

GLOVERSVILLE BOARD OF WATER COMMISSIONERS

MEETING MINUTES – JULY 12, 2022

The Regular meeting of the Board of Water Commissioners was held and brought to order at their offices located at 67-73 South Main Street, Gloversville, NY on July 12, 2022, at 6:00PM with President Isabella presiding.

Roll Call

Commissioners-----

Isabella	PRESENT
Mauro	PRESENT
Antonucci	PRESENT
Robinson	PRESENT
Capano	PRESENT

Others in Attendance: Water Superintendent; Anthony Mendetta; Clerk of the Water Board; Christine Linart; Chief Plant Operator; Andrew White.

Christine explained to the Board that she had an Audit that she had to pull out of our regular audit list. This item must be voted on separately due to a conflict with Commissioner Capano. The Audit #22022 in the amount of \$372.29 payable to Gloversville True Value needed to be voted on with Commissioner Capano having to abstain from voting to approve.

Commissioner Antonucci made a motion to approve Audit #22022 in the amount of \$372.29 payable to Gloversville True Value. The motion was seconded by Commissioner Robinson.

<u>Commissioner</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Isabella	X			
Mauro	X			
Antonucci	X			
Robinson	X			
Capano				X

Christine explained to the Board that she had an Audit that she had to pull out of our regular audit list. This item must be voted on separately due to a conflict with Commissioner Mauro. The Audit#22003 in the amount of \$156.12 payable to S&J Enterprises needed to be voted on with Commissioner Mauro having to abstain from voting to approve.

Commissioner Antonucci made a motion to approve Audit#22003 in the amount of \$156.12 payable to S&J Enterprises. The motion was seconded by Commissioner Capano.

<u>Commissioner</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Isabella	X			
Mauro				X
Antonucci	X			
Robinson	X			
Capano	X			

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The remaining audited bills were presented and reviewed.

Jamestown Community College	-1,595.00
Cranesville Block Company Inc	-123.16
Cushing Stone Company Inc	-198.37
Frontier Communications Corporation	-133.46
Lowe's	-231.80
MVP Select Care Inc	-25.00
NBT Credit Services	-373.14
Jamestown Hotel LLC	-757.35
Bobcat of Groversville-Johnstown LLC	-180.00
CDPHP	-20,552.00
Century Linen Service, Inc	-73.50
Spectrum	-97.98
Christopher R Jablonski	-30.00
Commissioner of Finance	-2,602.76
Core & Main	-4,468.87
Cranesville Block Company Inc	-100.63
Daily Gazette	-464.10
Frontier Communications Corporation	-112.43
General Hydraulics Inc	-392.01
Gorman Bros Inc	-1,863.19
HL Gage Sales Inc	-20.00
Howell Benefit Services, WEBSURANCE TRUST	-541.10
Hummel's OP Inc	-46.99
Jeffrey F Lehner dba JFL Inc of Fulton Co	-271.60
JM Berry Enterprises Inc	-144.85
National Grid	-3,061.23
Nethaway Motorcar Co LLC	-54.03
Post Mark Ship Print Inc	-15.53
Security Supply Corp	-90.46
Shannon Chemical Corporation	-9,108.12
Slack Chemical Company Inc	-4,654.00
Tolls by Mail Processing Center	-4.80
USABlueBook	-944.15
Warren Tire Service Inc	-440.40
WB Mason Co Inc	-518.91
West & Company CPAs PC	-2,800.00
POLLARDWATER	-11,279.48
Robert M Jackson	-1,122.60
United States Postal Service	-677.21
WALMART	-471.86
Brennon Lewis	-250.00
Brandon Becker	-250.00
Christopher R Jablonski	-656.25
Century Linen Service, Inc	-36.75
Dig Safely New York, Inc	-16.00
Frontier Communications Corporation	-131.94
Howell Benefit Services, WEBSURANCE TRUST	-541.10

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Hummel's OP Inc	-80.36
Jeffrey F Lehner dba JFL Inc of Fulton Co	-2.89
JH Consulting Group Inc	-714.00
Kingsboro Lumber Co Inc	-76.57
L&L Embroidery Inc	-80.00
National Grid	-695.62
NBT Credit Services	-919.56
Nethaway Motorcar Co LLC	-688.86
Runnings Supply Inc	-274.71
Telecon Wireless	-403.59
Tolls by Mail Processing Center	-6.30
Payroll Account NBT Bank	-19,581.16
Payroll Account NBT Bank	-1,430.82
Morgan White Administrators	-634.09
Frontier Communications Corporation	-311.01
Payroll Account NBT Bank	-19,020.80
Payroll Account NBT Bank	-1,392.54
Payroll Account NBT Bank	-22,133.10
Payroll Account NBT Bank	-1,630.70
Payroll Account NBT Bank	-21,203.86
Payroll Account NBT Bank	-1,560.05
	-165,364.70

CAPITAL PROJECT AUDIT:

Walmart -	\$ 282.20
Board of Water Commissioners -	\$ 1,286.53
Board of Water Commissioners -	\$ 843.92
Board of Water Commissioners-	\$ 440.00
Board of Water Commissioners-	\$ 2,317.36
Ferguson Waterworks-	\$ 3,042.08
Bobcat of Gloversville/Johnstown -	\$ 192.00
Board of Water Commissioners -	\$ 471.86
Runnings -	\$ 276.97
SPHS Johnstown (Security Supp) -	\$ 68.84
C.T. Male Associates -	\$ 1,200.00
C.T. Male Associates -	\$ 435.00
C.T. Male Associates -	\$ 13,800.00

A motion was made by Commissioner Mauro that the remaining audited bills are ordered paid. The motion was seconded by Commissioner Capano.

Commissioner	Yes	No	Absent	Abstain
Isabella	X			
Mauro	X			
Antonucci	X			
Robinson	X			
Capano	X			

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The minutes of the last meeting were presented. A motion was made to accept the minutes by Commissioner Robinson. The motion was seconded by Commissioner Antonucci.

Commissioner	Yes	No	Absent	Abstain
Isabella	X			
Mauro	X			
Antonucci	X			
Robinson	X			
Capano	X			

Superintendent's Report:

Superintendent Mendetta discussed the following issues with the Board:

- 1) **Jackson Summit Spillway Project:** Anthony informed the Board that the project is currently out to bid with bids to be opened at 10AM Friday July 15, 2022. Anthony will be on vacation and requested that the Board hold a Special Meeting on Tuesday July 19, 2022, at 5PM to award the contract for the Jackson Summit Project.
- 2) **GIGP Meter Project :** Anthony informed the Board that we heard back from EFC last week and are due to receive the approval letter to be able to execute the Contract with Ti-Sales for the Meter Project. Anthony went on to remind the Board that we did a site evaluation for our Industrial accounts with Ti-Sales as some of the meters at our Industrial locations have aged out and are probably not reading accurately. This Industrial meter upgrade will be a separate contract from the main GIGP Meter Project. There are approximately 25 accounts that the meters will either be re-built or replaced in house with our employees. We received a quote from Ti-Sales to take care of our Industrial accounts in the amount of \$33, 595.86. Commissioner Mauro wanted to know how we are set financially for this additional expense. Anthony explained that we would pay for this with the original BAN money that we took out prior to the main GIGP Project starting as we needed to cover 60% of the Project up front with us to receive progress reimbursements from EFC throughout the project with them to retain a percentage of the project cost to completion. Therefore, we would have additional funds left over as we are due to receive \$850,000 from EFC towards the project. Also, our estimated project cost of 2.272 million was based on the installation company completing all of the meter installs. We set up the contract so that if there is an issue with a shut off or inside piping, the install company will turn that service back over to our department to take care of. We may come quite a bit under the projected cost as we may be completing quite a few of the new installations in house. There is also a contingency in the contract for possible change orders as well. The Board, Anthony and Christine continued on to discuss our consumption decline and how replacing these meters may help along with a couple of bigger users we have coming in to include Hoffman's Car Wash and the Vireo Health expansion.

A motion was made by Commissioner Isabella to authorize the Superintendent to execute a separate contract with Ti-Sales to repair and or replace our Industrial Meters throughout the City at a cost of \$33,595.86. The motion was seconded by Commissioner Mauro.

Commissioner	Yes	No	Absent	Abstain
Isabella	X			
Mauro	X			
Antonucci	X			
Robinson	X			
Capano	X			

- 3) **Capital/Infrastructure Plan:** Anthony wanted to discuss with the Board a plan for the future of our department as it relates to maintaining our current infrastructure. Anthony discussed the points with the Board;

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- a) We just received the 3-million-dollar grant for Filtration Plant upgrades which we desperately need to address. Anthony proposed that we look at splitting this project up into Phases. With Phase #1 to concentrate on replacing the Valves at the plant. Currently it is a daily struggle for the Plant employees to deal with these deteriorating valves. Andrew explained that the valves we have that were replaced years ago are hydropneumatic which are hooked directly up to water rather than air. This has caused the actuators in the valves to get so rusted out that now none of them work with the control panels in the filter room. We now have to operate them by hand. Andrew pointed out that he has some valves that are 60 years old that are in better condition than the valves we put in approximately 12 years ago.
- b) Anthony and Christine have been working with Tammie, the City Finance commissioner, to re-structure our Bond payments for the Tank Project, Electrical Project, and Meter project. We lumped our projects in with the City under one Bond issue to get a better interest rate. The interest rates were a little higher than anticipated due to the current market. Commissioner Mauro then asked if we had gotten anymore feedback on the Water Tank and the issue of water turn over. Anthony pointed out that when Hoffman's comes in or if we do proceed with a water inter-connection with Johnstown, we will be very happy to have the tank there and our issues with turnover may greatly improve. Andrew stated that last July we did a pilot study testing for any issues with the water from the Tank and everything was within good range. Anthony also pointed out that there will still be the option of addressing the water turnover in the Tank by installing the new pumpstation for Grandview Drive and the surrounding low-pressure area that the Dept of Health would like us to address as part of the Upgrade Project.
- c) Anthony mentioned that he would like to prioritize each section of the project and do each separately because of the issues we have had in the past for example with the meter project. We go for these grants based upon a certain budget amount and then it takes awhile for the process and approvals to be complete. By the time we actually start the project, all of the material and labor prices go up and we are tending to be over budget. If we split the project up, we can prioritize the work to be done in phases for what we can afford and get what needs to be address right away completed. The state has been gracious with us to give us these grants, but it then becomes somewhat of a burden for us to have to fund up to 40% of the projects.
- d) Because of the interest rates increasing, Anthony is in discussions with C.T. Male specifically Jim Thatcher and Melonie Crouse who is their economic development specialist, to have them look into EFC Financing. We may qualify for an Economic Hardship whereby we may be able to get interest free or low interest financing from the State. We are filling out the application for SRF (State Revolving Fund) Financing at this time and we are going to send it in to see if we qualify.
- e) We will also be considering this financing for future projects such as the New Water Main Transmission Lines upgrade Project. We recently had an engineering report completed for this project which will be a 5.2-million-dollar project. . This project would include replacing the 18" water main from the Filtration Plant down to 8th Avenue which was installed in 1887. We will put in all new valves and tie in all service connections to the new water main. We will then isolate the 20" Main and do the same. As with our other projects, if we get another 3-million-dollar grant from the State, we still have to fund 40% or 2 million dollars of the project which again creates quite a burden on our budgets.
- f) West Tech is coming tomorrow to the Filtration Plant to discuss the possibility of them doing a pilot study for us for the Conditioner Rehab which is part of the Filtration Plant Infrastructure Project. This study will allow us to test a couple of different pre-treatment methods and see what works best for our water quality. We want to see what direction we want to go in with the Conditioner Rehab when they start drawing up the plans. This new method would be different from what we are doing now, and the pilot will help determine if it will work for us and give us something to present to the Department of Health for approval. Andrew feels that this new method would greatly improve the water quality and would leave less of a footprint. Andrew explained that we have the large settling basin which we have to clean out regularly with 2 men using fire hoses. The conditioner is also collapsing. This new method and system would replace these (2) failing pieces of old infrastructure with trailer units of which we will have to build a housing unit for. The other benefit of the West Tech system is that we wont have to shut down the plant to clean the basins, it will do this automatically. Commissioner Isabella had some concerns about the lifespan of the new system as we are finding out that the valves, we replaced 12 years ago are not lasting. He wants to make sure that we do not need to run into the same issue with the conditioner. Anthony and Andrew have

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discussed this as well and think that it is very important to do this pilot study for that reason as the current conditioner has lasted a very long time being installed in the 1930's. We want to make sure that the new system will last just as long. If not, we should stick with the current design. West Tech will be coming in September as we will be hosting a seminar at the Holiday Inn. At the seminar we will be having operators from all over the area come and see a demonstration of this system. Anthony also is having Jake from C.T. Male contact EFC and see if we can use some of the grant funding to pay for this Pilot Study for this project. West Tech is coming to Attica, NY in August, or September to set up a Pilot Study for them and they would like us to schedule a time that Anthony and Andrew can go there and see how the pilot study will work.

- 4) **Water Interconnection with City of Johnstown:** Anthony informed the Board that we had proposed an agreement to Johnstown for us to sell them a specific volume of water on a daily basis approximately 200,000 gallons per day in return for our investment of paying for another interconnection to provide water to the City of Johnstown. This interconnection will cost approximately \$198,000. There are still some issues to be worked out. Anthony proposed to the Town of Johnstown that we pay for the difference of the 6" water main that is in their original plans and a 10" line which we would instead like to upgrade. We would like to pay for the upgrade now to the 10" line so that the infrastructure would already be in place if in the future we decide to go through with the interconnection. The extra cost to upgrade the line to a 10" line will be \$66,700.00. Anthony proposed to the Johnstown Water Board that we both pay ½ the cost of the upgrade which would be \$33,350.00. The Johnstown Water Board are still in discussions and tabled this proposal at their last meeting. The Town of Johnstown is giving the Johnstown Water Board 1 week to make a decision on this. Anthony would like our Board to approve us paying ½ the cost of the infrastructure upgrade at the site of the Town's extension of their Water District#1 to Town Hall, contingent upon the Johnstown Water Board's agreement to cover ½ of the cost as well. Anthony informed the Board that if the upgrade is not approved, the Town will move ahead and install a 6" line which will have to be ripped out and re-done potentially at a much higher cost if we ever decide to move forward with the interconnection. Johnstown's rates are currently \$3.78 per 100 cubic feet. We preliminarily proposed that they pay us \$2.59 per 100 cubic feet. The Town went out to bid in June and the time is running out. For now, we just want to lay the groundwork for a potential future agreement. The Board, Anthony and Andrew then discussed Johnstown's and our water capacities and our capability to provide more water than Johnstown will ever need. Also, the Department of Health will not approve an interconnection at the site unless we install a 10" pipe.

A motion was made by Commissioner Isabella to approve the payment of ½ of the cost of upgrading the current 6" water line to a 10" water line at the site of the Town of Johnstown's Town Hall extension of Water District #1. With ½ the cost in the amount of \$33,350.00 to be paid contingent on the agreement from the City of Johnstown's Water Board to pay ½ the cost in the amount of \$33,350.00. The motion was seconded by Commissioner Mauro.

Commissioner	Yes	No	Absent	Abstain
Isabella	X			
Mauro	X			
Antonucci	X			
Robinson	X			
Capano	X			

- 5) **Discussion Water Rate Increases:** Anthony wanted the Board to start thinking about potential water rate increases for 2023. In particular Anthony would like to see the Board consider a separate water infrastructure charge to be set up similar to the current sewer infrastructure fee that the City charges customers for an infrastructure fund to cover the cost of sewer infrastructure maintenance for the City. We would like to set this money aside in a reserve for water main breaks such as the one we had last year. With the age of our infrastructure, we need to think about setting money aside for Infrastructure upgrades. We discussed rates for other municipalities in relation to ours. The city currently charges .70 cents per 100 Cubic feet for a sewer infrastructure charge. This fee goes into their sewer infrastructure fund to pay for infrastructure repairs/upgrades. We do not have any specific fund for Water Infrastructure repairs/upgrades we either have to pay for these through our regular budget or Bond for them now as we no longer have large timber sales that we can use for this. With this specific charge it could not be used for anything other than Infrastructure repairs/upgrades. The Board also discussed charging different rates for rental properties/multi family as

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opposed to single family homes. Also, further discussion went on to discuss the amount we would need to put aside on a yearly basis. The Board asked Christine to come up with some figures for them on potential funds to be generated based on several different water infrastructure fee amounts. Christine will come up with some figures for the next meeting.

- 6) **Fluoride Equipment:** Andrew gave the Board an update on the Fluoride Equipment. The manufacturer recently replaced the high-speed gear box with the correct low speed gear box, and we ran good for approximately 3 days. We added a new batch of Fluoride chemical that was very compact causing the auger to malfunction and stop spinning. We reached out to manufacturer, and they sent us a new auger and fixed the low-speed gear box that had slipped off the screw. It is now fixed again and running fine, and we are getting good residuals per Andrew.
- 7) **Survey for Fluoride in Water:** We created a public survey asking the residents about Fluoride in the Water and if they are in favor of or against Fluoridation in Gloversville. The Survey has been posted on Facebook and our In The Flow newsletter that gets mailed with everyone's bills. We received 15 responses so far. The majority of the responses were against. We will continue to advertise the Survey and get more public input.

Water Board President Isabella presented the following resolution and moved for its adoption:

RESOLUTION NO. 2022-13

RESOLUTION AUTHORIZING THE ADDITION OF THE GREEN INNOVATION GRANT PROGRAM (GIGP) WATER METER REPLACEMENT PROJECT, THE WATER TREATMENT PLANT/DISTRIBUTION IMPROVEMENTS PROJECT, THE LEASE/PURCHASE OF CAPITALIZED EQUIPMENT, AND THE WATER MAIN TRANSMISSION LINES REPLACEMENT PROJECT TO THE LIST OF PROJECTS TO BE INCLUDED IN THE ALREADY ESTABLISHED CAPITAL PROJECTS FUND 10-R.

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF WATER COMMISSIONERS, CITY OF GLOVERSVILLE, NEW YORK, THAT:

RESOLVED, that there is hereby established a Capital Projects Fund 10-R which will be utilized by the Board of Water Commissioners in conjunction with said projects; Radio Read Meter Project for the purchase and installation of Radio Read Meters for majority of Water Department customers throughout the City of Gloversville and adjoining permissive use areas; Water Treatment Plant Replacement of Filter Box Equipment and Filter Media; Construction and or Purchase of New Water Department Service Facility; Water Treatment Plant Capital Improvements; Eagle Street Water Tank Replacement; Lead Service Line Replacement Project; Spillway Reconstruction Project at the Jackson Summit Reservoir Dam; Grandview Drive/Eagle Street Pump Station; Water Treatment Plant Conditioner Rehabilitation/Replacement; Water Treatment Plant Lagoon Rehabilitation/Replacement; Port Reservoir Aerator Reconstruction; Port Creek Reservoir Dam Rehabilitation.

RESOLVED, that the Clerk of the Water Board is hereby authorized to include in the said established Capital Projects Fund 10-R said projects in conjunction with the GIGP Water Meter Replacement Project, the Water Treatment Plant/Distribution Improvements Project, the Lease Purchase of Capitalized Equipment, and the Water Main Transmission Lines Replacement Project.

RESOLVED, that this Resolution shall take effect immediately upon passage.

A motion was made by Commissioner Isabella seconded by Commissioner Mauro that the above resolution be adopted.

Votes Taken:

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	Yes	No
Commissioner Isabella	X	
Commissioner Antonucci	X	
Commissioner Mauro	X	
Commissioner Robinson	X	
Commissioner Capano	X	

Adopted : July 12, 2022

Christine had some billing adjustments for the Board to approve as follows:

Commissioner Isabella presented the following motion: THAT, the Board of Water Commissioners authorizes the Clerk of the Board to adjust Water Bills located in District #1, District#2 & District#3 for the following:

District #1- Credit Water \$49.08 Minimum Charge Scale Error. To adjust bill for property located at 376 ½ W. Fulton Street Ext.

District #2 - Credit Sewer \$224.04; Adjustment per Sewer Board for Major Piping Failure. To adjust bill for property located at 11 E. 8th Avenue.

District#3 – Credit Sewer \$624.21; Adjustment per Sewer Boar for Major Piping Failure. To adjust bill for property located at 3 Carpenter Street.

A motion was made by Commissioner Isabella, seconded by Commissioner Robinson that the above motion be adopted.

Commissioner	Yes	No	Absent	Abstain
Isabella	X			
Mauro	X			
Antonucci	X			
Robinson	X			
Capano	X			

A motion was made by Commissioner Isabella to enter into an executive session to discuss personnel. The motion was seconded by Commissioner Mauro.

Commissioner	Yes	No	Absent	Abstain
Isabella	X			
Mauro	X			
Antonucci	X			
Robinson	X			
Capano	X			

A motion was made by Commissioner Antonucci to leave executive session. The Motion was seconded by Commissioner Capano.

Commissioner	Yes	No	Absent	Abstain
Isabella	X			
Mauro	X			
Antonucci	X			
Robinson	X			
Capano	X			

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Water Board President James Isabella presented the following resolution and moved for its adoption:

RESOLUTION NO. 2022-14

RESOLUTION AUTHORIZING THE PRESIDENT OF THE GLOVERSVILLE BOARD OF WATER COMMISSIONERS TO SIGN A MEMORANDUM OF AGREEMENT WITH THE CSEA LOCAL 1000 UNION TO MODIFY SPECIFIC PROVISIONS OF THE JANUARY 1, 2014, THROUGH DECEMBER 31, 2018, COLLECTIVE BARGAINING AGREEMENT CURRENTLY IN PLACE BETWEEN THE GLOVERSVILLE BOARD OF WATER COMMISSIONERS AND THE CSEA LOCAL 1000 UNION.

NOW, THEREFORE BE IT RESOLVED

WHEREAS, the Board of Water Commissioners having reviewed the annexed Memorandum of Agreement and approving the same in form.

NOW THEREFORE, be it hereby

RESOLVED, that James Isabella is authorized to execute the annexed Memorandum of Agreement.

A motion was made by Commissioner Antonucci seconded by Commissioner Robinson that the above resolution be adopted.

Votes Taken:

	<u>Yes</u>	<u>No</u>
Commissioner Isabella	X	
Commissioner Antonucci	X	
Commissioner Mauro	X	
Commissioner Robinson	X	
Commissioner Capano	X	

Adopted : July 12, 2022

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**MEMORANDUM OF AGREEMENT
BY AND BETWEEN
THE GLOVERSVILLE WATER WORKS (GLOVERSVILLE WATER DEPARTMENT)
AND THE
GLOVERSVILLE WATER WORKS (GLOVERSVILLE WATER DEPARTMENT) OF
CSEA**

The Gloversville Water Works (“Water Dept.”) and the Gloversville Water Works CSEA (“Association”) hereby enter into this Memorandum of Agreement in complete and final settlement of all issues proposed and discussed. All terms and conditions of the parties’ collective bargaining agreement shall continue in full force and effect unless specifically modified, amended, or otherwise changed by the terms of this Memorandum of Agreement. The terms of this Memorandum of Agreement shall not become effective unless and until they have been approved and ratified by the Water Dept and the Association and ratified by the members of the Association.

1. It is agreed that...
 - a. The starting rate for all new hires effective the date of ratification and approval of this agreement shall be equal to the existing rate of 80%; thusly eliminating all of the lesser rates as currently established in the CBA.
 - b. All current employees that are on payroll effective the date of ratification and approval shall receive an additional twenty-five cents (\$.25) effective January 1, 2023 in addition to their contractually scheduled rate increase effective the same date.

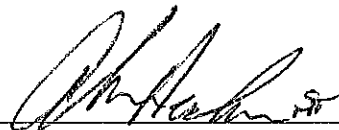
Remaining provisions of the collective bargaining agreement shall remain unchanged.

FOR THE EMPLOYER:



Date: 7/12/2022

FOR CSEA:



Date: 7/11/22

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A motion was made by Commissioner Antonucci to adjourn the meeting. The motion was seconded by Commissioner Mauro.

Commissioner	Yes	No	Absent	Abstain
Isabella	X			
Mauro	X			
Antonucci	X			
Robinson	X			
Capano	X			

The next meeting will be held on Tuesday August 9, 2022, at 6:00pm at our office.