coordinate working on service lines on those streets the City will be repaving, with the hope of saving on the cost of restoration.

State Highway 349 Project:

The Department of Health has approved the plans for the water line replacement as well as the Department of Transportation. We will be coordinating with the County and Manford Construction on a time frame for working on the project within the next few weeks. The original cost of the project was approximately \$18,000. However, after reviewing the plans DOH required an additional fire hydrant be installed at the intersection of State Highway 30A and County Highway 349. With the addition of another hydrant the total cost of the project will still be under the \$25,000 total project cost as approved previously by the Board. Once a final cost has been determined a resolution will be presented for ratification.

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Jackson Summit Spillway:

Since we have not had a response from Keller regarding the lack of grass growth on the upper part of the dam, pictures were sent to C.T. Male. This is holding up the engineering assessment report on final completion of the project. The lack of grass growth will show up as a deficiency in the report which could affect our ability to insure the dam. Anthony spoke with Jake Gordon of C.T. Male and discussed the possibility of us laying sod at that location and have the cost come off the retainage to be paid to Keller so that we can submit the report with no deficiencies. He is working on quotes to lay the sod. Any updates will be reported at the next Board meeting. Anthony advised the Board that we have received a letter stating the WQIP Grant paperwork that C.T. Male had submitted on our behalf was denied based on the fact it did not have an engineering report attached. He spoke with Jake Gordon who claimed he did attach the report to the paperwork. He will reach out to them to them to see if we could become eligible for funding again.

BlueTriton:

We still have not received the long-term contract from them for review. They did have the drill rig in at the Dixon site. They are currently exploring for another drill site.

Fonda Water Line:

Anthony informed the Board that he was asked to be the Chairman of the Committee by the Mayor of Fonda. He and Adrew will be meeting with the Committee during the last week of October. They will report back with any updates on the project.

Anthony reminded the Board of a complaint that was received for the September meeting from Flower Realty at 7 East Eighth Avenue who claimed the water meter was not working properly. The water meter was sent out for testing. The results came back and showed that the meter was working within AWWA standards. He presented the information to the complainant, Dan Mason, and he was not satisfied with the results. Mr. Mason wrote a statement to the Board and provided a letter from a contractor stating his findings. Both letters were provided to the Board for review along with a consumption analysis for the property. After reviewing the information, the Board determined that the issue was resolved by the plumber on September 22nd as mentioned in his letter and based on the analysis report which showed the usage went down as of that date.

A motion was made by Commissioner Antonucci, seconded by Commissioner White to deny Mr. Mason's request for relief.

Commissioner	Yes	No	Absent	Abstain
Capano	X			
White	X			
Antonucci	X			
Satterlee	X			
Hartman	X			

Anthony suggested that for future practice all requests for meter testing be sent to Ti Sales at a cost of \$75.00. He suggested that the charge for testing meters be increased to cover the cost of testing. By doing so, the testing would be done by a third party and would eliminate the possibility of homeowners claiming the Water Department was unfairly testing our own equipment that would benefit the department.

After discussion, a motion was made by Commissioner Satterlee, seconded by Commissioner White to send water meters to Ti Sales for testing and increase the water meter testing fee to \$75.00.

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Commissioner	Yes	No	Absent	Abstain
Capano	X			
White	X			
Antonucci	X			
Satterlee	X			
Hartman	X			

Resolutions:

The Water Superintendent presented the Following Resolution and Moved for it's adoption

RESOLUTION NO. 2024-23

WHEREAS, the Gloversville Board of Water Commissioners 2024 Budget Requires Modification.

NOW, THEREFORE, BE ITS RESOLVED, that the following budgetary transfers be authorized:

Account Number	Account Description	Appropriation Increase	Appropriation Decrease
F8330.429	Plant/Lab Equip Supplies ELAP		\$ 10,000.00
F8330.410	Lab Equipment/Supplies REG	\$ 10,000.00	
F8330.405	Repair & Maintenance		\$ 500.00
F8330.412	Miscellaneous - Filtration Plant	\$ 500.00	
		<u>\$ 10,500.00</u>	<u>\$ 10,500.00</u>

RESOLVED, that this Resolution shall take effect immediately upon passage.

A motion was made by Commissioner Satterlee seconded by Commissioner Capano that the above resolution be adopted.

Votes Taken:	Yes	No
Commissioner Capano	X	
Commissioner White	X	
Commissioner Antonucci	X	
Commissioner Satterlee	X	
Commissioner Hartman	X	

Adopted : **October 15, 2024**

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Clerk of the Board Report:

Choudery Bhalli, owner of 10 Place Street, has a bill in the amount of \$3,918.95, of that amount, \$2,480.23 was carried over from the previous bill. Mr. Bhalli states this property was bought at auction from Mid-First Bank and the carried over balance was not paid by Mid-First Bank as part of the closing. The water is currently off and he is living there. He asked us to present the information to the Board and ask that he be allowed to enter an installment payment agreement if he agreed to pay \$2,000 at the time of the installment agreement and the remaining balance would be paid in four additional installments of \$561. and that the bill be paid in full prior to the next billing cycle. He was also informed that if he defaulted on any of the installments, the water would be turned off at that time.

A motion was made by Commissioner Capano, seconded by Commissioner Satterlee to approve the request for an installment agreement.

<u>Commissioner</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Capano	X			
White	X			
Antonucci	X			
Satterlee	X			
Hartman	X			

Clerk presented the Board with the chemical bid packet for the coming year, including the list the those who we would be sending the packets out to. The packets would be mailed out at the end of October so that the bids would be received in time to be opened at the November meeting. Once approved by the Board, notification would be placed in the Leader-Herald for public notification. The only change in the packet from the prior year was the addition of Sodium-Hex.

A motion was made by Commissioner Antonucci, seconded by Commissioner White to approve the list and send the packets.

<u>Commissioner</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Capano	X			
White	X			
Antonucci	X			
Satterlee	X			
Hartman	X			

Chief Water Plant Operator Report:

Andrew White informed the Board that we passed our last set of lead and copper testing. Of the 120 samples we did this year there were only three total elevated results on this last testing and two on the previous. We are now in compliance with EPA standards. We are now on standard monitoring for next year, which is 30 samples each year, and are able to remove the public notification statements that are currently on our billing statements. If we go the next three years and remain in compliance, we will then be put on reduced monitoring again, which is 30 samples every three year. Andrew also mentioned that the EPA standards are changing next year and the approved level would be lowered from the current mcl of 0.015 to 0.010 or higher.

At 7:10 p.m. Superintendent Mendetta requested that the Board go into Executive session to discuss a contract with a third party. A motion was made by Commissioner Satterlee, seconded by Commissioner White to enter into Executive session.

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<u>Commissioner</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Capano	X			
White	X			
Antonucci	X			
Satterlee	X			
Hartman	X			

A motion was made by Commissioner Capano, seconded by Commissioner White to come out of Executive session at 7:22 p.m.

<u>Commissioner</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Capano	X			
White	X			
Antonucci	X			
Satterlee	X			
Hartman	X			

A motion was made by Commissioner Capano, Seconded by Commissioner Satterlee to adjourn the meeting at 7:25 p.m.

The next regular meeting will be held on November 19, 2024 at 6:00 p.m.