

GLOVERSVILLE BOARD OF WATER COMMISSIONERS

MEETING MINUTES – NOVEMBER 19, 2024

The Regular meeting of the Board of Water Commissioners was held and brought to order at their office, 67-73 South Main Street Gloversville, NY on November 19, 2024, at 6:00 PM with President Capano presiding.

Roll Call

Commissioners:

Capano	PRESENT
White	PRESENT
Antonucci	PRESENT
Satterlee	PRESENT
Hartman	PRESENT

Others in Attendance: Water Superintendent, Anthony Mendetta; Andrew White, Chief Water Treatment Plant Operator, Clerk of the Board, Cindy Albertine, Vincent DeSantis, Mayor of City of Gloversville, Wayne Peters, City of Gloversville Councilman-at-Large and Ronald Holly.

The Clerk explained to the Board that she had Audits that she had to pull out of our regular Audit List. These items must be voted on separately due to a conflict with Commissioner Capano.

Audit #23629 in the amount of \$122.81 and Audit #23666 in the amount of \$156.91 payable to Gloversville True Value need to be voted on with Commissioner Capano having to abstain from voting to approve.

Commissioner White made a motion to approve Audits #23629 and #23666 totaling \$279.72. Commissioner Satterlee seconded the motion.

<u>Commissioner</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Capano				X
White	X			
Antonucci	X			
Satterlee	X			
Hartman	X			

Commissioner White performed the audit of the bills for the period covering October 12, 2024 – November 15, 2024. The Clerk presented the remaining audited bills, as follows:

23620	First Advantage Security LLC	\$ 78.00
23621	NBT Credit Services	765.86
23622	Christine Linart	412.21
23623	Christopher R. Jablonski	30.00
23624	Commissioner of Finance	1,396.39
23625	Core & Main	3,881.48
23626	F&W Forestry Services Inc.	8,560.00
23627	Frontier Communications Corporation	474.81
23628	FW Webb	5,647.00
23629	Gloversville True Value	122.81
23630	Runnings Supply Inc.	256.37
23631	Temp Force LP	541.20

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23632	Ti-Sales Inc.	194.28
23633	Vincent C. Perrella	339.90
23634	Red Dragon Heating and Cooling	296.90
23635	Aflac	1,838.25
23636	All States Construction Inc.	657.84
23637	CDPHP	21,488.33
23638	Christine Linart	504.75
23639	Core & Main	787.68
23640	Cranesville Block Company, Inc.	430.89
23641	Daily Gazette	62.40
23642	Johnstown Auto Parts – NAPA	61.18
23643	Metropolitan Industries Inc.	90.00
23644	National Grid	98.87
23645	Security Supply Corp.	628.20
23646	Temp Force LP	405.90
23647	Ti-Sales Inc.	1,491.85
23648	WB Mason Co Inc.	143.96
23649	AT&T Mobility	456.51
23650	Bobcat of Gloversville-Johnstown	99.00
23651	Christine Linart	706.65
23652	Cranesville Block Company Inc.	95.52
23653	FW Webb	71.36
23654	Johnstown Auto Parts – NAPA	60.80
23655	National Grid	1,307.35
23656	Red Dragon Heating and Cooling	7.98
23657	Spectrum	224.98
23658	Temp Force LP	541.20
23659	Tolls by Mail Processing Center	6.22
23660	United States Postal Service	1,265.90
23661	Christine Linart	1,430.13
23662	Commissioner of Finance	1,368.86
23663	Cranesville Block Company Inc.	811.52
23664	Ferguson Enterprises LLC	92.00
23665	FW Webb	2,174.00
23666	Gloversville True Value	156.91
23667	Kingsboro Lumber Co., Inc.	72.76
23668	National Grid	444.08
23669	Runnings Supply Inc.	100.23
23670	Surpass Chemical Company, Inc.	4,782.40
23671	Temp Force LP	541.20
23672	Ti-Sales Inc.	1,845.78
23673	Twin Bridges Waster & Recycling	137.50
23674	Holland Company Inc.	10,381.05
23675	United States Postal Service	1,606.00
23676	Matthew Gatto	250.00
23677	Timothy Canavan	250.00
23678	Commissioner of Finance	55,330.00

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23679	Core & Main	943.46
23680	Cranesville Block Company Inc.	77.00
23681	Frontier Communications Corporation	474.81
23682	National Grid	551.81
23683	NBT Credit Services	409.63
23684	Slack Chemical Company Inc.	3,893.88
23685	Temp Force LP	541.20
23686	Ti-Sales Inc.	4,122.36
23687	WB Mason Co Inc.	79.66
23688	West & Company CPAs PC	1,500.00
2024101505	Payroll Account NBT Bank	18,744.33
2024101506	Payroll Account NBT Bank	1,380.62
2024102105	Payroll Account NBT Bank	19,125.61
2024102106	Payroll Account NBT Bank	1,409.85
2024102805	Payroll Account NBT Bank	22,944.52
2024102806	Payroll account NBT Bank	1,701.94
2024110405	Payroll account NBT Bank	24,619.04
2024110406	Payroll account NBT Bank	1,830.64
2024111205	Payroll account NBT Bank	18,192.39
2024111206	Payroll account NBT Bank	<u>1,340.83</u>
October 12 – Nov 15, 24		\$262,188.78

A motion was made by Commissioner Antonucci that the audited bills listed above are ordered paid. The motion was seconded by Commissioner Capano.

<u>Commissioner</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Capano	X			
White	X			
Antonucci	X			
Satterlee	X			
Hartman	X			

CAPITAL PROJECT AUDIT:

The Capital Project Audit was presented by email and reviewed.

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Original Amount</u>
1592	11/15/24	C.T. Male Associates	Project #23-3454-Plant Prj Phase 1A/B	\$29,250.00
1593	11/15/24	Flach Industries Inc.	Pay App #1 – Plant Project- Valve Replac	\$29,307.50
1594	11/15/24	Core & Main	St Hwy 349 HDPE Cap Proj/Materials	<u>\$24,703.21</u>
				\$83,260.71

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A motion was made by Commissioner Antonucci that the Capital Project audited bill listed above is ordered paid. The motion was seconded by Commissioner White.

<u>Commissioner</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Capano	X			
White	X			
Antonucci	X			
Satterlee	X			
Hartman	X			

Superintendent's Report:

Superintendent presented City of Gloversville Mayor Vincent DeSantis who asked to address the Board regarding outstanding water bills on properties owned by the City of Gloversville

Mayor DeSantis presented the Board with a list of properties City of Gloversville acquired from the Fulton County Treasurer's Office which came with outstanding water bills totaling \$2,747.87. These run-down properties are being purchased under Section 19A and 19B of the General Municipal Law in an effort to revitalize neighborhoods and get them back on the tax rolls, either by rehabilitation or by demolition. Mayor DeSantis asked the Board to consider forgiving the delinquent water rents on following properties:

47 Park Street	\$ 562.02
8 Frontage Road	\$1,987.41
8 Eagle Street	\$ 65.57
4 Prospect Place	\$ 132.87

In addition, Mayor DeSantis listed invoices the Water Department had sent to the City of reimbursement of material costs for water lines on DRI projects for St. Thomas Square and Liattauer Piazza totaling \$7,317.57. He informed the Board that the costs of the materials are reimbursable through the DRI project, but it will take time to receive the money through the grant. Once the money is received, they will reimburse the water department for these expenses.

The final invoice presented by Mayor DeSantis was an invoice for \$19,107.40 from the Water Department for the cost of damages caused by the City's contractor at the Harrison Street Bridge Project. The contractor is maintaining that they are not responsible for the invoices. The Mayor is exploring filing an insurance claim with the contractor's insurance or the City's insurance. He advised the Board that this would take time but the invoices would be paid once a claim has been filed and reimbursed.

After discussion, a motion was made by Commissioner Satterlee, seconded by Commissioner Capano to forgive the outstanding water bills on the City owned properties totaling \$2,747.87

<u>Commissioner</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Capano	X			
White	X			
Antonucci	X			
Satterlee	X			
Hartman	X			

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Filtration Plant Project:

Filter #6 Waste and Influent valve have been completed and filter #4 wash valve is done as well. Flach will return on Thursday to complete wash valve #5. Once completed we will be scheduling filter #1 waste valve for the following week. After valve #1 is finished the emergency phase of the project will be complete and we will be up and running on all six filters.

Phase 1B: There has been a hold-up on submitting the plans to the Department of Health due to discussions about doing the automated chlorine system so that we would not have to staff two people for the weekends. Anthony and Andrew met with Avanti Controls at the plant. They provided us with an estimate of approximately \$100,000. With the cost being more than anticipated, Anthony and Andrew discussed with C.T. Male the possibility of including this system in the Phase 1B part of the project. Anthony received the schematics of the system. Andrew reported to the Board how this new system would work. This system would be beneficial in the way of employee safety and eliminate the current required two people which will cut down on overtime costs.

This request will be submitted to DOH for approval, but there is no guarantee it will be approved since it was not part of the original engineering report. However, they feel there is a good chance that may be approved as it falls in line with the overall scope of the project and the safety aspect. CT Male stated that the plans were being submitted to DOH for review and comment. If approved, we will be able to go out to bid.

Lead Service Line Grant:

Anthony informed the Board that we have been awarded an additional \$2.3 million grant for the Lead Service Line Replacement Project as part of the Bi-Partisan Infrastructure Bill. This award will forgive the Water Department's debt portion of the \$7.7 million grant approved by the State. This means we will have the entire \$7.7 million for the project with no debt to be incurred by the Water Department. He also mentioned that we are still waiting on the outcome of the additional \$6 million EPA grant we applied for through the City of Gloversville, which is also 100% grant funds. If approved, this would allow us to potentially replace all the lead service lines in the City at no cost to the Water Department.

The required lead line inventory report was submitted to the State by the October 16th deadline. New regulations now include replacement of anything downstream galvanized of existing, or previously existing lead services, which now requires we replace any galvanized lines that are going into resident's homes. There are approximately 2,000 services that would need replacement. Since 2017 we have replaced approximately 450 from the previous grant funding we had received and through the replacement program we offered. Another requirement of the program is that a letter be mailed to all homes identified as having lead, lead galvanized or unknown services specific to their service type informing them of the health effects of lead and how to find information about lead. We are currently working on the letters and they will be ready for mailing prior to the November 15th deadline. The lead line inventory report has been posted on our website for public viewing as required by the EPA.

Once the project has been approved and we are prepared to start the replacements, Anthony stated his intention to work with the City and coordinate working on service lines on those streets the City will be repaving, with the hope of saving on the cost of restoration.

Jackson Summit Spillway:

After discussing the grass growth with the Board at last month's meeting, Anthony looked at the ground in the area and determined that the lack of grass growth was not in the area where the contractor had been working. That being the case, our caretakers put down grass seed and topsoil in that area. Keller will now be able to receive the retainage from the project, allowing us to close out the project.

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Anthony briefed the Board that C.T. Male has prepared the engineering assessment that goes along with the new dam rehab as required by DEC in order to remain in compliance. We will be submitting the paperwork with them for review.

Rice Reservoir – Logging:

The logging at Rice Reservoir per the Prentice and Carslie contract is complete. Much of the logging was done behind the filtration plant and the East side of the reservoir. The company did a good job cleaning up the site. We are now waiting on Wadsworth to mobilize the start of the upper log sale near the Brady house. This will most likely be done this winter season.

Anthony distributed a packet showing our 10-year forestry management plan from F&W Forestry. The packet outlines two different plans through 2030. One outlines two lump-sum payments for net revenue of \$100,000 to \$150,00, and the other would distribute the payment for the same time frame over four net revenue payment of \$50,000 - \$75,000 . Anthony discussed the two different options with the Board. It was his recommendation that the Board consider the four payments spread out over the lump-sum payments to help with any possible deficiencies in the budget.

BlueTriton:

BlueTriton was scheduled to have a representative present at the meeting to review the long-term contract that has been discussed. However, Anthony spoke with Mike Napolitan recently and was informed that BlueTriton was recently bought out and merged with Primo Water. He assured Anthony that they were still committed to proceeding with the project. However, it may affect the long-term contract and Primo's attorneys are currently going over the contract. Mr. Napolitan asked to attend the December meeting for a presentation to the Board.

BlueTriton will be at the Dixon site during the week of December 2, 2024 pumping the wells that have been dug and monitoring the usage.

Boiler:

The boiler at the plant recently stopped working. Nicholas Plumbing looked at the system and was able to get it working again. They determined that the circulator pump had stopped working. Anthony received two quotes to replace the boiler. The first was from St. Andrews in the amount of \$2,200. The second quote was from Nicolas Heating & Cooling in the amount of \$4,900.

After discussion, motion was made by Commissioner White, seconded by Commissioner Capano to approve the St. Andrews quote.

Commissioner	Yes	No	Absent	Abstain
Capano	X			
White	X			
Antonucci	X			
Satterlee	X			
Hartman	X			

Anthony informed the Board that there was a service leak at 252 Bleecker Street. When we looked at the service line we discovered that the leak was on our side. Instead of fixing the leak, we decided to replace the service line. During the replacement the sewer lateral broke and we had to repair the line. Since the repair, the homeowner has experienced problems with their sewer. We went to the residence and attempted to diagnose the problem but were unable to fix the issue. Anthony called Adirondack Septic to address the problem. They power jetted the sewer lateral to remove dirt and debris then videoed the lines. They said the video showed an

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offset in the lateral down-stream of the repair. The invoice for their service was \$720. Anthony asked the Board if they felt the bill should be the responsibility of the homeowner since the video showed the issue was downstream of our repair.

After discussion the Board decided that in good faith we would pay the invoice since we could not be certain that the offset was not caused when we hit the line. A motion was made by Commissioner Satterlee, seconded by Commissioner White to pay Adirondack Septic \$720.00 for the invoice total.

Commissioner	Yes	No	Absent	Abstain
Capano	X			
White	X			
Antonucci	X			
Satterlee	X			
Hartman	X			

We recently sent Matt Gatto and Tim Canavan to Grade D school. They have taken the exam and both passed.

Resolutions:

Water Board President Matthew Capano sponsored the following resolution and moved for its adoption:

RESOLUTION NO. 2024-22

RESOLUTION AUTHORIZING THE TRANSFER OF FUNDS FROM THE CAPITAL RESERVE HIGH YIELD INTEREST BEARING SAVINGS ACCOUNT/INFRASTRUCTURE RESERVE FUND TO THE CAPITAL PROJECT 10-R CHECKING ACCOUNT TO PAY EXPENSES RELATED TO THE STATE HIGHWAY 349 WATER INFRASTRUCTURE EXPANSION PROJECT.

WHEREAS, The Gloversville Board of Water Commissioners will transfer moneys from its Infrastructure Reserve Fund account in the General Fund to its Capital Project 10-R Checking Account to pay expenses related to the State Highway 349 Water Infrastructure Expansion Project.

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF WATER COMMISSIONERS, CITY OF GLOVERSVILLE, NEW YORK, THAT:

RESOLVED, that there was hereby established a Capital Projects Fund 10-R in which per Resolution #2024-21 the State Highway 349 Water Infrastructure Expansion Project was added.

RESOLVED, that the Clerk of the Water Board is hereby authorized to transfer \$24,703.05 from the Infrastructure Reserve Fund account in the General Fund to the Capital Project 10-R checking account to pay expenses related to the State Highway 349 Water Infrastructure Expansion Project.

RESOLVED, that this Resolution shall take effect immediately upon passage.

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A motion was made by Commissioner Satterlee, seconded by Commissioner Antonucci that the above resolution be adopted.

Votes Taken:

	Yes	No
Commissioner Capano	X	
Commissioner White	X	
Commissioner Antonucci	X	
Commissioner Satterlee	X	
Commissioner Hartman	X	

Adopted : November 19, 2024

Clerk of the Board Report:

Billing Dispute:

Owner of property located at 76 Steele Avenue is claiming that their water bill has increased \$75-100 since a new meter was installed. After review of the monthly consumption report for the billing period was reviewed by the Board, it was their decision to deny the request for adjustment based on the fact that there was no sizable jump in his usage since the installation of the new meter, as well as the fact that his previous meter was an old ARB meter and that the new meters read usage more accurately.

After discussion, a motion was made by Commissioner Antonucci, seconded by Commissioner Hartman.

Commissioner	Yes	No	Absent	Abstain
Capano	X			
White	X			
Antonucci	X			
Satterlee	X			
Hartman	X			

Billing Adjustments:

The Clerk advised the Board that the City of Gloversville has requested adjustments to the following properties:

335 W. Fulton Street:

Water had previously been off at the property and was recently turned back. Our last bill was in October 2023, at which time we estimated the usage. Once we changed out the meter and were able to get a read, we discovered that we had over-estimated their bill by 965 cubic feet. The following adjustments would be made, if approved:

Credit: Sewer	\$22.19
Credit: Sewer Infrastructure	\$ 6.75
Credit: Water Infrastructure	\$ 2.41

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10 Franklin Street:

Water was previously off at the property and recently turned back on. An actual read was obtained on October 30, 2024. Our estimated usage was over by 5,160 cubic feet. The following adjustments would be made, is approved:

Credit: Water	\$186.95
Credit: Sewer	\$112.49
Credit: Sewer Infrastructure	\$ 36.12

President Capano sponsored the following motion and moved for its adoption:

NOW, THEREFORE, BE IT RESOLVED,

THAT, the Board of Water Commissioners authorizes the Clerk of the Board to adjust billing for the following amounts due to over-estimated usage being billed at these properties:

335 W. Fulton Street:

Credit: Sewer	\$22.19
Credit: Sewer Infrastructure	\$ 6.75
Credit: Water Infrastructure	\$ 1.31

10 Franklin Street:

Credit: Water	\$186.95
Credit: Sewer	\$112.49
Credit: Sewer Infrastructure	\$ 36.12

To adjust billings for over-estimated usage incurred at these properties.

A motion was made by Commissioner Satterlee, seconded by Commissioner White, that the above motion be adopted.

At 6:45 p.m. Superintendent Mendetta requested that the Board go enter Executive session to discuss a potential contract with a third party. A motion was made by Commissioner Capano, seconded by Commissioner Satterlee to enter Executive session.

A motion was made by Commissioner Capano, seconded by Commissioner White to come out of Executive session at 7:25 p.m.

Commissioner	Yes	No	Absent	Abstain
Capano	X			
White	X			
Antonucci	X			
Satterlee	X			
Hartman	X			

A motion was made by Commissioner Capano, Seconded by Commissioner White to adjourn the meeting at 7:29 p.m.

The next regular meeting will be held on December 16, 2024 at 6:00 p.m.