

GLOVERSVILLE BOARD OF WATER COMMISSIONERS
SPECIAL /BUDGET MEETING MINUTES –OCTOBER 25, 2022

A Special/Budget meeting of the Board of Water Commissioners was held and brought to order at their office, 67-73 South Main Street, Gloversville, NY on October 25, 2022, at 6:00 PM with President Isabella presiding.

Roll Call

Commissioners-----

Antonucci	PRESENT
Isabella	PRESENT
Mauro	PRESENT
VACANCY	VACANCY
Capano	PRESENT

Others in Attendance: Water Superintendent; Anthony Mendetta; Clerk of the Water Board; Christine Linart; Chief Plant Operator; Andrew White; Tim White; New Board Member Nominee.

Superintendent's Report:

Superintendent Mendetta discussed the following issues with the Board:

- 1) **Jackson Summit Spillway Rehab Project:** Anthony explained to the Board that he recommends that they rescind a prior Resolution# 2022-15 which was adopted on July 19, 2022. In that resolution the Board Approved the award of the Contract for our Jackson Summit Reservoir Dam Spillway Project to W.m. J. Keller & Sons Construction Corp. with the alternate bid #2 for replacement of the Wingwalls of the Spillway in the amount of \$494,927.36. The original project cost budget came in at 1.212 million dollars but with the additional cost for the wingwalls under Alternate#2 came in at 1.519 million. This caused a shortfall of \$307,700. Originally, we thought we could cover the shortfall with left over funds from our Bond issuance for our GIGP meter project. However, Christine did some research and found that once borrowed, funds from a bond issuance can not be used for another project only to pay down the debt service on the debt obligation under which the funds were borrowed. Therefore, we cannot use the left-over funds from the Meter Project to fund the shortfall on the Jackson Summit Spillway Project. Anthony explained that if we want to move forward with Alternate #2, we will have to take out an additional BAN/Bond to cover the \$307,700 shortfall. Anthony informed the Board that he spoke with Jake Gordon at C.T. Male, and it is not too late to rescind the award of the work under Alternate#2 and re-award the contract to include Alternate#1 instead to include repairs to the Wingwalls of the Spillway. Alternate#1 came in at a cost of \$185,662.00. After some discussion the Board agreed that going with Alternate#1 at this time makes more sense economically for the department.

Water Board President Jim Isabella presented the following resolution and moved for its adoption:

RESOLUTION NO. 2022-19

RESOLUTION OF THE GLOVERSVILLE BOARD OF WATER COMMISSIONERS WITH AN ADDRESS OF 67-73 S. MAIN STREET, GLOVERSVILLE NEW YORK 12078 AUTHORIZING THE AWARD OF CONTRACT FOR THE GLOVERSVILLE WATER DEPARTMENT'S JACKSON SUMMIT RESERVOIR DAM SPILLWAY RECONSTRUCTION PROJECT. WITH THE BOARD OF WATER COMMISSIONERS AUTHORIZING THE WATER SUPERINTENDENT TO EXECUTE SAID CONTRACT. WITH SAID RESOLUTION TO REPLACE PRIOR RESOLUTION NO.2022-15 ADOPTED ON JULY 19, 2022.

WHEREAS, the Gloversville Water Works own and operates a water supply, treatment, and distribution system for the City of Gloversville, New York; and

GLOVERSVILLE BOARD OF WATER COMMISSIONERS

SPECIAL /BUDGET MEETING MINUTES –OCTOBER 25, 2022

WHEREAS, the City of Gloversville's Water Works, Jackson Summit Reservoir Dam Spillway Reconstruction Project involves the reconstruction of the existing water service spillway, stump removals, site grading, and installation of weir boxes. The proposed actions will address the deficiencies identified in the engineering assessment and previous NYSDEC inspection letters.

WHEREAS, bids were solicited and opened on Friday, July 15, 2022.

NOW, THEREFORE, be it hereby

RESOLVED, that W.m. J. Keller & Sons Construction Corp be awarded the bid for the Gloversville Water Jackson Summit Reservoir Dam Spillway Project with a base bid of \$1,024,772.70 and an alternate #1 bid for repair of the Jackson Summit Spillway Wingwalls in the amount of \$185,662.00.

RESOLVED, by the Board of Water Commissioners that the Water Superintendent is authorized to execute a contract agreement with W.m. J Keller & Sons Construction Corp and any and all other contracts, documents, and instruments necessary to bring about the Gloversville Water Works Jackson Summit Reservoir Dam Spillway Project and to fulfill the Board of Water Commissioner' obligations under the contract agreement.

A motion was made by Commissioner Mauro seconded by Commissioner Isabella, that the above resolution be adopted.

Votes Taken:

	Yes	No
Commissioner Antonucci	X	
Commissioner Isabella	X	
Commissioner Mauro	X	
VACANY		
Commissioner Capano	X	

Adopted : October 25, 2022

-
- 2) **Computer for Andrew @ Plant:** Anthony informed the Board that Andrew needs a new computer at the plant as his keeps crashing. We were going to put it in next year's budget, but Andrew has money left over in this year's budget. Anthony asked the Board for permission to purchase a new computer for Andrew out of this year's budget.

A motion was made by Commissioner Mauro to allow the Superintendent to purchase a new computer for the Chief Plant Operator at the Plant not to exceed \$2,000. The motion was seconded by Commissioner Antonucci.

Commissioner	Yes	No	Absent	Abstain
Antonucci	X			
Isabella	X			
Mauro	X			
VACANCY				
Capano	X			

-
- 3) **Rent Caretakers House Water Shed:** Anthony wanted to discuss the amount of rent the Board was going to charge Eric Lentini when he moves into the Caretakers house in the Water Shed area after the retirement of Bernie Smith.

A motion was made by Commissioner Mauro to charge a monthly rental fee for the Caretakers House in the Water Shed to

GLOVERSVILLE BOARD OF WATER COMMISSIONERS
 SPECIAL /BUDGET MEETING MINUTES –OCTOBER 25, 2022

Eric Lentini in the amount of \$300.00 per month to be effective 30 days after moving into the property. The motion was seconded by Commissioner Capano.

- 4) **Used Roller Lead Line Services:** The Board again discussed the purchase of a used Roller for Lead Services as Christine informed them that Doug Treacy from DOH approved the purchase under the Lead Service Grant. After discussion the Board decided to not purchase the Roller. Anthony and Christine suggested that we rent a roller so that we do not have additional repair costs to deal with. Christine also suggested that we may not have to rent the roller for a month at a time. Possibly, we could temporarily patch our services and take one or two weeks at the end of the season to roll and blacktop all of the holes at once. This would allow for settling and be cheaper for rental as we would only be using it for 2 weeks instead of 4 months straight.

Clerks Report:

- 1) **Chemical Bids:** Christine reminded the Board that we needed permission to advertise for Chemical Bids.

A motion was made by Commissioner Antonucci to allow the Water Superintendent to advertise for bids for chemicals for our Filtration Plant for 2023. The motion was seconded by Commissioner Capano.

Commissioner	Yes	No	Absent	Abstain
Antonucci	X			
Isabella	X			
Mauro	X			
VACANCY				
Capano	X			

- 2) **Billing Adjustments:** Christine had some billing adjustments for the Board to approve as follows:

Commissioner Isabella presented the following motion: THAT, the Board of Water Commissioners authorizes the Clerk of the Board to adjust Water Bills located in District #1 and District #2 for the following:

District #1 - Credit Sewer \$1,391.88; Adjustment per Sewer Board for Major Piping Failure. To adjust bill for property located at 36 Northern Terrace.

District #2 - Credit Sewer \$52.42; Adjustment per Sewer Board for Major Piping Failure. To adjust bill for property located at 234 Kingsboro Avenue.

A motion was made by Commissioner Isabella, seconded by Commissioner Mauro that the above motion be adopted.

Commissioner	Yes	No	Absent	Abstain
Antonucci	X			
Isabella	X			
Mauro	X			
VACANCY				
Capano	X			

- 2) **New Mail Sorter Folder Machine:** Christine gave the Board an update on the Mail Sorter Machine. We did get a hold of the representative from Pitney Bowes, and they are trying to get us a replacement machine. However, since that time we have tried to do another billing and the machine has jammed again. After discussion, the Board instructed Christine to tell Pitney Bowes that we do not want a replacement machine, we want a partial refund of our money. As for a new machine, Christine showed the Board another couple of quotes. One quote from Metroland Business machines was lower than all

GLOVERSVILLE BOARD OF WATER COMMISSIONERS
SPECIAL /BUDGET MEETING MINUTES –OCTOBER 25, 2022

others Christine has received to date. The old machine that we use as our backup was from Metroland. Christine talked to the representative from Metroland Business Machines, and he stated that they would also be willing to service our old machine to continue to be used as a backup. The Board thought that was a good idea and instructed Christine to see what sort of deal they will give us on this servicing if we buy a new machine from them. Christine told the Board that she would run it by the salesman. Commissioner Antonucci asked about contracting out this work. Christine informed the Board that she did not feel that contracting out this work would be feasible for our department as much of the time we are down to the wire with our billings. We do not feel that we would have enough time to send all of our bills out and wait for them to be processed as we can not print them too far in advance due to payments coming in. Christine did put money in the preliminary budget for a new machine, just in case we decide officially to purchase it. The Board will make a final decision on this as soon as Christine obtains more information from Metroland Business.

BUDGET REVIEWS FOR THE FOLLOWING DEPARTMENTS:

ADMINISTRATION, METER DEPT, SOURCE & SUPPLY, T&D, AND FILTRATION PLANT

DEPARTMENT: METER DEPARTMENT:

Anthony presented the Meter Dept. budget to the Board and answered questions regarding their 2023 budget.

DEPARTMENT: TRANSMISSION & DISTRIBUTION DEPARTMENT:

Anthony presented the T&D budget to the Board and answered questions regarding their 2023 budget.

DEPARTMENT: SOURCE OF SUPPLY:

Anthony presented the S&S budget to the Board and answered questions regarding their 2023 budget.

DEPARTMENT: FILTRATION PLANT:

Andrew & Anthony presented the Filtration Plant budget to the Board and answered questions regarding their 2023 budget.

DEPARTMENT: ADMINISTRATION:

Christine Linart & Anthony presented their budget to the Board and answered questions regarding their 2023 budget.

A motion was made by Commissioner Isabella to approve the following salaries for 2023 for non-union employees for the Gloversville Water Works. The motion was seconded by Commissioner Mauro.

- 1) Water Superintendent – Anthony Mendetta Annual Salary effective 1/1/23 -\$77,000.00.
- 2) Clerk of the Water Board – Christine Linart: Annual Salary effective 1/1/23- \$70,000.00.
- 3) Chief Plant Operator – Andrew White: Annual Salary effective 1/1/23- \$69,000.00.
- 4) Account Clerk Typist - Deborah Clukey: Annual Salary effective 1/1/23- \$50,752.00.
- 5) Account Clerk Typist - Megan Linart: Annual Salary effective 1/1/23- \$30,940.00.

Commissioner	Yes	No	Absent	Abstain
Antonucci	X			
Isabella	X			
Mauro	X			
VACANCY				
Capano	X			

GLOVERSVILLE BOARD OF WATER COMMISSIONERS
SPECIAL /BUDGET MEETING MINUTES –OCTOBER 25, 2022

Commissioner Capano made a motion to adjourn the meeting. The motion was seconded by Commissioner Mauro.

<u>Commissioner</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Antonucci	X			
Isabella	X			
Mauro	X			
VACANCY				
Capano	X			
