

GLOVERSVILLE BOARD OF WATER COMMISSIONERS

MEETING MINUTES – MAY 10, 2022

The Regular meeting of the Board of Water Commissioners was held and brought to order at their office, 67-73 South Main Street, Gloversville, NY on May 10, 2022, at 6:00PM with President Isabella presiding.

Roll Call

Commissioners-----

Isabella	PRESENT
Mauro	PRESENT
Antonucci	PRESENT
Robinson	PRESENT
Capano	PRESENT

Others in Attendance: Water Superintendent; Anthony Mendetta; Clerk of the Water Board; Christine Linart; Mr. Wayne Harrison.

Christine explained to the Board that she had an Audit that she had to pull out of our regular audit list. This item must be voted on separately due to a conflict with Commissioner Capano. The Audit #21884 in the amount of \$128.13 payable to Gloversville True Value needed to be voted on with Commissioner Capano having to abstain from voting to approve.

Commissioner Isabella made a motion to approve Audit #21884 in the amount of \$128.13 payable to Gloversville True Value. The motion was seconded by Commissioner Mauro

<u>Commissioner</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Isabella	X			
Mauro	X			
Antonucci	X			
Robinson	X			
Capano				X

Christine explained to the Board that she had an Audit that she had to pull out of our regular audit list. This item must be voted on separately due to a conflict with Commissioner Mauro. The Audit#21894 in the amount of \$150.99 payable to S&J Enterprises needed to be voted on with Commissioner Mauro having to abstain from voting to approve.

Commissioner Robinson made a motion to approve Audit#21894 in the amount of \$150.99 payable to S&J Enterprises. The motion was seconded by Commissioner Isabella.

<u>Commissioner</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Isabella	X			
Mauro				X
Antonucci	X			
Robinson	X			
Capano	X			

The remaining audited bills were presented and reviewed.

Deborah Clukey	-200.00
New York Rural Water Association	-260.00
Christopher R Jablonski	-30.00
Core & Main	-2,723.75
Cranesville Block Company Inc	-1,607.99

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Daily Gazette	-4.98
Ferguson Enterprises LLC	-557.34
Frontier Communications Corporation	-131.94
G A Bove & Sons Inc	-4,965.69
Holland Company Inc	-6,449.20
Howell Benefit Services, WEBSURANCE TRUST	-388.72
IDEXX	-5,943.08
MVP Select Care Inc	-50.00
National Grid	-2,802.06
New York Rural Water Association	-520.00
Jammie Mendetta	-200.00
Northern Trails Glass Shop	-81.00
CDPHP	-22,020.00
Florida Blue	-359.20
NYS OTDA- LIHWAP Bureau	-976.04
United States Postal Service	-980.55
United States Postal Service	-290.00
National Grid	-926.44
Bobcat of Gloversville-Johnstown LLC	-153.00
Century Linen Service, Inc	-73.50
Charter Communications Holdings LLC	-97.98
Christopher R Jablonski	-337.50
Commissioner of Finance	-1,886.49
Cranesville Block Company Inc	-215.18
Cushing Stone Company Inc	-486.40
Daily Gazette	-1,255.66
Frontier Communications Corporation	-686.71
Fulton County Dept of Waste	-13.58
Howell Benefit Services, WEBSURANCE TRUST	-541.10
Kingsboro Lumber Co Inc	-203.32
Master Meter Systems	-1,750.00
Monroe Tractor & Imp Co Inc	-1,299.43
MVP Select Care Inc	-25.00
NBT Credit Services	-647.15
Post Mark Ship Print Inc	-22.21
Randy Van Alstine	-250.00
Runnings Supply Inc	-239.26
Slack Chemical Company Inc	-3,101.00
Telecon Wireless	-406.74
Ti-Sales Inc	-119.00
Warren Tire Service Inc	-104.95
Zelker Elevator Co Inc	-1,131.18
Payroll Account NBT Bank	-18,320.75
Payroll Account NBT Bank	-1,334.39
Payroll Account NBT Bank	-18,277.32
Payroll Account NBT Bank	-1,331.06
Payroll Account NBT Bank	-18,544.82
Payroll Account NBT Bank	-1,351.52
Payroll Account NBT Bank	-17,920.55
Payroll Account NBT Bank	-1,303.53
Payroll Account NBT Bank	-18,147.49
Payroll Account NBT Bank	-1,321.13
	<u><u>-165,366.88</u></u>

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CAPITAL PROJECT AUDIT:

C.T. Male Associates - \$ 1,667.50
C.T. Male Associates - \$ 69.99

A motion was made by Commissioner Robinson that the remaining audited bills are ordered paid. The motion was seconded by Commissioner Mauro.

Commissioner	Yes	No	Absent	Abstain
Isabella	X			
Mauro	X			
Antonucci	X			
Robinson	X			
Capano	X			

The minutes of the last meeting were presented. A motion was made to accept the minutes by Commissioner Isabella. The motion was seconded by Commissioner Mauro.

Commissioner	Yes	No	Absent	Abstain
isabella	X			
Mauro	X			
Antonucci	X			
Robinson	X			
Capano	X			

Superintendent's Report:

Superintendent Mendetta discussed the following issues with the Board:

- 1) **WIA Grant Award Upgrades to Filtration Plant:** Anthony told the Board that we were awarded a 3-million-dollar WIA Grant for improvements to the Water Treatment Plant and possible South Eagle Street Pump Station. We received a letter that we received the 3-million-dollar grant award based on our Engineering Report submitted on our behalf by C.T. Male Associates. The total estimated project cost came in at 5 million which the State will reimburse 60% of the cost with our department having to cover the remaining 40% of the costs.

A motion was made by Commissioner Mauro to accept the WIA Grant Award of 3 million from NYS Environmental Facilities Corporation (EFC) to facilitate the completion of our Water Treatment Plant Improvement Project. With permission for the Superintendent to execute said acceptance letter. The motion was seconded by Commissioner Antonucci.

Commissioner	Yes	No	Absent	Abstain
Isabella	X			
Mauro	X			
Antonucci	X			
Robinson	X			
Capano	X			

- 2) **Potential Solar Project @ Plant :** Anthony informed the Board that Andrew has been in contact with several contractors who work with NYSERDA to get some estimates on installing a solar panel system up at the Plant. Contractors are going to get back to us with some quotes and NYSERDA is looking into grants that we may be eligible for to cover the cost. We met with 2 loggers to remove several dead trees in the area that we may use to install the solar panels if the project moves forward. These trees are dying and have to be removed even if the Solar Project does not move forward. Anthony contacted Dennie VanNostrand who was not interested in the job. Anthony also contacted Wadsworth Logging out of Northville who would be able to get this done sometime this year. Wadsworth recommended that we set pricing per truckload as the prices are changing

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so rapidly. Anthony also had a discussion about logging a couple of other areas we may want to address as we recently had a storm which took trees down behind the Filtration Plant cutting a couple of telephone polls in half. Anthony should have some solid estimates at the next meeting for the Board to Consider.

- 3) **Jackson Summitt Spillway Project:** Anthony informed the Board that we finally went out to bid on the project. We will have a pre-bid meeting next week and the bids will be opened on June 6th with the project to be awarded at the June Board meeting. C. T. Male pushed the project out to a few contractors that have completed this kind of project in the past and we advertised it extensively in all the local newspapers. Anthony feels we should receive some solid interest in the project. The substantial completion date for the project will be November 15, 2022.

- 4) **GIGP Meter Project :** Anthony informed the Board that we have been going back and forth with Ti-Sales making sure that all the necessary information is in the Meter Project contract before submittal to EFC. As long as all the minor changes are made to the contract as discussed, we should be able to send it off to EFC shortly.

- 5) **Fluoride Equipment Issues:** Anthony informed the Board that we met with the NYS Dept. of Health concerning the Fluoride Equipment at the Plant that has been inoperable. Koester, the manufacturer of the Equipment was in the meeting and told us that they are going to provide us with a new auger that has a grinder on it to grind the fluoride up better and finer so that the machine does not clog up. Koester is having substantial issues with lead times in ordering this kind of equipment. We will have the Grinder installed as soon as it is received. When the Grinder is installed, we hope to begin feeding Fluoride safely again to the water supply. In the meeting we also discussed our options if the Board decides to remove Fluoride from the water entirely. Anthony outlined the process for removing fluoride from the drinking water which includes notification to the Dept. of Health by the Board in writing. The Dept of Health will then have 90 days to respond to the request for removal. We must issue a press release to the Public of our intentions and allow for a 30-day public comment period from the residents of Gloversville. The Board would have to respond in writing to all public comments. After the 30-day period is over and all comments responded to, the Board would then have the final decision on whether or not to remove Fluoride from the drinking water. Everything that needs to be replaced on the Fluoride Equipment is under warranty.

The Clerk of the Water Board presented the Following Resolution and Moved for its adoption

RESOLUTION NO. 2022-9

WHEREAS, the Gloversville Board of Water Commissioners 2021 Budget Requires Modification.

NOW, THEREFORE, BE ITS RESOLVED, that the following budgetary transfers be authorized:

Account Number	Account Description	Approp Increase	Approp Decrease
F1910	Unallocated Insurance	5600	
F1950	Taxes	50400	
F1990	Contingency		-11600
F9010	State Retirement	9600	
F9030	Social Security		-5400
F9050	Unemployment Insurance		-17700
F9060	Hosp & Medical Insurance		-13400
F8310.1	Personnel Service – Admin	22900	
F8310.2	Equipment Admin/Small Office Equip	1400	
F8310.4	Other Exp/Admin- Office Supplies		-2800
F8310.4	Other Exp/Admin- Auto Expense	840	
F8310.4	Other Exp/Admin- Telephone/Fax	2700	
F8310.4	Other Exp/Admin- Public Notification		-1200
F8310.4	Other Exp/Admin- Advertising Legals	1400	

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F8310.4	Other Exp/Admin- Legal Prof Services		-10000
F8310.4	Other Exp/Admin – Computer Services	6700	
F8310.4	Other Exp/Admin-Equipment Repairs	2500	
F8310.4	Other Exp/Admin-Regulatory Fees		-1000
F8310.4	Other Exp/Admin-Auditors		-1500
F8310.4	Other Exp/Admin - Gasoline	180	
F8310.4	Other Exp/Admin - Engineering Dam Asses	9800	
F8320.4	Personnel Service - S&S		-31500
F8320.2	Equipment S&S/Security Camera	820	
F8320.3	Capital Outlay S&S/ Aerator Port	3200	
F8320.4	Contractual Exp S&S/Telephone	140	
F8320.4	Contractual Exp S&S/Electric		-2700
F8320.4	Contractual Exp S&S/Building Repairs		-1800
F8320.4	Contractual Exp S&S/Equipment Repairs	8100	
F8320.4	Contractual Exp S&S/House Repairs		-500
F8320.4	Contractual Exp S&S/Gasoline		-2200
F8320.4	Contractual Exp S&S/Gravel/Crusher Run		-2100
F8320.4	Contractual Exp S&S/Spillway Maint Jackson/Cameron	7900	
F8330.1	Personnel Service - Plant		-7600
F8330.2	Equipment Plant/Conf Space Equipment	1600	
F8330.2	Equipment Plant / Chlorine Cyl Scales		-1000
F8330.3	Capital Outlay Plant/Valve Repair Installation	6900	
F8330.4	Other Exp/Plant – Chemicals		-21200
F8330.4	Other Exp/Plant – Fuel	4300	
F8330.4	Other Exp/Plant – Electric	1800	
F8330.4	Other Exp/Plant – Equipment Rental		-1900
F8330.4	Other Exp/Plant – Repair & Maintenance		-180
F8330.4	Other Exp/Plant – Telephone		-800
F8330.4	Other Exp/Plant – Building Repair Plant	6600	
F8330.4	Other Exp/Plant – Lab Equipment Supplies	4200	
F8330.4	Other Exp/Plant – Miscellaneous	1000	
F8330.4	Other Exp/Plant – Conferences & Schools		-900
F8330.4	Other Exp/Plant – Postage		-900
F8330.4	Other Exp/Plant – Boiler Service	250	
F8330.4	Other Exp/Plant – Water Analysis		-6700
F8330.4	Other Exp/Plant – Tools	120	
F8340.1	Personnel Services- T&D		-2000
F8340.2	Equipment T&D/ I-Pad Meter Reading	700	
F8340.4	Contractual Exp T&D/Meter Parts/Supplies		-4500
F8340.4	Contractual Exp T&D/Service Supplies	170	
F8340.4	Contractual Exp T&D/General Supplies		-7900
F8340.4	Contractual Exp T&D/Gas & Electric	4300	
F8340.4	Contractual Exp T&D/Auto Exp		-2800
F8340.4	Contractual Exp T&D/Hydrants New & Parts	3750	
F8340.4	Contractual Exp T&D/Equip Repair & Maint	8900	
F8340.4	Contractual Exp T&D/Building Repairs/Maint	13400	

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F8340.4	Contractual Exp T&D/Miscellaneous	-840
F8340.4	Contractual Exp T&D/Conf & Schools	-1200
F8340.4	Contractual Exp T&D/Gasoline	-1400
F8340.4	Contractual Exp T&D/Vac Trailer Maint	-2600
F8340.4	Contractual Exp T&D/Pump Station Repairs	-2100
F9730.7	Ban Interest 2017 Issue	-20250
		192170 -192170

RESOLVED, that this Resolution shall take effect immediately upon passage.

A motion was made by Commissioner Mauro seconded by Commissioner Antonucci that the above resolution be adopted

Votes Taken:	<u>Yes</u>	<u>No</u>
Commissioner Antonucci	X	
Commissioner Isabella	X	
Commissioner Mauro	X	
Commissioner Robinson	X	
Commissioner Capano	X	

Adopted May 10, 2022

The Clerk of the Water Board presented the Following Resolution and Moved for its adoption

RESOLUTION NO. 2022-10

WHEREAS, the Gloversville Board of Water Commissioners 2021 Budget Requires Modification.

NOW, THEREFORE, BE ITS RESOLVED, that the following budgetary adjustments be authorized:

Account Number	Account Description	Appropriation Decrease	Appropriation Increase
F599	Appropriated Fund Balance	\$ 130,250.00	
F960	Appropriations (F8340.4 - Other Exp/T&D - Emer Main Brk Kings Ave)		\$ 130,250.00
		\$ 130,250.00	\$ 130,250.00

RESOLVED, that this Resolution shall take effect immediately upon passage.

A motion was made by Commissioner Mauro seconded by Commissioner Robinson that the above resolution be adopted

VotesTaken:	Yes	No
Commissioner Antonucci	X	
Commissioner Isabella	X	
Commissioner Mauro	X	
Commissioner Robinson	X	
Commissioner Capano	X	

Adopted : May 10, 2022

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Water Board President James Isabella presented the following resolution and moved for its adoption:

RESOLUTION NO. 2022-11

A RESOLUTION OF THE GLOVERSVILLE BOARD OF WATER COMMISSIONERS WITH AN ADDRESS OF 67-73 S. MAIN STREET, GLOVERSVILLE NEW YORK 12078 AUTHORIZING THE WATER SUPERINTENDENT TO EXECUTE A CONTRACT AGREEMENT WITH TI-SALES INC. FOR OUR GLOVERSVILLE WATER METER SYSTEM REPLACEMENT PROJECT.

WHEREAS, the Gloversville Board of Water Commissioners proposes to undertake the Gloversville Water Meter System Replacement Project (the "Project") which will include the replacement of all active 3G, AMR Meters and Meter Heads (approximately 5,664 meters) with new meters and heads with 5G, AMI Technology.

WHEREAS, the Gloversville Board of Water Commissioners desires to authorize the Water Superintendent to execute a Contract Agreement with Ti-Sales Inc. for the Gloversville Water Meter System Replacement Project. With Meter project to include replacement/installation of Water Meters, Advanced Metering Infrastructure, Software, and to include Complete System Installation.

WHEREAS, the Gloversville Board of Water Commissioners desire to authorize the Water Superintendent to execute any and all other contracts, documents, and instruments for the Gloversville Water Meter System Replacement Project.

NOW, THEREFORE, this 10th day of May 2022 be it

RESOLVED, by the Gloversville Water Works Board of Water Commissioners that the Water Superintendent is authorized to execute a Contract Agreement with Ti-Sales Inc. and any and all other contracts, documents, and instruments necessary to bring about the Gloversville Water Meter System Replacement Project and to fulfill the Board of Water Commissioner's obligations under the EFC Green Infrastructure Grant Agreement.

A motion was made by Commissioner Antonucci seconded by Commissioner Isabella that the above resolution be adopted.

Votes Taken:

	Yes	No
Commissioner Antonucci	X	
Commissioner Isabella	X	
Commissioner Mauro	X	
Commissioner Robinson	X	
Commissioner Capano	X	

Adopted : May 10, 2022

A motion was made by Commissioner Robinson to enter into an executive session to discuss a potential legal issue. The motion was seconded by Commissioner Mauro.

Commissioner	Yes	No	Absent	Abstain
Isabella	X			
Mauro	X			
Antonucci	X			
Robinson	X			
Capano	X			

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A motion was made by Commissioner Mauro to leave executive session. The Motion was seconded by Commissioner Antonucci.

<u>Commissioner</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Isabella	X			
Mauro	X			
Antonucci	X			
Robinson	X			
Capano	X			

A motion was made by Commissioner Robinson to adjourn the meeting. The motion was seconded by Commissioner Capano.

<u>Commissioner</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Isabella	X			
Mauro	X			
Antonucci	X			
Robinson	X			
Capano	X			

The next meeting will be held on Tuesday June 14, 2022, at 6:00pm at our Filtration Plant.