

GLOVERSVILLE BOARD OF WATER COMMISSIONERS

MEETING MINUTES – SEPTEMBER 14, 2020

The Regular meeting of the Board of Water Commissioners was held and brought to order at their offices, at 67-83 South Main Street, Gloversville, NY on September 14, 2020 at 6:00 PM with President James Robinson presiding.

Roll Call

Commissioners-----

Robinson	PRESENT
Antonucci	PRESENT
Isabella	PRESENT
Mauro	PRESENT
Shell	ABSENT

Others in Attendance: Water Superintendent; Anthony Mendetta; Clerk of the Water Board; Christine Linart; Mr. & Mrs. DiCruitalo from 289 Norboro Road.

The audited bills were presented and reviewed.

Daniel Batease	-300.00
Jennifer Garren	-28.36
Wayne Akey	-452.85
Big State Industrial Supply	-627.35
Century Linen Service, Inc	-35.00
Cranesville Block Company Inc	-707.11
Emmons Metro LLC	-1,731.00
Ferguson Enterprises LLC	-1,393.38
Frontier Communications Corporation	-131.94
MVP Select Care Inc	-50.00
National Grid	-2,191.54
Nethaway Motorcar Co LLC	-49.23
Runnings Supply Inc	-522.43
S & J Enterprises Inc	-140.00
Sacandaga Enterprises LLC	-59.90
Security Supply Corp	-168.46
WB Mason Co Inc	-165.94
Pickett Memorial	-12,650.00
Empire BlueCross Retiree Solutions	-7,463.82
Colonial Overhead Doors LLC	-286.67
Dan's Excavation Service, Inc	-31,880.49
Fidelis Care	-624.00
Florida Blue	-172.50
JH Consulting Group Inc	-1,050.00
MVP Health Care Inc	-22,001.55
Slack Chemical Company Inc	-1,952.00
T & T Sales Inc	-181.91
Zach Palmer	-360.00
United States Postal Service	-986.24
Bobcat of Gloversville-Johnstown LLC	-1,225.00
Century Linen Service, Inc	-35.00
Data West Corporation Inc	-270.00
Eagle Equipment Inc dba Pierce Equipment	-1,330.92

GLOVERSVILLE BOARD OF WATER COMMISSIONERS

MEETING MINUTES – SEPTEMBER 14, 2020

Ferguson Enterprises LLC	-306.64
Frontier Communications Corporation	-88.51
General Hydraulics Inc	-36.54
H & M Equipment Co Inc	-216.36
IDEXX	-4,658.35
National Grid	-27.42
NYS Unemployment Insurance	-7,091.71
Sacandaga Enterprises LLC	-119.99
Stephen Miller General Contractor Inc	-1,121.00
Vector Technologies Ltd	-248.00
WB Mason Co Inc	-99.98
Gary Antonucci DBA Wood & Lock	-2,391.72
Turning Stone Resort	-179.73
Morrisville State College	-650.00
Advanced Cleaning & Restoration Services	-260.00
Data West Corporation Inc	-90.00
Jeffrey F Lehner dba JFL Inc of Fulton Co	-12.28
NBT Insurance Agency	-39,319.69
Payroll Account NBT Bank	-24,532.17
Payroll Account NBT Bank	-1,835.21
Payroll Account NBT Bank	-20,934.73
Payroll Account NBT Bank	-1,559.98
Payroll Account NBT Bank	-22,171.09
Payroll Account NBT Bank	-1,654.65
	-220,830.34

CAPITAL PROJECT AUDIT:

Board of Water Commissioners -	-1020.00
Board of Water Commissioners-	-4859.42
Gorman Bros Inc.-	-1452.60
Cranesville Block Co. Inc. -	- 366.64
C.T. Male Associates -	-1590.00
C.T. Male Associates -	-1792.00
C.T. Male Associates -	-4803.75
Total	-15,884.41

A motion was made by Commissioner Isabella that the audited bills are ordered paid. The motion was seconded by Commissioner Antonucci.

Commissioner	Yes	No	Absent	Abstain
Robinson	X			
Antonucci	X			
Isabella	X			
Mauro	X			
Shell			X	

GLOVERSVILLE BOARD OF WATER COMMISSIONERS

MEETING MINUTES – SEPTEMBER 14, 2020

The minutes for the last regular meeting held on August 10, 2020 were presented, and a motion was made to accept the minutes by Commissioner Robinson. The motion was seconded by Commissioner Mauro.

Commissioner	Yes	No	Absent	Abstain
Robinson	X			
Antonucci	X			
Isabella	X			
Mauro	X			
Shell			X	

At this time in the meeting Mr. and Mrs. Dicruttalo from 289 Norboro Road wanted to speak to the Board concerning trees on our property that borders their property. Mrs. Dicruttalo read a letter from them to the Water Board with photos showing that over the last several years our trees that border their property have fallen and caused damage to the Dicruttalo's property. Mr. and Mrs. Dicruttalo expressed concern that on several past occasions dead or decaying trees from our property have fallen on their property they noted and showed photos of these occasions including an instance where one of our trees uprooted during a storm. Mrs. Dicruttalo stated that there are other dead or diseased trees that are again in danger of falling. The Dicruttalo's had hired an arborist to come and look at the remaining trees and they concluded that there are still several dead trees that should be taken down by the Water Board. There is a fence around the Water Department's property where these trees are located, and the fence is approximately 10 feet away from the border of Dicruttalo's property. After discussion, the Board asked the Dicruttalo's if they could get a report from the Arborist they hired and we would also get our forester to come look at and evaluate these trees. The Board then assured them that we would compare the 2 reports and take appropriate action to remove any trees that are deemed dangerous. The Dicruttalo's were very satisfied with the Boards resolution to this issue. At this time, the Dicruttalo's left the meeting.

Superintendent's Report:

Superintendent Mendetta discussed the following issues with the Board:

- 1) Nestle Water:** Anthony spoke with Mike with Alpha Geo Science about the progress of Nestle's test well monitoring. Mike told Anthony that they are currently monitoring the wells once a week and still gathering data. Mike also assured Anthony that they still plan to have an update for the Board on their progress at the end of this calendar year. Anthony also advised Mike that he received a call from a potential buyer of the property that borders the Dixon Site that Nestle had put an offer in on. Mike informed Anthony that Nestle had previously put in an offer on this property that was not accepted. The Board expressed their concern, however Anthony reminded them that even if Nestle cannot get the land adjacent to ours they could still pipe water out via our current right of way and access.
- 2) Fluoride Project:** The Fluoride Project is in its final stages. We are waiting to hear back on pricing for a few changes we made to the contract including: painting the room, adding a new door, replacing the water lines, and getting rid of any old electrical and storage shelves that were in the room. Once we have a set cost for the added work, they will be back to complete the project. In addition to the projects added work, we noticed that the existing windows in the fluoride room have an excess amount of Fluoride built up on them. We asked the Dept. of Health if we could add the cleaning of these windows to the project. Because the cleaning of the windows in the Fluoride room was not part of the original report sent to DOH and this project is 100% funded through DOH, they said that this was ineligible to be added to the project. Anthony then informed the Board that he went ahead and obtained a quote from Advanced Cleaning & Restoration Services to have the Fluoride Room windows cleaned as well as the cleaning out of the old chemical storage room in the basement at the plant. The quote was for \$3,633.81. After discussion, the Board would like Anthony to get at least one other quote for this work and bring it to the next meeting before they approve the work. The Board also expressed that they were not happy with the fact that C.T. Male did not include some of this work in the original contract. The Board feels that if we were going to get new equipment, that it should have been considered to rehab the room and surrounding infrastructure at the same time. Anthony also mentioned that now we must apply for another extension as the current one runs out on 8/31/2020. They also discussed the fact that we still are not any closer to an answer about getting more water out of the Eagle Street Water Tank. The Board told Anthony that they

GLOVERSVILLE BOARD OF WATER COMMISSIONERS

MEETING MINUTES – SEPTEMBER 14, 2020

would like C. T. Male to come again to our next meeting and explain the delays and get an update on where we go from here concerning the Eagle Street Tank issue.

- 3) **Electrical Project:** We will be holding a pre-bid construction meeting tomorrow at 10AM with C.T. Male and the contractors at the plant. The contractors have assured us that all the materials i.e. the Generator/Switches that have long lead times have been ordered. We will be requesting a formal work timeline and schedule from the contractor at the meeting tomorrow. Anthony also informed the Board that the contractors may be able to complete the project by the end of December if all goes well.
- 4) **Lagoon Rehab/Eagle Street Pump Station:** Anthony spoke to C. T. Male about the upcoming Lagoon Rehab/Eagle Street Pump Station projects and they are making good progress with the Engineering Reports. Anthony also spoke to C.T. Male about including a study to look at the possibility of getting rid of our tank around the old Landfill and instead utilizing the Eagle Street Tank to supply water to the areas that are current supplied by the Landfill Tank. Anthony told the Board that we currently have 5 million gallons of water in storage and are selling approximately 1 million per day. The old Landfill tank is a 250,000-gallon tank that is 25 to 30 years old. Anthony suggested that by getting rid of the old landfill tank, we could possibly establish a designated zone which may help with getting more turnover on the new Eagle Street Tank. Anthony will be pulling out our old plans this week to have C.T. Male and DOH look at them for further investigation.
- 5) **Jackson Summit Spillway Rehab:** We still have no formal word on this year's CDBG grant. The Emergency Action Plan has been updated per DEC request after the permit has been issued and will be distributed to all policy holders and DEC. Anthony wanted to get the Board's feedback in regards to the project if they do not offer the CDBG funding this year. The Board thought it would be a good idea to talk to and invite the Mayor to the next meeting to see if the City would be willing to let us go for the grant again next year. It was also suggested that we talk to DOH and see if there is any way we could postpone the project for another year. The Board also suggested that we get in touch with our elected officials (Tedesco/Stefanick) and see if they could help us.
- 6) **Town of Johnstown Water Districts:** Anthony informed the Board that we received a letter from EDP on behalf of the Town of Johnstown concerning the Consolidated Water District#1 in the Town of Johnstown. The Town wanted to get the Board's opinion about the possibility of the Town turning over their Water Districts to us. Anthony pointed out that currently the residents in the present districts pay 2 ½ times the regular rate for Water. Currently when the Town sets up a Water District, they are responsible for the construction of the water lines and we usually take over the maintenance after a period of 1 year. The Town then sets up a special tax for the residents to pay for the Water Line installation. From this point forward any new Water Districts in the Town would fall under the SMART Waters agreement and these Districts would be billed per the requirements of the agreement. Anthony pointed out that he sees no advantage to us taking over financial responsibility for these districts. He also reminded the Board that by taking over these Districts we would also be taking on the extra work of facilitating contracts for all new water infrastructure in the Town which we neither have the time or staff to take on. After discussion, the Board decided that we would not be willing to take over any Town of Johnstown Water Districts at this time.
- 7) **Collapsed Building @ Plant:** Anthony informed the Board that he obtained a quote from Dan's Excavation to Rehab the Valve building across from the Plant. Dan's Excavation submitted a proposal to include; Mobilization of all Equipment and materials to complete the work, Demolition and removal of existing broken valve building with all debris to be removed to an off-site dumping site, Supply and installation of new concrete walls and covers, Installation of 4" perforated pipe to allow for water to drain around and away from the new valve building, Cleaning of existing swale to allow for rainwater runoff, Backfilling and compacting area of new concrete walls. The total cost for the Proposal is \$33,500.00. Anthony also told the Board that he would like to investigate next year pooling paving with DPW and have them pave our parking lot at our S. Main Street location.

A motion was made by Commissioner Mauro to allow the Superintendent to contract with Dan's Excavation to rehabilitate the Valve Building across from the Plant at a cost of \$33,500.00. The Motion was seconded by Commissioner Robinson.

GLOVERSVILLE BOARD OF WATER COMMISSIONERS
MEETING MINUTES – SEPTEMBER 14, 2020

Commissioner	Yes	No	Absent	Abstain
Robinson	X			
Antonucci	X			
Isabella				X
Mauro	X			
Shell			X	

- 8) **Office Employees Returning to Offices:** Anthony wanted to ask the Board if they would like the office staff to return full-time hours in our offices as they have been working on a staggered part-time schedule at the office and at home. The Board had adopted this limited in office schedule due to Covid 19.

A motion was made by Commissioner Mauro to allow the Office Staff to resume full-time Office hours effective Monday September 21, 2020. The Motion was seconded by Commissioner Robinson.

Commissioner	Yes	No	Absent	Abstain
Robinson	X			
Antonucci	X			
Isabella	X			
Mauro	X			
Shell			X	

- 9) **Accident in Water Shed:** Anthony wanted to inform the Board of an accident that occurred in the Water Shed whereby Kolin Hallenbeck was injured and Bernie's pick-up truck was damaged. Kolin had the dozer parked and Bernie's truck was a few feet behind it. Kolin had the Dozer in Neutral and had hit the safety switch on the machine. Kolin then stood on the tracks of the Dozer and started the machine which went into reverse knocking Kolin off the tracks and pinning him between the Dozer and the Truck. The safety switch did not stop the Dozer from rolling. Kolin injured his foot and had some other minor injuries. Anthony told the Board that with the safety on the Dozer should not have moved in reverse, therefore he has red tagged the Dozer for now and is getting it checked over.

Clerk's Report:

At this time in the meeting, Christine addressed the Board concerning Requests for Relief from 2 homeowners as follows:

- 1) Mr. Tim Fonda from 11 E. State Street wrote the Board a Letter stating that concerning his property located at 11 E. State Street, the tenants have stopped paying rent and because of the statewide moratorium on evictions due to Covid 19, he cannot evict them. Mr. Fonda believes that the tenants are also using water excessively/continuously to run his water bill up. Since the State is preventing him from evicting these tenants, he is asking the Water Board to provide some type of relief. Mr. Fonda asked for permission to defer payment of his current water bill without penalty until he can evict the tenants. Mr. Fonda also asked if it would be possible to cap his next water bill to a reasonable level. After discussion, the Board decided to postpone any late fees on his current bill for now so that Christine can get some further information for them. The Board asked Christine to have a Data Log done to see exactly how much water is being used and to get a copy of his past bills to see what has been billed in the past The Board will make a determination at the next meeting. In the meantime, the current bill for the property will remain on hold.
- 2) Ms. Janine Bates from 58 W. State Street send in a request for the Board to waive the late fee in the amount of \$13.48 that was added to her most recent water bill. Ms. Bates is asking for this relief as she is claiming a hardship due to the Covid19 Pandemic.

GLOVERSVILLE BOARD OF WATER COMMISSIONERS
MEETING MINUTES – SEPTEMBER 14, 2020

A motion was made by Commissioner Robinson to reverse the Late Penalty in the Amount of \$13.48 for the Property owned by Janine Bates located at 58 W. State Street due to Hardship caused by the Covid19 Pandemic. The Motion was seconded by Commissioner Mauro.

Commissioner	Yes	No	Absent	Abstain
Robinson	X			
Antonucci	X			
Isabella	X			
Mauro	X			
Shell			X	

A motion was made by Commissioner Mauro to adjourn the meeting. The motion was seconded by Commissioner Robinson.

Commissioner	Yes	No	Absent	Abstain
Robinson	X			
Antonucci	X			
Isabella	X			
Mauro	X			
Shell			X	

The next meeting will be held in the office on October 14, 2020 at 6:00PM.