

GLOVERSVILLE BOARD OF WATER COMMISSIONERS

SPECIAL MEETING MINUTES – FEBRUARY 28, 2023

A Special meeting of the Board of Water Commissioners was held and brought to order at their office, 67-73 South Main Street, Gloversville, NY on February 28, 2023, at 6:00 PM with Vice President Capano presiding.

Roll Call

Commissioners-----

Antonucci	ABSENT
Capano	PRESENT
Mauro	ABSENT
Isabella	PRESENT
White	PRESENT

Others in Attendance: Water Superintendent; Anthony Mendetta; Clerk of the Water Board; Christine Linart; Chief Plant Operator; Andrew White; James Chittenden.

Anthony explained to the Board that the purpose of this special meeting was to discuss the Water Treatment Plant Improvement Project. To accept the Resignation of Steve Mauro from the Board of Water Commissioners. To accept the proposal of James Chittenden as our new Board Member to take the place of Mr. Mauro.

Anthony informed the Board that he received a letter from Steve Mauro resigning from the Water Board. The letter stated that he regrets to inform us of his resignation and that it has been a pleasure to work with the Board.

Commissioner Isabella made a motion to accept the resignation of Steve Mauro from the Board of Water Commissioners. The motion was seconded by Commissioner Capano.

<u>Commissioner</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Antonucci			X	
Capano	X			
VACANCY				
Isabella	X			
White	X			

Anthony wanted to announce Mr. James Chittenden as our next possible Water Board member to take the place of Steve Mauro. President Antonucci signed a letter to the mayor for his approval to appoint James Chittenden to the Water Board until the general election in November. Anthony told the Board that he needed the Board's official approval to appoint Mr. Chittenden to take over Steve Mauro's vacant seat on the Board until the General Election, contingent on approval from the mayor.

Commissioner Capano made a motion to appoint James Chittenden to the Gloversville Board of Water Commissioners until the General Election in November, placing him on the Ballot contingent on the mayor's approval. The motion was seconded by Commissioner Isabella.

<u>Commissioner</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Antonucci			X	
Capano	X			
VACANCY				
Isabella	X			
White	X			

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Anthony explained that in order to proceed with the Water Treatment Plant Improvements project, we have to advertise for a Request for Qualifications for Engineering Services. We therefore need a Resolution allowing the Superintendent to advertise a legal notice for said Request for Qualifications.

Water Board Vice President Capano presented the following resolution and moved for its adoption:

RESOLUTION NO. 2023-1

A RESOLUTION OF THE GLOVERSVILLE BOARD OF WATER COMMISSIONERS WITH AN ADDRESS OF 67-73 S. MAIN STREET, GLOVERSVILLE NEW YORK 12078 AUTHORIZING ADVERTISEMENT OF REQUEST FOR QUALIFICATIONS FOR ENGINEERING SERVICES FOR OUR GLOVERSVILLE WATER TREATMENT PLANT AND DISTRIBUTION SYSTEM IMPROVEMENTS PROJECT

WHEREAS, the Gloversville Board of Water Commissioners proposes to undertake the Gloversville Water Treatment Plant and Distribution System Improvements Project (the "Project") which will include multiple structural, mechanical, and treatment equipment and process improvements to the Gloversville Water Treatment Plant.

WHEREAS, the Gloversville Water Department wishes to advertise for the submittal of a Request for Qualifications (RFQ) from any Engineering Firm interested in providing engineering services to the Gloversville Water Works to include preliminary design, program management, construction administration, construction observation services and other related services for the Water Treatment Plant and Distribution System Improvements Project.

NOW, THEREFORE, be it

RESOLVED, that the acting Water Superintendent is hereby authorized and directed to advertise a legal notice for Request for Qualifications (RFQ's) for Engineering Services for the Gloversville Water Treatment Plant and Distribution System Improvement Project.

BE IF FURTHER RESOLVED, that this resolution shall take effect immediately upon passage.

A motion was made by Commissioner Isabella seconded by Commissioner Capano that the above resolution be adopted.

Votes Taken:

	<u>Yes</u>	<u>No</u>
Commissioner Antonucci		ABSENT
Commissioner Isabella	X	
Commissioner Mauro		VACANCY
Commissioner Capano	X	
Commissioner White	X	

Adopted : February 28, 2023

Commissioner Isabella made a motion to adjourn the meeting. The motion was seconded by Commissioner Capano.

<u>Commissioner</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Antonucci		ABSENT		
Capano	X			
VACANCY				
Isabella	X			
White	X			