

GLOVERSVILLE BOARD OF WATER COMMISSIONERS

SPECIAL MEETING MINUTES – AUGUST 31, 2021

A Special meeting of the Board of Water Commissioners was held and brought to order at their office, 67-73 South Main Street, Gloversville, NY on August 31, 2021, at 5:00 PM with President Antonucci presiding.

Roll Call

Commissioners-----

Antonucci	PRESENT
Isabella	PRESENT
Mauro	PRESENT
Robinson	ABSENT
Capano	PRESENT

Others in Attendance: Water Superintendent; Anthony Mendetta; Clerk of the Water Board; Christine Linart;

Anthony explained to the Board that the purpose of this special meeting was to discuss in more detail the CSEA Contract negotiations. However, first, he had a few items to go over along with Christine.

The following items were outlined:

1) Another required Resolution for our GIGP Meter Project Grant was introduced to Accept a Request for Qualifications from C.T. Male Associates for them to provide Engineering Services to us for our GIGP Water Meter Upgrade Project.

Water Board President Antonucci presented the following resolution and moved for its adoption:

RESOLUTION NO. 2021-15

A RESOLUTION OF THE GLOVERSVILLE BOARD OF WATER COMMISSIONERS WITH AN ADDRESS OF 67-73 S. MAIN STREET, GLOVERSVILLE NEW YORK 12078 AUTHORIZING THE ACCEPTANCE OF A REQUEST FOR QUALIFICATONS FROM C.T. MALE ASSOCIATES FOR ENGINEERING SERVICES FOR THE GLOVERSVILLE WATER WORKS WATER METER UPGRADE PROJECT

WHEREAS, the Gloversville Board of Water Commissioners proposes to undertake the Gloversville Water Meter System Replacement Project (the "Project") which will include the replacement of all active 3G, AMR meters and meter heads (approximately 5,664 meters) with new meters and heads with 5G, AMI Technology.

WHEREAS, the Gloversville Water Board has applied and was awarded a Green Innovation Grant Program (GIGP) grant in the amount of \$850,000.00 to replace all meters throughout the city with new meters and new 5G, AMI Technology.

WHEREAS, the Gloversville Water Board advertised for the submittal of a Request for Qualifications (RFQ) from any Engineering Firm interested in assisting the Gloversville Water Works in planning, preparation of bidding documents, and grant administration for our Water Meter Upgrade Project. With (RFQ's) to be submitted no later than 2:00 pm Eastern Time on August 12, 2021.

WHEREAS, C.T. Male Associates was the only firm to submit a Request for Qualifications on August 12, 2021.

NOW, THEREFORE, be it

RESOLVED, by the Gloversville Water Works Board of Water Commissioners authorizes the acceptance of the Request for Qualifications from C.T. Male Associates as the sole firm to submit an RFQ as per advertised requirements.

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BE IT FURTHER RESOLVED, by the Gloversville Board of Water Commissioners that the Board approves the Request for Qualifications from C.T. Male Associates for them to provide Engineering Services to the Gloversville Water Works for our Water Meter Upgrade Project. With Engineering services to include design, bid phase, and contract/grant administration services.

BE IF FURTHER RESOLVED, that this resolution shall take effect immediately upon passage.

A motion was made by Commissioner Mauro seconded by Commissioner Isabella, that the above resolution be adopted.

Votes Taken:

	Yes	No
Commissioner Antonucci	X	
Commissioner Isabella	X	
Commissioner Mauro	X	
Commissioner Robinson	Absent	
Commissioner Capano	X	

Adopted : 8/31/2021

2) Christine brought forward some requests for billing adjustments as follows:

Commissioner Antonucci presented the following motion: THAT, the Board of Water Commissioners authorizes the Clerk of the Board to adjust District#1 Billings for the following amounts:

District #1 - Credit Water \$546.93; Credit Sewer, \$325.27; Credit Infra \$113.28. Est too high based on new read no one was there. Re-estimated taking into account consumption using now. To adjust bill for property located at 2 W. State St.

District #1 - Credit Water \$63.03 ; – Relief due to major piping failure met criteria. To adjust bill for property located at 66 Lincoln Street.

District #1 - Credit Water \$781.60 - Minimum Charge Scale error. To adjust bill for property located at 513 N. Main Street.

A motion was made by Commissioner Isabella seconded by Commissioner Antonucci that the above motion be adopted.

Commissioner	Yes	No	Absent	Abstain
Antonucci	X			
Isabella	X			
Mauro	X			
Robinson			X	
Capano	X			

3) Anthony brought forward a request for relief on the Water Bill for 74 N. Main Street. We did a Data Log and it looked like they had a major leak going on. This is a rental property and does not qualify for relief under our current policy. However, Marae Tesi, the property owner wanted us to ask the Board if they would consider some kind of relief as the bill was over \$15,000. After discussion the Board agreed to deny the request.

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Commissioner Mauro made a motion to deny the request for water bill relief for Marae Tesi owner of 74 N. Main Street, Gloversville NY. The motion was seconded by Commissioner Antonucci.

<u>Commissioner</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Antonucci	X			
Isabella	X			
Mauro	X			
Robinson			X	
Capano	X			

4) Anthony told the Board that he received a phone call from a law firm in California who are suing Master Meter for meters malfunctioning in their system. This law firm has requested any documentation we have in regard to our issues with Master Meter and our meter batteries failing. They would like any and all e-mail and other correspondence concerning our agreement with Master Meter to replace our malfunctioning meters. After discussion, the Board instructed Anthony to tell the company to request the information through a formal FOIL request with our Gloversville City Clerk's office.

Commissioner Mauro made a motion to enter into Executive Session to discuss personnel and CSEA Contract Negotiations. The Motion was seconded by Commissioner Capano.

<u>Commissioner</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Antonucci	X			
Isabella	X			
Mauro	X			
Robinson			X	
Capano	X			

Commissioner Antonucci made a motion to leave Executive Session. The motion was seconded by Commissioner Isabella.

<u>Commissioner</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Antonucci	X			
Isabella	X			
Mauro	X			
Robinson			X	
Capano	X			

Commissioner Mauro made a motion to appoint Megan Linart to a Full-Time Account Clerk Typist position for the Gloversville Water Works Effective September 2, 2021. With a 35-hour work week and an hourly rate at \$16.00 per hour. The motion was seconded by Commissioner Antonucci.

<u>Commissioner</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Antonucci	X			
Isabella	X			
Mauro	X			
Robinson			X	
Capano	X			

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Commissioner Mauro made a motion to adjourn the meeting. The motion was seconded by Commissioner Capano.

Commissioner	Yes	No	Absent	Abstain
Antonucci	X			
Isabella	X			
Mauro	X			
Robinson			X	
Capano	X			

Our Next Meeting will be held on Tuesday October 12, 2021.